



# अखिल भारतीय आयुर्विज्ञान संस्थान, रायबरेली

## All India Institute of Medical Sciences, Raebareli

(An Autonomous Institute under the Ministry of Health and Family Welfare, Govt. of India)

Munshiganj, Raebareli - 229405, Uttar Pradesh, India

[www.aiimsrbl.edu.in](http://www.aiimsrbl.edu.in)

No.-AIIMS/Rbl/Rec/Non-faculty/2023-24/293

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### ADVERTISEMENT FOR RECRUITMENT TO VARIOUS Group 'B' and 'C' NON-FACULTY POSTS ON DIRECT RECRUITMENT BASIS AT AIIMS RAEBARELI

AIIMS Raebareli is an apex healthcare Institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Executive Director, AIIMS Raebareli invites online applications from the Indian nationals for recruitment to the following non-faculty posts on direct recruitment basis:

Sl No.	Name of post	Group	Pay Level	No. of Vacancies					
				UR	OBC	SC	ST	EWS	Total
1	Assistant Accounts Officer	B	Level-7	2	0	0	0	0	2
2	Assistant Engineer (Civil)	B	Level-7	1	0	0	0	0	1
3	Audiologist & Speech Therapist	B	Level-6	1	0	0	0	0	1
4	Dental Hygienist /Technical Officer	B	Level-6	2	0	0	0	0	2
5	Dietician	B	Level-7	1	0	0	0	0	1
6	Executive Assistant	B	Level-6	5	1	0	0	0	6

	(N.S.)								
7	Junior Accounts Officer	B	Level-6	3	1	0	0	0	4
8	Junior Engineer (AC & R)	B	Level-6	2	0	0	0	0	2
9	Junior Engineer (Civil)	B	Level-6	2	0	0	0	0	2
10	Junior Engineer (Electrical)	B	Level-6	2	0	0	0	0	2
11	Junior Hindi Officer	B	Level-6	1	0	0	0	0	1
12	Junior Store Officer	B	Level-6	5	1	0	0	0	6
13	Librarian Grade-III	B	Level-6	1	0	0	0	0	1
14	Optometrist	B	Level-6	2	0	0	0	0	2
15	Perfusionist	B	Level-6	2	0	0	0	0	2
16	Personal Assistant	B	Level-6	3	0	0	0	0	3
17	Private Secretary (S)	B	Level-7	2	0	0	0	0	2
18	Programmer	B	Level-7	3	0	0	0	0	3
19	Hindi Officer	B	Level-7	1	0	0	0	0	1
20	Senior Technician (Laboratory)	B	Level-7	2	0	0	0	0	2
21	Technician (Laboratory)	B	Level-6	11	5	3	1	2	22
22	Technician (OT)	B	Level-6	10	5	3	1	1	20
23	Technician (Prosthetic & Orthotic Technician)	B	Level-6	1	0	0	0	0	1

24	Technician (Radiology) Radiographic Technician Grade-I	B	Level-6	5	1	1	0	0	7
25	Technician (Radiotherapy) Radiotherapy Technician Grade II	B	Level-6	3	1	0	0	0	4
26	Hospital Attendant Grade III (Nursing Orderly)	C	Level-1	6	5	3	2	2	18
27	Junior Medical Record Officer (Receptionists)	C	Level-5	1	0	0	0	0	1
28	Lab Attendants Grade II	C	Level-2	1	0	0	0	0	1
29	Lab Technician	C	Level-5	1	0	0	0	0	1
30	Laundry Supervisor	C	Level-4	1	0	0	0	0	1
31	Lower Division Clerk	C	Level-2	1	0	0	0	0	1
32	Mortuary Attendant	C	Level-1	2	0	0	0	0	2
33	Pharmacist	C	Level-5	5	1	1	0	0	7
34	Stenographer	C	Level-4	4	1	0	0	0	5
35	Store Keeper-cum- clerk	C	Level-2	2	0	0	0	0	2
36	Upper Division Clerk	C	Level-4	6	2	1	0	1	10
<b>Total</b>				<b>103</b>	<b>24</b>	<b>12</b>	<b>4</b>	<b>6</b>	<b>149</b>

