



# AIRPORTS AUTHORITY OF INDIA

(SCHEDULE – ‘A’ MINI RATNA- CATEGORY-1 PUBLIC SECTOR ENTERPRISE)

Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi-110003

## RECRUITMENT OF JUNIOR EXECUTIVES THROUGH GATE 2023/GATE 2024/GATE 2025

Advt. No.09/2025/CHQ

Airports Authority of India (AAI), a Government of India Public Sector Enterprise, constituted by an Act of Parliament, is entrusted with the responsibility of creating, upgrading, maintaining and managing Civil Aviation infrastructure both on the ground and air space in the country. AAI has been conferred upon with the Mini Ratna Category - I Status.

Airports Authority of India, an equal opportunity employer, invites applications from eligible candidates as per criteria laid down below to apply ON-LINE through AAI's Website [www.aai.aero](http://www.aai.aero) for the following posts. No application through any other mode will be accepted.

### 1. VACANCIES AND RESERVATION

| Post Code | Name of Post                               | Number of vacancies and reservation |     |     |           |    |    |                                                     |    |    |     |
|-----------|--------------------------------------------|-------------------------------------|-----|-----|-----------|----|----|-----------------------------------------------------|----|----|-----|
|           |                                            | Total                               | UR  | EWS | OBC (NCL) | SC | ST | PwBD Category (Included within the total vacancies) |    |    |     |
|           |                                            |                                     |     |     |           |    |    | A                                                   | B  | C  | D&E |
| 1         | Junior Executive (Architecture)            | 11                                  | 04  | 00  | 04        | 02 | 01 | 00                                                  | 01 | 00 | 01  |
| 2         | Junior Executive (Engineering- Civil)      | 199                                 | 83  | 17  | 51        | 31 | 17 | 00                                                  | 06 | 03 | 12  |
| 3         | Junior Executive (Engineering- Electrical) | 208                                 | 93  | 19  | 60        | 21 | 15 | 00                                                  | 09 | 04 | 15  |
| 4         | Junior Executive (Electronics)             | 527                                 | 215 | 52  | 142       | 79 | 39 | 00                                                  | 00 | 15 | 00  |
| 5         | Junior Executive (Information Technology)  | 31                                  | 15  | 03  | 07        | 04 | 02 | 10                                                  | 00 | 00 | 02  |

The number of vacancies is tentative and may increase or decrease at the sole discretion of AAI.

**Abbreviations used:** - UR = Unreserved; EWS = Economically Weaker Section; OBC (NCL) = Other Backward Classes (Non-creamy Layer); SC = Scheduled Caste; ST = Scheduled Tribe; PwBD = Persons with Benchmark Disability; PwBD Category (A), (B), (C), (D) & (E): Please refer suitable categories of Benchmark Disabilities at Para-2 below.

**2. SUITABLE CATEGORIES OF BENCHMARK DISABILITIES AND FUNCTIONAL REQUIREMENTS FOR THE POSTS IDENTIFIED SUITABLE FOR PERSONS WITH BENCHMARK DISABILITY (PwBD)**

