



AIRLINE ALLIED SERVICES LIMITED
(A wholly owned subsidiary of AIL)

Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts:

S.NO	CATEGORY	NO OF VACANCIES	PLACE OF POSTING	SALARY & EMOLUMENTS The Gross salary Per month (approx.)
1	Head of Engineering	1	Delhi	Rs 1,50,000 /-
2	Head of Personnel	1	Delhi	Rs 1,50,000 /-
3	Head of Planning & Development	1	Delhi	Rs 1,50,000 /-
4	Chief of MMD	1	Delhi	Rs. 80,000 /-
5	Dy. Chief Financial Officer	2	Delhi	Rs. 1,20,000 /-
6	Sr. Manager – Medical Officer	1	Delhi	Rs. 65,000 /-

- In addition to above, a panel will also be formed for future requirement.
- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC& EWS candidates will be as per Government Directives.

1. Head of Engineering

a. Qualification : B. Tech / BE in Aeronautical / Mechanical / Electrical / Electronics / Avionics or its equivalent

b. Experience : Minimum 15 years of relevant work experience

Out of which 5 years should be in senior executive position in an Airline or Aircraft MRO

1. Experience of leasing of Aircraft, Engine and dealing with International leasing companies is essential.
2. Should have experience in PPC function in an Airline i.e. Insurance, warranty, budgeting, Modifications, Maintenance, Planning, Contract Management, Material Planning etc.
3. The Experience should be post qualification.

c. Age : Maximum 56 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

2. Head of Personnel

a. Qualification : Full time 2 years Masters Degree in Business Administration with Specialization in Personnel Management or its Equivalent.

b. Experience : Should have 15 years of experience in HR out of which 5 years should be in a Senior Executive Position
Aviation experience would be desirable

c. Age : Maximum 56 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

3. Head of Planning & Development

- a. Qualification** : Full time B.Tech / BE or Full time MBA
- b. Experience** : Minimum 15 years of relevant work experience out of which 5 years should be in a senior executive position.
Aviation experience would be desirable
- Should have a holistic and well-rounded exposure covering:
- Manpower Planning
 - Aircraft evaluation
 - Infrastructure Planning
 - Planning and evaluation of IT enabled services such as Passenger Services System, Crew Management System, MRO ERP, CRM, OCC Applications and Office Automation Applications
- c. Age** : Maximum 56 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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4. Chief of MMD

- a. Qualification** : Two years full time MBA with specialization in Operations Research / Materials Management, from any recognized University, with a minimum of 3 years experience of having worked in the Stores / Materials Management Department
or
Two years Full time post-graduate Diploma in Materials Management, from IIMM or any equivalent recognized University, with a minimum of 5 years experience of having worked in the Stores / Materials Management Department
or
Post Graduate degree from recognized university with a minimum of 7 years of experience in Stores MMD department
- b. Experience** : Candidates with experience of having worked in Scheduled Airline or MRO or on an ERP system related to functions of Stores / Materials Management Department, viz SAP / RAMCO etc. would be preferred
- c. Age** : Maximum 50 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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5. Dy. Chief Financial Officer

- a. Qualification** : Qualified Associate Chartered Accountant from ICAI/ICWA/MBA (Finance)
Two years of full-time course from recognized University
- b. Experience** : Should have minimum of 10 years of experience in Handling Finance / Accountant Functions out of which 3 years of experience at Senior position in MNC / PSU's. Experience in Aviation would be preferred.
The experience should be post qualification.
- c. Age** : Maximum 52 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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6. Sr. Manager- Medical Officer

- a. Qualification** : MBBS Degree of an Indian University recognized by the Medical Council of India.
Preference will be given to the candidates trained in Aviation Medicine.
- b. Experience** : Should have minimum of 5 years of experience.
The experience should be post qualification.
- c. Age** : Maximum 45 years (as on 01.11.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
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FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years or till the age of 60 years whichever is earlier. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. **The required experience for all the posts is post qualification.** If any candidate wants to apply for more than one post, he/she should submit separate applications for each post along with separate demand drafts (if applicable.)

Post Applied For _____
**Alliance Air
Personnel Department
Alliance Bhawan,
Domestic Terminal -1, I.G.I Airport,
New Delhi – 110037**

The application should reach us by 13th November, 2020 close of the office hours of on the above address. Applications received after the last date will not be entertained.

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

- i) **A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in**
- ii) **A recent passport size photograph pasted in the space provided in the Application Format**
- iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc will be required to be submitted with application. In case copies of required documents /certificates are not sent with the application, it will not be possible to consider the application. Original certificates will be required at the time of Interview.**
- iv) **The Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only) for all posts payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**
- v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY: Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be**

required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non -Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer" Certificate should not be older than 06 (Six) months from the date of eligibility criteria."

Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

