



अखिल भारतीय आयुर्विज्ञान संस्थान , बिलासपुर
हिमाचल प्रदेश -१७४०३७#
All India Institute of Medical Sciences, Bilaspur
Himachal Pradesh-174037
<https://aiimsbilaspur.edu.in>
e-mail:- helpdesk.rec@aiimsbilaspur.edu.in



Appendix-A

Advertisement No.		Please attached Recent Passport Size Photo
Name of the Post		
Name of the Department: - Applied for:		
Applied for: Please tick (✓)	Direct Recruitment/ Contractual/ Deputation	

1. (a) Full Name (BLOCK LETTERS):

(Surname) (First Name) (Second Name)

(b) Sex: Male/Female (c) Marital Status: Married/Unmarried:

2. Father's/Husband's Name:

3. (a) Mailing Address:

Tel. No. PIN:

Fax. No. _____ Mobile No.

Email ID:

(b) Permanent Address _

Tel. No. PIN: _

4. (a) Date of Birth: () () ()

(Date) (Month) (Year)

(b) Age: () (--) (--)

(Yrs.) (Months) (Days)

5. Whether belongs to: UR EWS SC ST OBC

(Please strike out which is not applicable) (Attach attested copy of certificate on the proforma prescribed by the Govt. of India)

6. State of Domicile:

(b) After obtaining Postgraduate Qualification:

Post held (Indicate temporary/ permanent)	Period		Total Period			Pay Scale	Employer's Address
	From	To	Yrs.	mths.	days		

11. Details of Prizes, Medals, Scholarships & National/ International Awards etc.

12. Additional qualification such as membership of scientific society etc.

13. Research experience, any, together with details of published works in indexed journals.

NUMBER OF PAPERS if

Published		Accepted for publication	Presented at conference
Indexed	Non Indexed		
NATIONAL			
INTERNATIONAL			

14. Chapter in books/books edited

15. (A) Present employment/ post held :
 (B) Pay Scale :
 (C) Total emoluments drawn :
 (D) Address of present employe :

16. Are you willing to accept the minimum initial pay offered? If not, state what is the exact initial pay you would accept in the prescribed scale? :

17. If selected, what notice would you require before joining? :

18. Have you been outside India for Academic Purpose? If so, give following information :

Country visited	Dates of visit		Duration of visit			Purpose of visit
	From	To	Yrs.	Months	Days	

19. State the foreign languages you know:

	Foreign Language	Can read	Can write	Can speak
(i)				
(ii)				
(iii)				

20. Give below the names/
particulars of two referees from
your specialty who are in a position
to testify from personal knowledge to
fitness for the post.

Note: i. You should have worked
with one of the referees
for at least two years.
ii. They must not be related to you. your
iii. They must not be members of the
Selection Committee of the Institute.

NAME	STATUS	ADDRESS
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21. Self-evaluation of your work, particularly its strengths in different fields of activity including patient-care, teaching research and administrative, related to the job, which, in your view, entitles you to the post applied for may be given in **Appendix-A1**

22. Please submit along with your application, the photocopies of your publications which you consider 'BEST' as under: -

- i) For the post of Professor (01 copy of 07 best publications)
- ii) For the post of Additional Professor and Associate Professor (01 copy of 4 best publications)
- iii) For Assistant Professor (01 copy of 3 best publications)

23. I attach attested copies of certificates/ degrees in support of age, category, qualification and experience etc. as per list enclosed **Appendix-A2**.

NOTE:

INCOMPLETE APPLICATION AND THE APPLICATION RECEIVED WITHOUT ONLINE PAYMENT OF THE REQUIRED AMOUNT WILL NOT BE ENTERTAINED.

Date:

Place:

Signature of the candidate

DECLARATION BY THE CANDIDATE

Post applied for _____ in Dept of _____ at AIIMS Bilaspur, Himachal Pradesh.

I hereby declare that the above information is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material, fact or factual information. I understand that my candidature is liable to be rejected in the event of any mis-statement/discrepancy in the particulars being detected and after my appointment in such an event, my services are liable to be terminated without any notice to me or reasons thereof. I am not aware of any circumstance which might impair my fitness for employment under the Government.

Date:

Place:

Signature of the candidate

***DECLARATION TO BE SIGNED BY OBC CANDIDATES ONLY**

I _____ son/daughter/wife of _____
resident of _____ State _____
Village/Town/City/District _____ Community _____

_____ **(certificate enclosed)** hereby declare that I belong to the _____
_____ community which is recognized as a backward class by the Govt.
of India for the purpose of reservation in services as per orders contained in Department of Personnel and
Training Office Memorandum No.36012/22/93-Estt(SCT) dated 8.9.1993. It is also declared that I do not
belong to the persons/sections (creamy layer) mentioned in Column 3 of OM No. 36012/22/93-Estt(SCT)
dated 08.09.1993 and modified vide Govt. of India, Department of Personnel and Training OM
No.36033/3/2004-Estt(Res) dated 09.03.2004.

