

**Annexure-I**

**How to apply?**

The persons who fulfill the eligibility conditions after going through details of scope of work and terms and conditions and other details may apply in prescribed format as given below.

**Format for application**

Recent self-  
attested  
photograph

(i) Name : \_\_\_\_\_

(ii) Date of Birth : \_\_\_\_\_

(iii) Date of Retirement : \_\_\_\_\_

(iv) Designated Post on:  
retirement \_\_\_\_\_

(v) Address for Correspondence.: \_\_\_\_\_

(vi) Contact No.: Landline: \_\_\_\_\_

Mobile: \_\_\_\_\_

(vii) Email ID : \_\_\_\_\_

(viii) Academic Qualification (In reverse order, starting from the latest):

Sl. No.	Degree	Year		Stream/Subjects	University	Class / Division/ distinction (if any)
		From	To			

(ix) Relevant Experience:

- (a) Year-wise tasks / highlights of similar nature carried out during last 10 years with all details including employer, position held & pay-scale.

S.No.	Organization	Post Held with Basic Pay	Year		Responsibility Handled	Remarks
			From	To		

- (b) Vigilance / Disciplinary Clearance Certificate and Last Pay certificate to be enclosed along with the application form.

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

*Disclaimer:*

*The above information furnished by the applicant are true and correct. Any discrepancy reported at later date may lead to cessation of work agreement/ contract.*