



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER (ACTREC)
Sector – 22, Kharghar, Navi Mumbai 410 210.
 (Grant-In-Aid Institute of Department of Atomic Energy, Government of India)
 Tel. No. 91-22-27405000 Email : recruitment@actrec.gov.in , Website: <https://actrec.gov.in>



No. ACTREC/ADVT/A-02/2026

Date: 03/02/2026

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patients care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous Grant-In-Aid Institute of the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to Life and Health sciences. ACTREC, TMC invites applications from eligible candidates of Indian nationality who are keen to pursue a career in TMC. Full time positions in various departments available at ACTREC are listed below:

“Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.”

1. SCIENTIFIC OFFICER 'D' (PUBLIC HEALTH) : (1-UR)

Level of Pay in the Pay Matrix	Level 11 [Pre-revised PB3, Rs.15600-39100+ GP 6600/-]
Initial Pay	Rs.67700/- Level -11, Cell 1 + Allowances applicable
Age: Upper Age Limit as on 04/03/2026	40 Years
Educational Qualification	Master of Science/ Master of Public Health/ M.B.B.S
Essential Experience	For Master of Science / Master of Public Health: 05 years' experience of organizing field activities particularly cancer screening programme. For M.B.B.S. : 10 years' experience of organizing field activities particularly cancer screening programme.
Desirable Experience	Candidates having experience while working with National / International Organisations in conducting screening programme and providing training to field staff for conducting screening programme will be preferred.
Location	ACTREC, TATA MEMORIAL CENTRE, KHARGHAR, NAVI MUMBAI

2. SCIENTIFIC OFFICER 'D' (INSTITUTIONAL REVIEW BOARD) : (1-UR)

Level of Pay in the Pay Matrix	Level 11 [Pre-revised PB3, Rs.15600-39100+ GP 6600/-]
Initial Pay	Rs.67700/- Level -11, Cell 1 + Allowances applicable
Age: Upper Age Limit as on 04/03/2026	40 Years
Educational Qualification	MBBS / BDS / BAMS / BHMS / Pharm D with Post Graduate Diploma or Degree in Clinical Research or Certificate course in clinical research OR Post Graduate Degree in Clinical Research OR Post Graduate Degree in Life Sciences / Pharmacy and Post Graduate Diploma in Clinical Research or Certificate course in clinical research.
Essential Experience	For MBBS / BDS / BAMS / BHMS / Pharm D with Post Graduate Diploma or Degree in Clinical Research or Certificate course in clinical research: At least 3 years in relevant field For Post Graduate Degree in Clinical Research OR Post Graduate Degree in Life Sciences / Pharmacy and Post Graduate Diploma in Clinical Research or Certificate course in clinical research: At least 5 years in relevant field
Desirable Experience	Preference will be given to the person with sound knowledge of the existing regulatory requirements and gazette notifications in relation to the Clinical Trials' scenario in India and data management in Medical Research.
Location	ACTREC, TATA MEMORIAL CENTRE, KHARGHAR, NAVI MUMBAI

3. SCIENTIFIC ASSISTANT 'B' (NUCLEAR MEDICINE) : (1-UR,1-SC,1-OBC)

Level of Pay in the Pay Matrix	Level 6 [Pre-revised PB2, Rs.9300-34800+ GP 4200/-]
Initial Pay	Rs.35400/- Level -6, Cell 1 + Allowances applicable
Age: Upper Age Limit as on 04/03/2026	30 Years
Qualification & Experience:	Essential Qualification & Experience: B.Sc. (Physics / Chemistry / Biology / Nuclear Medicine or equivalent) with PGDFIT / DMRIT, and RSO Level-II (Nuclear Medicine) examination conducted by RPAD / AERB. OR B. Sc. Nuclear Medicine Technology + PGDNMT (4 years integrated Program) and RSO Level-II (Nuclear Medicine) examination conducted by RPAD / AERB. OR B. Sc. Nuclear Medicine Technology (3 years) Program and RSO Level-II (Nuclear Medicine) examination conducted by RPAD / AERB with minimum 01-year experience post qualification is required in the relevant field. OR M.Sc. Nuclear Medicine Technology or Equivalent course in nuclear medicine technology and RSO Level-II (Nuclear Medicine) examination conducted by RPAD / AERB.
Location	ACTREC, TATA MEMORIAL CENTRE, KHARGHAR, NAVI MUMBAI

GENERAL CONDITIONS:

- India Citizens, Overseas Citizens of India (OCI) card holders and foreign nationals who fulfill the conditions of qualifications, experience etc. are eligible to apply. The appointment will be subject to necessary clearance/ approval as applicable.
- Candidates will be eligible for incentives based on individual and Institutional performance.**
- Candidates are required to have a valid email ID and mobile number. The email ID and mobile number should be kept active throughout this recruitment. Necessary intimation about call letters for written examination, document verification etc. will be sent through the registered Email IDs / registered mobile numbers only.
- Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability or failure to login to the website on account of heavy load on the website during the closing day.
- Last date for online application is 04/03/2026 up to 05.30 p.m. (Indian Standard Time).**
 - Candidates must send their candidature through 'Online Application' only. Candidates will have to upload required documents mentioned in the form at the time of filling the Online Application.
 - Candidates will be initially screened and called for Written Examination / Interview on the basis of information provided by them in the online application form and only the list of shortlisted candidates will be published on ACTREC website.
 - Incomplete & Online Non-Submitted applications will be summarily rejected.**
 - Candidates who would be called for Written Examination / Interview are required to **carry original documents along with one set of photo copies** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Written Examination / Interview.

i.	Date of Birth	Birth Certificate/School Leaving Certificate/S.S.C. passing certificate
ii.	Educational Qualification	Mark sheet & Passing Certificate of final examination
iii.	Experience Certificates	Past Employment: Experience certificate indicating the date of joining and relieving Current Employment: Still working certificate, Last Pay Slip, Identity Card (having validity period).
iv.	Caste Certificate	Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of SC/ST, Non-Creamy Layer Certificate in case of OBC candidates is mandatory. Formats are uploaded on TMC-ACTREC website.
v.	Economically Weaker Section (EWS)	Valid income certificate (in format of Government of India) is mandatory.
vi.	Persons with Disability	Physical Disability Certificate.
vii.	PwBD	Autism, Intellectual Disability, Specific Learning Disability & Mental illness with disability i.e. Specific Learning Disability (SLD)

- (f) **Through Proper Channel** : Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Written Examination / Interview, failing which they shall not be allowed to appear for Written Examination / Interview.
- (g) **Referees**: Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- (h) Tata Memorial Centre-ACTREC reserves the right to fix minimum eligibility standard / bench mark and restrict number of candidates called for Written Examination / Interview taking into account various factors like no. of vacancies, percentage of marks in Graduate /post Graduate Degrees etc. Tata Memorial Centre – ACTREC also reserves the right to fix minimum-eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing candidates to be called for Written Examination / Interview as well as selecting the candidates for final selection after Written Examination / Interview. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
- (i) Tata Memorial Centre-ACTREC reserves the right to restrict the number of candidates called for Written Examination / Interview to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written Examination / Interview.
- (j) In case, If it is found at any stage of recruitment that the candidate does not fulfil the eligibility criteria and/or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact(s), his/her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he/she fulfils all the eligibility criteria under the norms mentioned in the advertisement.
- (k) Tata Memorial Centre-ACTREC also reserves the right not to call any candidates to appear for Written Examination / Interview without assigning any reason thereof.
- (l) Canvassing in any form will disqualify the candidature.

6. Age & experience will be reckoned as on 04/03/2026. **Experience will be reckoned post required qualifications.**

7. Reservation of posts under various categories shall be applicable as per Government Rules.

8. For Inquiry: Candidates may email to query.jobs@actrec.gov.in No phone calls will be entertained.

9. **Age Relaxation:**

- (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years	SC/ST
03 Years	OBC
10 Years	PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]
Ex-servicemen	Length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India.

- (b) If the post is only for unreserved category, then age relaxation will not be applicable to reserved candidates.

- (c) Age relaxation maximum by 5 years for Tata Memorial Centre (TMC) employees and employees working in TMC on temporary basis / under project / on contract basis etc.

10. **Application Fee:**

- I. Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card / UPI / Net banking etc.
- II. SC/ ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.
- III. The application fee paid will not be refunded under any circumstances.

11. **Benefits :**

(a)	Allowances	In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
(b)	Training & Development	All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
(c)	Medical Facility	Will be admissible as per the prevailing rules of TMC.
(d)	Accommodation	Residential accommodation will be provided subject to availability.
(e)	Retirement Benefits	All are eligible for retirement benefits and pension under the New Pension Scheme.

12. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt. Madan Mohan Malviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BBCI, Guwahati on the needs of the Units concerned as and when necessary.
13. **Transfer:** Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.
14. The TMC-ACTREC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on a consolidated remuneration.
15. **Non-Receipt of Application:** Tata Memorial Centre-ACTREC does not take any responsibility for non-receipt of application through Online.
16. **Legal jurisdiction for any dispute will be at Mumbai.**
17. **The mode of selection, paper pattern & syllabus for the above posts are as follows:**

For post at sr. no.	Mode of selection	Paper pattern	Syllabus
1 & 2	Interview	Not applicable	Not applicable
3	Written Examination & Interview	100 marks : MCQ / Subjective	The Written Examination questions will be based on the respective area of specialization / expertise.

The mode of selection i.e. Interview / Written Examination & Interview will be decided by competent authority and may vary the above, based on number of candidates shortlisted / appearing for the same.

Wg. Cdr. P. J. Monteiro (Retd.)
Chief Administrative Officer,
ACTREC