| Post                                      | Functional requirements                        | Suitable categories of Benchmark Disabilities |       |                                                                                                                                                                                                      |                  |                               |
|-------------------------------------------|------------------------------------------------|-----------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------|
|                                           |                                                | A                                             | B     | C                                                                                                                                                                                                    | D                | E                             |
| Junior Executive (Architecture)           | S, ST, W, RW, MF, CL, SE, C, H, BN, L, KC, PP. | --                                            | D, HH | OA, OL, Dw, AAV, OAL, BL, CP, LC, SD/SI without any associated neurological/limb dysfunction. (SD/SI with associated limb dysfunction shall be covered under respective category of OA, OL, OAL, BL) | --               | MD involving (B) to (C) above |
| Junior Executive (Engineering-Civil)      | S, ST, W, BN, MF, RW, SE, C, H, KC.            | --                                            | D, HH | OA, OL, Dw, AAV, LC, SD/SI without any associated neurological/limb dysfunction. (SD/SI with associated limb dysfunction shall be covered under respective category of OA, OL)                       | SLD, MI          | MD involving (B) to (D) above |
| Junior Executive (Engineering-Electrical) | S, ST, W, BN, MF, SE, C, L, PP, KC, RW.        | --                                            | D, HH | OL, Dw, AAV, LC, SD/SI without any associated neurological/limb dysfunction. (SD/SI with associated limb dysfunction shall be covered under respective category of OL)                               | SLD, MI          | MD involving (B) to (D) above |
| Junior Executive (Electronics)            | S, ST, RW, H, C, SE, MF, BN.                   | --                                            | --    | AAV, Dw (subject to Safety Service in the Amendment in Aircraft Act, 1934 w.e.f. 01.02.2008)                                                                                                         | --               | --                            |
| Junior Executive (Information Technology) | S, ST, W, BN, RW, SE, H, C.                    | B, LV                                         | D, HH | OA, OL, OAL, CP, LC, Dw, AAV, SD/SI without any associated neurological/limb dysfunction. (SD/SI with associated limb dysfunction shall be covered under respective category of OA, OL, OAL)         | ASD (M), SLD, MI | MD involving (A) to (D) above |

**Note:**

- (i) Definition of various categories of disabilities identified suitable for the post shall be as defined under RPwD Act 2016.
- (ii) PwBD candidates shall also be assessed for suitability in terms of respective Functional Requirements as mentioned against each post before appointment against identified post.
- (iii) The eligibility under the category of persons with disabilities is for those persons who are having 40% or more disability.

**Abbreviations used:** S = Sitting; ST = Standing; RW = Reading & Writing; C = Communication; CL = Climbing; W = Walking; SE = Seeing; MF = Manipulation with Fingers; BN = Bending; PP = Pulling & Pushing; L = Lifting; KC = Kneeling & Crouching; H = Hearing.

B = Blind; LV = Low Vision; D = Deaf; HH = Hard of Hearing; OA = One Arm; OL = One Leg; BL = Both Legs; OAL = One Arm and One Leg; CP = Cerebral Palsy; LC = Leprosy Cured; Dw = Dwarfism; AAV = Acid Attack Victims; SD/SI = Spinal Deformity / Spinal Injury; ASD = Autism Spectrum Disorder (M = Mild); SLD = Specific Learning Disability; MI = Mental Illness; MD = Multiple Disabilities.

**NOTE :-**

- a) **SC/ST Certificate:-** Candidates applying against vacancies reserved for SC/ST category should note that they have to submit the Caste Certificate issued on or before **27.09.2025** by the Competent Authority, at the time of Application Verification.
- b) **OBC (NCL) Certificate:-** Candidates applying against vacancies reserved for OBC Category should note that at the time of Application Verification, they have to produce a valid OBC (NCL) Certificate issued during the Financial Year **2025-26** in the format for appointment to posts under the Government of India, issued by the Competent Authority, in support of their belonging to OBC Community in the Central list of OBC and to prove that they do not belong to “Creamy Layer” of the OBCs. A declaration shall also be submitted by the candidate before his/her appointment that he/she does not belong to the Creamy Layer of OBC.

Candidates are advised to apply and obtain the aforesaid OBC (NCL) Certificate issued during financial year **2025-26** well in time in order to be eligible for reservation benefit under this advertisement. The candidates who will fail to produce the prescribed OBC (NCL) certificate at the time of Application Verification, will not be considered under respective category.

OBC (Non-Creamy Layer) certificate issued for appointment to posts under the State Government (i.e., belonging to state list of OBC) OR for admission to educational purposes will not be considered.

- c) **EWS Certificate:-** Candidates applying against vacancies reserved for EWS category should note that they have to submit the EWS certificate valid for the financial year **2025-26** in prescribed format issued by the Competent Authority so as to prove that they belong to EWS Category, at the time of Application Verification.

Candidates are advised to apply and obtain the aforesaid EWS Certificate valid for financial year **2025-26** well in time, in order to be eligible for reservation benefit under this advertisement. The candidates who will fail to produce the prescribed EWS certificate at the time of Application Verification, will not be considered under respective category.