**Essential Qualification for the posts:**

Sl No.	Name of post	Age Limit	Recruitment Rules
1	Assistant Accounts Officer	21-35 Year	<p><b><u>Essential:</u></b> Graduate in Commerce with at least 55 % marks in aggregate.</p> <p><b><u>Experience:</u></b> 2 years' experience in supervisory capacity in a govt. Organization.</p> <p><b><u>Desirable :</u></b> Chartered accountant/cost accountant or MBA (Finance)</p>
2	Assistant Engineer (Civil)	Age not exceeding 35 years.	<p><b><u>Essential:</u></b> Graduate in Civil Engineering from a recognized University / Institute with <b>5 years' experience</b> in design and engineering of civil projects, preferably in a Hospital environment.</p>
3	Audiologist & Speech Therapist	Between 21-30 years of age	<p><b><u>Essential Qualification:</u></b> 1. B.Sc. Degree in speech and Hearing from recognized Institution /University.</p> <p><b><u>Desirable:</u></b> (i) M.Sc. in Speech and Hearing (ii) Clinical Experience in a Hospital in the field.</p>
4	Dental Hygienist /Technical Officer	Between 21-35 years of age	<p><b><u>Essential Qualification:</u></b> (i) 10 + 2 with science from a recognized university/Board. (ii) Diploma (minimum 2 years duration) from a recognized Institution in Dental Hygiene or Dental Mechanic; or Maxillo-facial prosthesis and Orthodontic appliances. (iii) Registered as Dental Hygienist/ Dental Mechanic with the Dental Council of India. 5 years' experience in the relevant field.</p>
5	Dietician	Between 21 - 35 years.	<p><b><u>Essential Qualification:</u></b> 1) M.Sc. (Home Science Food and Nutrition) /M.Sc. (Clinical Nutrition and Dietetics)/ M.Sc. (Food Science &amp; Nutrition)/ M.Sc. (Food and Nutrition Dietetics)/M.Sc. (Food Service Management and Dietetics) from a recognized University/Institution. 2) 3 years' experience in the line preferably in 200 bedded Hospital.</p>

6	Executive Assistant (N.S.)	Between 21-30 years	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1. Degree from recognized University or its equivalent;</li> <li>2. Proficiency in computers.</li> </ol>
7	Junior Accounts Officer	Between 21 - 30 years	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1. Graduate in Commerce.</li> <li>2. Possessing two years' Experience of handling accounts work in Government Organization.</li> </ol>
8	Junior Engineer (AC & R)	Age not exceeding 30 Years	<p><b>Graduate</b> in Electrical/Mechanical Engineering from a recognized University /Institute.  <b>Desirable: 2 years' experience</b> in Repair and Maintenance of large scale Air Conditioning &amp; Refrigeration systems.  <b>OR</b>  <b>Diploma in Electrical/ Mechanical Engineering from a recognized University/Institute.</b>  with 5 years' experience in repair and maintenance of large scale Air Conditioning &amp; Refrigeration systems</p>
9	Junior Engineer (Civil)	Age not exceeding 30 years	<p><b>Qualifications</b>  <b>Essential:</b>  <b>Graduate</b> in Civil Engineering from a recognized University/ Institute  <b>Desirable:</b> 2 Years' experience in design and engineering of civil projects, preferably in a hospital environment.  <b>Or</b>  Diploma in Civil Engineering from a recognized University/ Institute with 5 Years' experience in design and engineering of civil projects, preferably in a hospital environment.</p>
10	Junior Engineer (Electrical)	Age not exceeding 30 years.	<p><b>Qualifications</b>  <b>Essential:</b>  <b>Graduate</b> in Electrical Engineering from a recognized University/ Institute.  <b>Desirable:</b> 2 Years' experience in repair and maintenance of electrical systems, preferably in a hospital environment.  <b>Or</b>  Diploma in Electrical Engineering from a recognized University/ Institute with 5 Years' experience in repair and maintenance of electrical systems, preferably in a hospital environment.</p>

11	Junior Hindi Officer	Between 18-30 years	<p>Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level</p> <p>OR</p> <p>Master's degree of a recognized University In English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level</p> <p>OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level;</p> <p>OR</p> <p>Master's Degree of a recognized University in any subject other than Hindi or' English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level</p> <p>AND</p> <p>Recognized Diploma or Certificate course in translation from Hindi to English &amp; vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p>
12	Junior Store Officer	Between 18 - 35 years	<p>Qualifications:</p> <p><b>Essential:</b></p> <p>(i) Degree from a recognized University/Institution;</p> <p>(ii) Post-graduate degree/Diploma in Material management from a recognized University/Institution;</p> <p>Or</p>