Place:
Date:

(Signature of applicant)
(in running handwriting)

**Candidates already employed should get the following endorsement signed on the
Institute Letter head by his/her present employer (appointing authority).**

1. Certified that Dr./Shri/Smt./Kumari _____ holds
the post of _____
at _____. The Institute has no objection to his/her
application being considered for the post of _____
at AIIMS Bilaspur (H.P.)
2. No Vigilance Enquiry has been conducted or pending against the
employee/officer.
3. In case of selection, the concerned employee/officer will be relieved to join
AIIMS Bilaspur (H.P.)
4. Certified that he/she has submitted his/her application to the department/ office/
institution/ organization on _____ for onward transmission to
the AIIMS Bilaspur, Himachal Pradesh.

No. _____
Dated _____

Signature _____
Designation _____
Office Stamp _____

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BILASPUR
(HIMACHAL PRADESH)**

Post applied for _____ in Dept of _____ at AIIMS Bilaspur

SELF EVALUATION

(Require under Column 21 of the application)

Date:

Signature of candidate

Detail of Parents/ Family:

	Name	Age	Occupation (if in service please mentioned Post/ Designation & Employer's Name)	Gross Monthly Income
Father				
Mother				
Spouse				
Child				

Date:

Signature of Applicant

ANNEXURE-B**LIST OF ENCLOSURES:** (Required under column 22 of the application)

S.No.	Particulars of enclosures	Marked page(s)
1.	Birth certificate	--
2.	Matriculation certificate	
3.	B.Sc.	
4.	MBBS/B.D.S./M.Sc. certificate	
5.	M.D./M.S./M.D.S. certificate	
6.	D.N.B./D.M./M.Ch./Ph.D. certificate	
7.	Experience certificate(s)	
8.	Community certificate (SC, ST, OBC, PH)	
9.	Registration with Medical Council Certificate	
10.	Any other relevant certificate(s)	

8. Teaching/ Research Experience:

a) Before obtaining Postgraduate Qualification:

Post held (Indicate Temporary/ Permanent)	Period		Total Period			Pay Scale	Employer's Address
	From	To	Yrs.	mths.	days		

b) After obtaining Postgraduate Qualification:

Post held (Indicate temporary/ permanent)	Period		Total Period			Pay Scale	Employer's Address
	From	To	Yrs.	mths.	days		

9. Details of Prizes, Medals,
Scholarships & National/
International Awards etc.

10. Additional qualification such
as membership of scientific society etc.

11. Publications:

NUMBER OF PAPERS

	Published		Accepted for publication	Presented at conference
	Indexed	Non indexed		
NATIONAL				
INTER-NATIONAL				

12. Chapter in books/books edited :

13. (a) Present employment/ post held :

(b) Pay Scale :

(c) Total emoluments drawn :

(e) Address of present employer :

14. Minimum pay acceptable :

15. Notice required before joining :

16. A paragraph of self evaluation regarding different fields of activity related to the job : _____

Date:

Place:

Signature of the candidate

SPACE FOR OFFICE USE:

1. Transaction No. _____ Amount _____ dated _____

2. Whether applied through proper channel? Yes/No

3. The candidate is within age limit/ overage by _____ Yrs _____ months _____ days

4. Remarks

Signature of the concerned authority

BRIEF OF CANDIDATE FOR DIRECT RECRUITMENT FOR AIIMS, BILASPUR, HIMACHAL PRADESH

Name:	Category:	Date of Birth:
Post:	Specialty:	

Qualifications:	Year of passing	No. of attempts	Institution/College
Degree			
MBBS			
M.D./M.S./M.D.S.			
D.M./M.Ch			
D.N.B.			
M.Sc.			
Ph.D.			

Experience:	Duration		Organization/Institution
Level/Designation	From	To	

Paper Published:	Indexed	Non-Indexed	Accepted for publication	Presented at Conferences
National				
International				
Total				

Awards/Recognitions

Chapter in Books:

Any other information



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e-mail:- helpdesk.rec@aiimsbilaspur.edu.in
01978-292575



ON LETTER HEAD OF INSTITUTE

Dispatch No.

Dated

VIGILANCE CLEARANCE CERTIFICATE

Certified that the records of service of (Name of the employee),
..... (Designation), (Address of Institute) of
this Institute have been carefully scrutinized and it is certified that
..... (name) was not involved in any vigilance enquiry in the
past. Further, there is no vigilance case pending or being contemplated against
him.

(To be issued by the Administrative Head of the Institute)

ON LETTER HEAD OF INSTITUTE

Dispatch No.

Dated

CERTIFICATE OF MAJOR/MINOR PENALTY

Certified that the records of service of (Name of the employee),
..... (Designation), (Address of Institute) of
this Institute have been carefully scrutinized and it is certified that no
minor/major penalty imposed on being contemplated to be imposed on him.

(To be issued by the Administrative Head of the Institute)

ON LETTER HEAD OF INSTITUTE

Dispatch No.

Dated

INTEGRITY CERTIFICATE

Certified that the records of (Name of the employee),
..... (Designation), (Address of Institute) of
this Institute have been carefully scrutinized and it is certified that his integrity
is 'BEYOND DOUBT'.

(To be issued by the Administrative Head of the Institute)