- d) **Disability Certificate:-** Candidates applying against vacancies reserved for PwBD category should note that they have to submit valid Disability Certificate issued on or before **27.09.2025** by the Competent Authority as per Government guidelines, at the time of Application Verification. PwBD candidates shall also be assessed for suitability in terms of respective Functional Requirements as mentioned against each post before appointment against identified post.
- e) Ex-servicemen candidates will have to produce Discharge Certificate at the time of Application Verification.
- f) All the certificates issued by the Competent Authority should either be in Hindi or English. Any variation in the caste name will not be accepted. For certificates issued in any language other than Hindi/English, translated copy of the same duly attested by Notary is to be submitted.

### 3. EDUCATIONAL QUALIFICATION & EXPERIENCE

| Post Code | Name of Post                               | Educational Qualification                                                                                                                                | GATE test Paper/ GATE Paper Code                                   | Corresponding GATE Year |
|-----------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|-------------------------|
| 1         | Junior Executive (Architecture)            | Bachelor's degree in Architecture and registered with Council of Architecture.                                                                           | Architecture and Planning<br>GATE paper code- AR                   | 2023 or 2024 or 2025    |
| 2         | Junior Executive (Engineering- Civil)      | Bachelor's Degree in Engineering/ Technology in Civil.                                                                                                   | Civil Engineering<br>GATE paper code- CE                           | 2023 or 2024 or 2025    |
| 3         | Junior Executive (Engineering- Electrical) | Bachelor's Degree in Engineering/ Technology in Electrical.                                                                                              | Electrical Engineering<br>GATE paper code- EE                      | 2023 or 2024 or 2025    |
| 4         | Junior Executive (Electronics)             | Bachelor's Degree in Engineering/ Technology in Electronics/ Telecommunications/ Electrical with specialization in Electronics.                          | Electronics and Communication Engineering<br>GATE paper code- EC   | 2023 or 2024 or 2025    |
| 5         | Junior Executive (Information Technology)  | Bachelor's Degree in Engineering/ Technical in Computer Science/ Computer Engineering/ IT / Electronics.<br>OR<br>Masters in Computer Application (MCA). | Computer Science and Information Technology<br>GATE paper code- CS | 2023 or 2024 or 2025    |

**Percentage of marks:** - Pass marks or equivalent for Bachelor's Degree and also for P.G. Degree/Diploma.

No experience is essential to apply for the above posts.

**NOTE :-**

- Degree or Diploma or Certificate or Membership examination should be from any of the Universities incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956. Degrees acquired in Open and Distance mode from University Grants Commission recognized universities or All India Council for Technical Education approved courses, wherever applicable, shall also be considered.
- Candidates having B.E./B. Tech/ B. Sc. (Engg.) Degree are allowed to apply where essential qualification is prescribed as Bachelor's Degree in Engineering.
- Candidates enrolled in final semester (where semester-system is applicable)/ final year (where year-system is applicable) on the cut-off date are allowed to apply, subject to condition that they must be in possession of final result at the time of Application Verification, failing which, their candidature will not be considered for further process. The date of declaration of result/issuance of Mark Sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account. No further relaxation shall be provided in this regard.

- d) Candidate must specifically indicate the percentage of marks obtained (calculated to the nearest two decimals) in the relevant column of the application. Where percentage of marks is not awarded by the University but only CGPA/OGPA/DGPA/CPI etc. or letter grade in a degree is awarded, the same shall be converted into percentage in terms of conversion norms of University in this regard. Candidate will have to produce the equivalence certificate/document issued by the University/Institution evidencing equivalent percentage of marks, when called for Application Verification.
- e) No claim of possession of a qualification equivalent to the prescribed qualification shall be entertained. AAI reserves the right to take a final decision in considering an Engineering discipline as eligible in case different from those mentioned above.
- f) Where a **specialization** is required in the qualifying degree in the educational qualification and the same is not specified in degree/diploma, a clarification certificate will be required from the degree issuing Authority and/or Registrar of the University/Institution clearly specifying the specialization in qualifying degree. However, final decision regarding selection of such candidates will be taken by Airports Authority of India.
- g) In case of Integrated Master's Degree in Engineering, candidate will have to produce a certificate at the time of Application Verification in support of possession of Bachelor's Degree and statement of marks issued by the University/Institution, wherever applicable for the post.
- h) Candidates can apply for multiple number of posts with separate registration for each post, subject to the condition that they fulfil all other eligibility criteria required for the post and deposit the fee separately for each post as applicable.

