



Admin-2(2)/AIIMS/Bhopal/Rectt. Cell/Deputation/2025/2/3700

Dated: 06.05.2025

ROLLING ADVERTISEMENT FOR FILLING UP OF VARIOUS GROUP-A, NON-FACULTY POSTS ON DEPUTATION BASIS AT AIIMS BHOPAL

Applications are invited in the prescribed proforma from eligible candidates for filling up various Group 'A' Non-Faculty Posts on DEPUTATION BASIS at All India Institute of Medical Sciences, (AIIMS) Bhopal.

Details of the number of posts, eligibility conditions for applying for these posts are as under: -

ELIGIBILITY DETAILS

S. No.	Name of the Post, Pay Level and Eligibility Criteria	Number of Post/s
1	<p>Medical Superintendent Level-14 as per 7th CPC</p> <p>Essential:</p> <p>1. A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13(3) of the Act.</p> <p>2. A Postgraduate qualification, e.g., MD or MS or a recognized qualification equivalent thereto OR M.H.A. (Masters in Hospital Administration)</p> <p style="text-align: center;">Or</p> <p>a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p>Experience: Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>	1
2	<p>Chief Librarian Level-13 as per 7th CPC</p> <p>Officers under the Central/State/ U.T./ Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis,</p> <p style="text-align: center;">OR</p> <p>with at least 5 years of regular service in the grade pay of Rs. 7600/-</p> <p style="text-align: center;">OR</p> <p>with at least 5 years regular service in the grade pay of Rs. 6600/-</p> <p style="text-align: center;">AND</p> <p>ii. having educational qualification: -</p> <p>Essential: -</p> <p>(a) Master's Degree in Science (preferably on Biological Sciences); of a recognized University or equivalent.</p> <p>(b) Degree or equivalent Diploma in Library Science of a recognized Institution or University</p> <p>Desirable:</p> <p>a. Master's Degree in Library Science</p> <p>b. Training in Medical Librarianship</p>	1

3	<p>Chief Nursing Officer Level-12 as per 7th CPC</p> <p>Essential: Officers of the State/Central Government or Statutory/ Autonomous Bodies: i. holding analogous posts OR ii. With 5 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs.6600/- OR iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade Pay of Rs. 5400/-</p>	1
4	<p>Senior Analyst (System Analyst) Level-12 as per 7th CPC</p> <p>Essential: Officers from Ministries/Departments of Government of India/State Government/Union Territories/Statutory/ Autonomous Bodies, holding analogous posts on regular basis or posts with GP of 6600/- and above with 5 years of regular service in this grade.</p>	1
5	<p>Registrar Level-12 as per 7th CPC</p> <p>Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations having following educational qualification and experience:-</p> <p>Essential: i) A graduate of a recognized University. ii) Seven years' experience of administration in a supervisory capacity or as a teacher in a university/teaching institution including conduct or examination and admission and assignment of teaching programmes for under graduate and postgraduate etc.</p> <p>Desirable: A postgraduate degree.</p>	1
6	<p>Chief Medical Social Service Officer Level-11 as per 7th CPC</p> <p>Essential: Employees of the Central/State/Union Territory Governments/ Universities /Statutory/ Autonomous Bodies/ public Sector Undertakings/ Research & Development Organizations: (A) (I) holding analogous posts on regular basis OR (II) with 5 years of regular service in the post in Grade Pay of Rs. 5400/-. AND (B) Possessing the following qualifications and experience: (I) M.A. in Social Work/ MSW from a recognized institute/ university and not less than 5 years of experience in the field of Medical social welfare with sound knowledge of medical and other government run financial aid schemes.</p>	1

