TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER (ACTREC)
Sector – 22, Kharghar, Navi Mumbai 410 210.
(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)

No. ACTREC/ADVT.208/2026

October 09, 2026

WALK – IN / ONLINE INTERVIEW

Post	**Medical Officer (On Ad-hoc Basis)**
Department	**Department of Medical Oncology, ACTREC**
Number of Post	**03**
Interview Date / Day	**16/10/2026 (Friday)**
Venue	Paymaster Shodhika, Administration Department, Room No. PS-330, Advanced Centre for Treatment, Research and Education in Cancer (ACTREC), Sector-22, Kharghar, Navi Mumbai – 410 210.
Reporting Time	10.00 a.m. to 10.30 a.m.
Educational Qualification	MBBS
Essential Experience	Candidate having more than 01 year experience in oncology will be given preference, however, freshers can also apply.
Job Description	Taking detailed initial history, taking consents for tests, Transcribing protocol on Medical Oncology Information System (MOIS), counselling about adverse Events, Co-morbidity and drug interaction checking, making online prescriptions after consultant approval, checking the completeness of drug bought from Pharmacy (adequacy & type), Follow up check – checking follow up date; investigation, follow up check – checking compliance to therapy, follow up check – Grading chemotherapy toxicity. Also, would need to work in the day care and medical oncology wards under supervision and also to work as a Medical Officer in day and night shifts in wards and causality handling basic medical emergencies and reporting to the concerned Resident/Consultant looking after the patients wards.
Age	Up to 35 years (as on advertisement date)
Consolidated Salary	Rs. 99,000/- to Rs. 1,14,000/- p.m. (depending upon work experience)
Duration	Initially for the period of one year (extendable as per requirement of the Centre).

Consolidated monthly salary entitled	Experience Criteria
Rs. 99,000/- p.m.	Fresher
Rs. 1,04,000/- p.m.	One year & above
Rs. 1,09,000/- p.m.	Two years & above
Rs. 1,14,000/- p.m.	Three years & above

Instructions for the candidates:

For Walk-in Interview:	Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates at above venue within reporting time only.
For Online Interview:	Candidates may drop in a mail requesting for a Zoom Interview at mail id: **recruitment@actrec.gov.in** along with Bio-data, Self-attested copies of certificate regarding date of birth, recent passport size photograph, scanned copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates on or before **15th October, 2026 (Thursday) 05.30 p.m.**

9/10/2026

(S. G. Sardesai)
Dy. Administrative Officer (HRD),
ACTREC