#### **4. AGE LIMIT & RELAXATION:**

a) **AGE LIMIT:** Maximum age 27 years as on :- **27.09.2025**.

#### **b) RELAXATION IN AGE**

- (i) Upper age limit is relaxable by **5 years** for SC/ST and **3 years** for OBC (Non-Creamy layer) candidates.

Vacancies reserved for OBC category are meant for candidates belonging to 'Non-creamy layer' as per the guidelines of Govt. of India on the subject.

- (ii) Upper age limit is relaxable by **10 years** for PwBD candidates where post is identified suitable for relevant category of disability, supported by certificate of disability issued on or before **27.09.2025** by the Competent Authority.

- (iii) Ex-serviceman and Commissioned Officers including Emergency Commissioned Officers or Short Service Commissioned Officers who have rendered at least five years military services and have been released—

- (1) on completion of assignment (including those whose assignment is due to be completed within one year) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency;

OR

- (2) on account of physical disability attributable to military service or on invalidment.

shall be allowed maximum relaxation of **05 years** in the upper age limit.

- (iv) Upper age limit is relaxable by maximum **10 years** for candidates who are in regular service of AAI and have completed their probation on initial appointment.

- (v) The date of birth as recorded in the Matriculation/Secondary Examination certificates will only be accepted. No subsequent requests for change in date of birth will be entertained.

## 5. IMPORTANT DATES

| Event                                 | Date                                                                                |
|---------------------------------------|-------------------------------------------------------------------------------------|
| Opening Date for On-Line Applications | <b>28.08.2025</b>                                                                   |
| Closing Date for On-Line Applications | <b>27.09.2025</b>                                                                   |
| Schedule for Application Verification | Will be announced on AAI Website-<br><a href="http://www.aai.aero">www.aai.aero</a> |

## 6. REMUNERATION

### i) PAY SCALE (IDA)

Junior Executive [Group-B: E-1 level] : Rs.40000-3%-140000

### ii) Emoluments:

In addition to Basic Pay, Dearness Allowance, Perks @ 35% of Basic Pay, HRA and other benefits which include CPF, Gratuity, Social Security Schemes, Medical Benefits, etc., are admissible as per AAI rules.

The Cost to Company per annum would be around Rs. 13 lakhs approximately.

- iii) Pay protection will be provided to eligible candidates who will be coming through proper channel from other CPSEs/State PSUs/Government Department immediately before joining AAI. Such pay protection will be provided as per DPE Guidelines.

## 7. SELECTION PROCEDURE

- Age, and all other eligibility criteria shall be reckoned as on **27.09.2025 (cut-off date)**.
- Only those candidates eligible in all respects and have qualified relevant test papers in GATE 2023 or GATE 2024 or GATE 2025 and have registered their applications on the portal of AAI shall be considered for further selection process in AAI.
- On the basis of the details furnished in application form, candidates shall be shortlisted for Application Verification. The date of Application Verification will be intimated separately.
- Equal weightage will be given to GATE 2023/GATE 2024/GATE 2025 Scores.
- Application Reference number of the candidates shortlisted for Application Verification will be posted on AAI website only. Call Letters of the shortlisted candidates will be sent to their registered e-mail IDs. Candidates will have to regularly visit AAI Website for link/check their registered E-mail IDs (all folders including spam) for downloading their call letter.
- During Application Verification, the candidates will have to produce his/her Original Certificates along with a proof of identity and one set of self-attested photocopies of all the Certificates. If the identity of the candidate is in doubt or he/she is not able to produce the requisite documents or there is mismatch of information in the documents, his/her candidature will be rejected. No additional time will be given for producing original documents.