7	<p>CSSD Officer Level-11 as per 7th CPC</p> <p>Essential: Officers of Central/State Govt./ Autonomous/ Statutory Organization holding analogous post on regular basis</p> <p style="text-align: center;">Or</p> <p>CSSD Supervisor with five/seven years of regular service in the grade pay of Rs. 5400/- or 4600/- respectively</p>	1
8	<p>Deputy Chief Security Officer Level-11 as per 7th CPC</p> <p>Essential Officers of the Police Departments of the Central/State/UT or Officers of the Armed Forces including Para Military Forces, holding analogous posts</p> <p style="text-align: center;">OR</p> <p>with 5 years regular service in a post in PB 3 (15600-39100), GP 5400/- or above, preferably having experience connected with security, handling agitations strikes of employees.</p>	1
9	<p>Executive Engineer (Civil) Level-11 as per 7th CPC</p> <p>Essential Officers under the Central/State/U.T. Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis,</p> <p style="text-align: center;">OR</p> <p>ii. Assistant Engineer (Civil) with 5 years regular service in the grade pay of Rs. 5400/-</p> <p style="text-align: center;">OR</p> <p>iii. Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600/-</p>	1
10	<p>Executive Engineer (Electrical) Level-11 as per 7th CPC</p> <p>Essential Officers under the Central/State/U.T. Governments/Universities/ Statutory / Autonomous Bodies or Research and Development Organizations</p> <p>i. holding analogous posts on regular basis,</p> <p style="text-align: center;">OR</p> <p>ii. Assistant Engineer {Electric} with 5 years regular service in the grade pay of Rs. 5400/-</p> <p style="text-align: center;">OR</p> <p>iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600/-</p>	1

11	<p>Hospital Architect Level-11 as per 7th CPC</p> <p>Essential: Architects or officers in equivalent grade in CPWD Possessing a Degree in Architecture and having not less than 5 years' experience in the line.</p> <p>In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous/ Statutory Bodies or Public Sector Undertakings may be considered.</p>	1
12	<p>Nursing Superintendent Level-11 as per 7th CPC</p> <p>Essential: Officers of the State/ Central Government or Statutory/Autonomous Bodies holding analogous posts</p> <p style="text-align: center;">OR</p> <p>Deputy/ Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs. 5400/-</p>	2
13	<p>Senior Procurement-cum-Stores Officer Level-11 as per 7th CPC</p> <p>Essential: Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as a Stores officer on regular basis.</p>	1
14	<p>Senior Programmer (Analyst) Level-11 as per 7th CPC</p> <p>Officers from Ministries/ Departments of Government of India/State Government/ Union Territories / Statutory/ Autonomous Bodies holding analogous posts on regular basis or with 5 years of regular service in the PB- 3 +GP of 5400 having educational qualification as prescribed</p> <p>Essential : BE/B.Tech/MCA/BSc with Diploma in Computer Application +10 years experience in IT systems/ Networking/ Hardware configuration/ Software Programming in Ministries/ Departments of Government of India/State Government/ Union Territories/ Statutory/ Autonomous Bodies.</p>	1

15	<p>Executive Engineer (A/C & R) Level-11 as per 7th CPC</p> <p>Officers from Ministries/ Departments of Government of India, CPWD, MES, BRO, DoT, State Government/ Union Territories Engineering Services, and other Engineering Departments of the Central/ State/ PSU/ Statutory/ Autonomous Bodies working holding analogous post</p> <p style="text-align: center;">OR</p> <p>in PB-3 GP 5400/- with 5 years of regular service in the grade.</p> <p style="text-align: center;">OR</p> <p>in PB-2 GP 4600/- with 7 years of regular service in the grade</p>	1
16	<p>Librarian Selection Grade (Senior Librarian) Level-11 as per 7th CPC</p> <p>Officers under the Central/State/ U.T. Governments/ Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations.</p> <p>i. holding analogous posts on regular basis,</p> <p style="text-align: center;">OR</p> <p>ii. with at least 5 years regular service in the grade pay of Rs. 5400/- in the relevant field</p> <p style="text-align: center;">OR</p> <p>iii. with at least 6 years regular service in the grade pay of Rs. 4800/- in the relevant field</p> <p style="text-align: center;">OR</p> <p>with at least 7 years regular service in the grade pay of Rs. 4600/- in the relevant field</p>	1
17	<p>Principal Private Secretary (PPS) Level-11 as per 7th CPC</p> <p>Officer of Central/ State Government or Central/ State Statutory/ Autonomous Bodies holding analogous posts or with at least 7 years of regular service in the post of Grade pay Rs. 4600/- or higher.</p>	2
18	<p>Accounts Officer Level-10 as per 7th CPC</p> <p>Essential: Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/ Research and Development Organizations holding analogous posts on regular basis,</p> <p style="text-align: center;">OR</p> <p>With 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively.</p>	3