- g) Candidates already working in Central Government/State Government/Autonomous Body/Public Sector Undertaking are required to produce “No Objection Certificate” from the present employer at the time of Application Verification, failing which his/her candidature will not be considered. Other claims such as undertaking to resign in the event of selection, acknowledged copy of application for NOC / resignation letter, experience certificate etc. shall not be considered in place of NOC.
- h) In case a candidate does not appear for Application Verification alongwith original documents, he/she shall not be eligible for provisional selection and his/her candidature shall be rejected.
- i) On finalization of Application Verification, the provisional selection will be made as per merit list prepared on the basis of GATE Score obtained by the candidates appeared for Application Verification and subject to meeting all other eligibility criteria prescribed for the post.
- j) **Resolution of tie cases:**  
The score obtained by the candidate in the relevant GATE examination i.e, GATE 2023 or GATE 2024 or GATE 2025 will be taken as the first deciding factor of merit i.e. Candidates having higher scores will be Ranked higher.
- i. Where GATE scores are tied, candidates older in age shall be placed higher in the merit list
  - ii. Where both GATE score and date of birth are tied, candidates with higher marks in qualifying degree to be placed higher in the merit list.
- k) A candidate belonging to reserved category, selected on the basis of norms as applicable to Unreserved Category, will be treated at par with an Unreserved Category candidate. Such own merit candidates belonging to reserved categories who are provisionally selected under Unreserved category will not be adjusted against a reserved vacancy. However, their original category as registered in the online registration will remain unchanged.
- l) Application Reference Numbers of candidates provisionally selected for appointment will be declared on AAI website only. The Offer letter/details about Offer Letter will be sent to the provisionally selected candidates through their registered E-mail IDs/AAI Website. Candidates will have to visit AAI Website for link/check their registered E-mail IDs (all folders including spam) for downloading their offer letter.
- m) The candidates selected for the post of Junior Executive (Electronics) will have to undergo training approximately for a period of 06 months during which they will be paid basic pay along with other admissible allowances. The candidates selected for the post of Junior Executive (Electronics) shall have to execute a Surety Bond for an amount of Rupees Seven Lakhs to serve Airports Authority of India during training and for a period of three years minimum after completion of training.
- n) Selection of candidates shall be provisional, subject to verification of documents relating to eligibility criteria, Character and Antecedents/Background Check, Caste Certificate/Other Backward Classes (Non-Creamy Layer) Certificate/EWS Certificate/ SC Certificate/ ST Certificate/Disability Certificate and other documents submitted by the candidate and is also subject to his/her meeting the requisite medical standards for the post and other requirements, as applicable for appointments under the rules of AAI.
- o) Colour Blindness and/or night blindness will be a rejection criterion for the vacancies advertised. However, suitable PwBD candidates applying for identified posts shall be assessed in line with the suitability requirements mentioned in this advertisement and as prescribed vide Govt. of India orders issued from time to time. Cost towards Medical Examination will be borne by the candidate himself/herself.

## 8. SERVICE CONDITIONS

- a) The service conditions will be applicable as per the prevalent rules and regulations of AAI from time to time.
- b) Selected candidates on appointment are liable to be posted or transferred anywhere in India.

## 9. HOW TO APPLY

- a) Candidates are advised to carefully read the important instructions given on main instruction page of the On-line application Portal before filling the on-line application. Furnishing of wrong/false information will lead to disqualification and AAI will not be responsible for any consequence of furnishing of such wrong/false information. In case of filling up of invalid information/ incomplete application/application without application fee as the case may be, the application will be summarily rejected.
- b) Only Indian Nationals fulfilling eligibility criteria shall apply for the above posts.
- c) Before applying for the post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in the Advertisement and possesses the eligibility related documents as per the requirements mentioned in this advertisement.
- d) He/she may cross check the information, such as Date of Birth, Category, Sub-Category [SC/ST/OBC(NCL)/ EWS/PwBD/Ex-Serviceman], Gender, Email ID, Mobile Number etc. furnished in the application form before finally submitting the same as no correction would be possible and will not be changed later under any circumstances.
- e) Candidates are required to apply On-line through the link available on [www.aai.aero](http://www.aai.aero) under tab "CAREERS". No other means/mode of submission of applications will be accepted under any circumstances.
- f) Prior to applying ONLINE, candidate will have to register his/her email id and mobile number on the online portal. Once registered, the email id and mobile number cannot be changed. Communications to the candidates shall be made on their registered email id/ mobile number. Therefore, their email id and mobile number must be valid and should remain active until the recruitment process is completed. Request for change of e-mail ID and mobile number will not be entertained. All correspondence regarding this recruitment shall be made on the registered E-mail ID/AAI website, including intimation to download call letter for Application Verification, if shortlisted and Offer letter, if selected.
- g) Before starting to fill up the on-line application, the candidates should keep at hand, the following details/documents/information: -
  - i. All relevant documents/details relating to eligibility criteria viz. Educational Qualification, GATE Score Card, Caste Certificate (ST/SC/OBC (NCL)/EWS Certificate/Disability Certificate/ Discharge Certificate in case of Ex-Servicemen/Apprentice Certificate from AAI etc.
  - ii. Scanned copy of latest passport size colored photograph (not more than 03 months old) and scanned signature (as per dimensions given below) for uploading in the application. Three copies of the same photograph should be retained for use at the time of Application Verification. Candidates are advised not to change their appearance till the recruitment process is complete.

- iii. Details/documents to make Online Payment of the requisite application fee/intimation charges.
- iv. Any other details/documents required relating to eligibility criteria.
- h) Candidates should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of subsequent change in Name, candidates should indicate their changed Name only in the Online Application. However, other details should match with the Matriculation Certificate. Gazette Notification or any other legal document as applicable should be submitted at the time of Application Verification.
- i) Candidate must mention his/ her correct GATE registration number as appearing in GATE Admit Card for the respective year.
- j) Candidates are advised in their own interest to apply on-line much before the closing date of application mentioned in this Advertisement and not to wait till the last date to avoid the possibility of disconnection/inability/failure to log on the AAI's website on account of heavy load on internet/website jam/disconnection. AAI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the AAI.
- k) After submitting the online application, the candidates are required to take print out of the finally submitted online application and retain the same with them.
- l) Candidates are not required to submit any document or their online application form either by post or through email.
- m) Candidates are advised not to respond to unscrupulous advertisements appearing in any newspaper/websites/mobile apps etc. For authenticity of any information, candidates may visit detailed advertisement available on AAI website [www.aai.aero](http://www.aai.aero) only.

#### **10. INSTRUCTIONS REGARDING SCANNING OF PHOTOGRAPH AND SIGNATURE**

Uploading of scanned image of his/her photograph and signature should be as per the specifications given below:

##### **i) Photograph Image:**

- a) Please upload one recent passport size photograph with white background (not more than 3 months old).
- b) Photograph in cap/hat/dark glasses will not be acceptable. Religious headwear is allowed but it must not cover the face.
- c) Image should be .jpg or .jpeg format.
- d) For size and dimensions of image, please follow the instructions given in application form.

##### **ii) Signature image:**

- a) The applicant has to sign on white paper with Black ink pen.
- b) The signature must be signed only by the applicant and not by any other person.
- c) Please scan the signature area only and not the entire page.
- d) Please upload your recent signature in .jpg or .jpeg format.
- e) For size and dimensions of image, please follow the instructions given in application form.

## **11. ACTION AGAINST MISCONDUCT**

- (i) Candidates are advised to furnish correct information and should not provide any documents/information that are false, tampered, fabricated or should not suppress any material information while filling up the “on-line” application.
- (ii) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
  - a) Using unfair means or obtaining support for his/her candidature by unfair means; or
  - b) Impersonating or procuring impersonation by any person; or
  - c) Resorting to any irregular means in connection with his/her candidature during selection process; or
  - d) Canvassing in any form/using undue influence for his/her candidature by any means; or
  - e) Submitting of false certificates/documents /information or concealment/suppression of factual information at any stage;
  - f) Giving wrong information regarding his/her category (SC/ST/OBC(NCL)/EWS/PwBD/Ex-Servicemen/AAI Apprentice) while applying for the post or thereafter;his/her candidature will be summarily rejected/cancelled at any stage of recruitment process /will be terminated from service (if already appointed), apart from initiating any other action or taking legal recourse as deemed fit.