19	<p>Chief Medical Record Officer Level-10 as per 7th CPC</p> <p>Essential Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>a. holding analogous posts on regular basis OR b. With 2/3 years regular service in the grade pay of Rs. 4800/- or 4600/- respectively in the relevant field. AND Possessing the following qualifications and experience: a. Degree in Medical Record keeping (duration 1 year) from a recognised Institute/ University. AND b. Ability to use computers in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.</p>	1
20	<p>Security Officer Level-10 as per 7th CPC</p> <p>Essential: 1. Officers of the Police Departments of the Central/State/UT Governments or Officers of the Armed Forces including Para Military Forces, holding analogous posts or with 2/3 years regular service in a post in PB-2 GP 4800/ GP 4600 or above, preferably having experience connected with security, handling agitations and strikes of employees.</p>	1
21	<p>Stores Officer Level-10 as per 7th CPC</p> <p>Essential Officers under the Central/State/ U.T. Governments/ Universities/ Statutory, Autonomous Bodies or Research and Development organizations.</p> <p>I. holding analogous post on Regular basis, or II. with 2 years regular service in the grade pay of Rs. 4800/- or III. with 2 years regular service in the grade pay of Rs. 4600/- and having educational Qualification and experience as under: (i) Degree from a recognized University/ Institution; (ii) Post-graduate degree/ Diploma in Material management from a recognized University/ Institution; Or (iii) Bachelor's Degree in Material management from a recognized University/ Institution and 3 years' experience in store handling (preferably medical stores).</p>	2
Total		26

Important Notes: -

1. Last date for submission of applications for Group-A, Non-faculty posts on Deputation basis in the prescribed format (enclosed as Annexure-I) along with the supporting documents will be 60 days from the publication of this notification in the Employment News.
2. Executive Director, AIIMS, Bhopal reserves the right to vary the vacancies or cancel the exercise, at any stage of the process without assigning any reason thereof.
3. Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of application, i.e. 60 days from the date of publication of this advertisement in Employment News.
4. The maximum period of deputation shall be two years from date of appointment and the same will be regulated as per DoPT guidelines. Pay will be regulated as per Govt. of India rules.
5. All the posts carry usual allowance as admissible to Central Government Employees of similar status and other allowances sanctioned at AIIMS, Bhopal (M.P.).
6. AIIMS Bhopal reserves the right to conduct Written Test/ Skill Test to shortlist/select the candidates for any post as mentioned in the notification.
 - a. The Officers who fulfill the above qualifications/eligibility may submit their application in the attached application form through proper channel along with a self-attested copy of all relevant documents to the below mentioned address on or before 5.00 pm as on last date i.e. 60 days from the date of publication of this advertisement in Employment News by Speed Post/Registered Post only:

**The Deputy Director (Admin.)
All India Institute of Medical Sciences (AIIMS)
Ground Floor, Administrative Block (Kautilya Bhawan),
Saket Nagar, Bhopal-462020(M.P.)**

- b. The envelope containing the application(s) should be super-scribed as: **“Application for the Post of ‘.....’ on Deputation Basis at AIIMS Bhopal.”**
 - c. Application forms received after last date of the current rolling cycle may be considered in subsequent rolling cycles as and when notified. AIIMS Bhopal will not be responsible for any postal delay.
7. While forwarding their applications, Employer/Cadre Controlling Authority may ensure that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested/certified photocopies of the applicant’s up-to-date Confidential Reports (at least for the preceding 05 years) along with vigilance/disciplinary clearance certificate and other supporting documents are also enclosed with the application as given in the application format. Application without vigilance clearance and ACRs/APARs dossiers will not be considered. Self-attested copies of documents related to qualification, experience etc. may also be enclosed with the applications.
8. The applications received after the last date, without signature of the candidate or incomplete or not forwarded through proper channel will be summarily rejected.
9. The posts advertised in the Advertisement are not applicable for the candidates working in private organization/ institute etc.
10. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training’s OM/order issued/ amended from time to time.

11. AIIMS Bhopal website www.aiimsbhopal.edu.in may be visited for regular updates regarding this advertisement.
12. Canvassing in any form will lead to disqualification of candidature.
13. All disputes will be subject to jurisdictions of Court of Law at Bhopal.
14. AIIMS Bhopal reserves the right to correct any inadvertent errors in the advertisement if any, detected at later stage.
15. For clarifications & enquiries, email on recruitment.deputation@aiimsbhopal.edu.in or call at Mobile No.-**9343639366**.

Sd/-
Deputy Director (Admin.)
AIIMS, Bhopal