## **12. APPLICATION FEE AND MODE OF REMITTANCE**

- a) Application Fee of Rs.300/- (Rs. Three Hundred only) is to be paid by the candidates through ONLINE MODE ONLY. Fee submitted by any other mode will not be accepted. However, the SC/ST/PwBD candidates/Apprentices who have successfully completed one year of Apprenticeship training in AAI/Female candidates are exempted from payment of fee.
- b) The application form is integrated with the payment gateway and the payment process can be completed by following instructions:
  - i. On clicking submit button, the candidate will be navigated to SBI e-Pay Lite payment portal. The candidates are required to deposit the requisite examination fees online through Internet Banking/Debit/Credit Card. Check the charges/Commission applicable for selected ‘Mode of Payment’ and the same shall be borne by candidate.
  - ii. After the Payment is completed, the candidate shall be automatically redirected to application portal. Candidates may take a printout of submitted application and it is advised to keep it with them for future reference. There is no need to send the printout to AAI Office.
  - iii. Fees once paid will not be refunded under any circumstances. Duplicate payments, if any, will be refunded after the closing date of submission of applications.
  - iv. To ensure the security of your data, please close the browser window once your transaction is completed.

## **13. GENERAL INSTRUCTIONS**

- a) Before submitting the application, the candidate should ensure that he/she fulfils all the eligibility and other norms mentioned in this advertisement.
- b) All correspondence regarding this recruitment shall be made on the registered email ID. The candidates are requested to check regularly their e-mail/AAI’s website for any communication from AAI.

- c) A temporary correspondence address should not be mentioned as permanent address to avoid any loss in receiving communication at any stage.
- d) The decision of AAI Management regarding the eligibility criteria, acceptance or rejection of applications, mode of selection to the post etc. shall be final and irrevocable. Mere fulfilling of the minimum qualification and other eligibility criteria will not vest any right on candidates for being called for Application Verification.
- e) No correspondence will be entertained from the candidates found to be ineligible and not called for Application Verification or for non-selection.
- f) AAI will not bear any liability on account of Salary/ leave salary/ pension contribution etc., if any, of previous employment of any candidate already working in Central Government/State Government/Autonomous Body/Public Sector Undertaking.
- g) Information on AAI website only: All correspondence with candidates shall be done through e-mail and all general information/subsequent changes if any, made in the recruitment advertisement shall be provided through AAI website [www.aai.aero](http://www.aai.aero) only. Responsibility of receiving, downloading and printing of call letter for Application Verification/offer of appointment/any other information shall be of the candidate. AAI will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or for delay/non-receipt of information if a candidate fails to access his/her mail/website in time. Hence, the candidates are advised to visit their email account(all folders including spam)/AAI website regularly for further updates.
- h) In case of any process violation by the candidate or if any information provided by the candidate is found false or is not found in conformity with the eligibility criteria mentioned in this advertisement, candidature of such registered candidates is liable to be rejected at any stage of recruitment process or even after recruitment/joining. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective affect.
- i) Court of jurisdiction for any dispute will be at Delhi.
- j) No query seeking advice on eligibility will be entertained.
- k) The decision of AAI in respect to all matters pertaining to this recruitment would be final and irrevocable on all candidates.
- l) AAI reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any further notice/ reasons thereafter. The decision of the AAI Management will be final and no appeal will be entertained in this regard.
- m) No separate communication will be issued regarding results except to the selected candidates.
- n) The possibility of occurrence of some problem in administration of the recruitment cannot be ruled out completely, which may impact selection process. In that event, every effort will be made to rectify such problem, which may include scrapping of the recruitment, if considered necessary.
- o) In case of any dispute in the advertisement, English version of the detailed advertisement available in AAI's website will be treated as valid.

**DISCLAIMER:-** Recruitment criteria given in this advertisement are on the basis of certain amendments in recruitment rules sent to Ministry of Civil Aviation and the offers of appointment under this recruitment will be issued after the approval of those amendments by Ministry of Civil Aviation.

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