			(iii) Bachelor's Degree in Material management from a recognized University/Institution and 3 years' experience in store handling (preferably medical stores).
13	Librarian Grade-III	Between 21-30 years.	<p><b>Qualifications:</b>  <b>Essential:</b>  i) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute.  <b>Or</b>  B.Sc. Degree or equivalent from a recognized University and Bachelor Degree or Post Graduate Diploma or equivalent in Library Science from a recognized University or Institute.  <b>With</b>  ii) 2 years' Professional experience in a library of under Central/ State Autonomous Statutory organization/PSU/University or recognized research and educational institution.  iii) Ability to use computers- Hands on experience in office applications, spread sheets and presentations.  <b>Desirable:</b>  Diploma in Computer Application from a recognized University or Institute.</p>
14	Optometrist	Between 21-35 years of age	<p><b>Essential Qualification:</b>  B.Sc. in Ophthalmic Techniques or equivalent from a recognized University / Institution with 5-year experience in relevant field.</p>
15	Perfusionist	Between 18-30 years	<p><b>Essential Qualification: -</b>  (i) B.Sc. Degree from a recognised University.  (ii) Certificate in Perfusion Technology (awarded by a recognised institution/Association/Authority such as Association of thoracic and Cardio Vascular Surgeons of India) after a training in a Centre with at least one year experience in Clinical Perfusion.</p>
16	Personal Assistant	18-30 years	<p><b>Essential Qualification:</b>  i. Degree from a recognized University.  ii. Skill Test Norms: Dictation: 10 Minutes @ 100 WPM Transcription – 40 Minutes English or 55 Minutes Hindi on a Computer  <b>Desirable:</b>  Diploma/ Certificate in Secretarial Practice from</p>

			a recognized Institute. Excellent command over Hindi and English (Written and spoken)
17	Private Secretary (S)	Between 18-30 years.	<p><b>Essential Qualification:</b></p> <p>(i) Degree from a recognized University. (ii) Skill Test Norms: Dictation-7 Minutes@ 120WPM Transcription - 45 Minutes English Or 60 Minutes Hindi on a Computer</p> <p><b>Desirable:</b></p> <p>(i) Diploma/ Certificate in Secretarial Practice from a recognized Institute. (ii) Excellent command over Hindi and English (written and spoken) (iii) Ability to use computers</p>
18	Programmer	Not exceeding 30 years	<p><b>Essential Qualification:</b></p> <p>B.Tech/B.E (Computer Science/Comp Engg.) or Post-graduation in Sci/math etc. or Post-graduation in Computer Application.</p>
19	Hindi Officer	Between 21-35 years	<p><b>Essential Qualification:</b></p> <p>Master's degree of a recognized University in Hindi with English-as a compulsory or elective subject or as the medium of examination at the degree level OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level . Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of an examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of an examination at the degree level; OR Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of</p>



			<p>examination and the other as a compulsory or elective subject at degree level; AND Recognized Diploma or Certificate course in translation from Hindi to English &amp; vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.</p>
20	Senior Technician (Laboratory)	Not exceeding 40 years	<p><b>Essential Qualification:</b> a) B. Sc. In Medical Lab Technology or equivalent. B) 10 Years' experience in the concerned field OR c) For Post in Anaesthesia/ Operation Theatre, B.Sc. in OT techniques or equivalent with 10 years' experience in concerned field. OR d) 10+2 with science with Diploma in OT techniques or equivalent with 13 years' experience in concerned field.</p>
21	Technician (Laboratory)	25-35 years	<p><b>Essential Qualification:</b> a) B. SC. In Medical Lab Technology or equivalent. b) 5 Years' experience in the concerned field OR c) Diploma in Medical Lab Technology or equivalent. d) 8 Years' experience in the concerned field OR e) For posts in Anaesthesia/ Operation Theatre, B.Sc. in OT techniques or equivalent with 5 years' experience in concerned field. f) 10+2 with science with Diploma in OT techniques or equivalent with 8 years' experience in concerned field.</p>
22	Technician (OT)	Between 18-35 years	<p><b>Essential Qualification:</b> B.Sc. in O.T. Technology or (i) 10 + 2 or its equivalent with science as a subject from a recognized Board or Institution (ii) 05 years' experience in the operation theatre of a recognized Hospital or Medical Institute Desirable: Operation Theatre Assistant training from a recognized Hospital or Medical Institute</p>

23	Technician (Prosthetic & Orthotic Technician)	Between 21-30 years	Bachelor's degree in Prosthetics & Orthotics from an Institution /University recognized by Rehabilitation Council of India Registration with the Rehabilitation Council of India <b>Desirable:</b> 2 years' experience in the field
24	Technician (Radiology) (Radiographic Technician Grade I)	Between 21-35 years	<b>Essential Qualification:</b> B.Sc. (Hons) (3 years course) in Radiography from a recognized University /Institution. Or Diploma in' Radiography from a recognized institution with 2 years' experience <b>Desired:</b> Ability to use computers - Hands on experience in office applications, spread sheets and presentations.
25	Technician (Radiotherapy) (Radiotherapy Technician Grade II)	21-35 years	<b>Essential Qualification:</b> B.Sc. (Hons) (3 years course) in Radiotherapy/Radiology from a recognized University / Institution. Or Diploma in Radiotherapy/Radiology from a recognized institution with 2 years' experience. <b>Desired:</b> Ability to use computers - Hands on experience in office applications, spread sheets and presentations.
26	Hospital Attendant Grade III (Nursing Orderly)	Between 18-30 years	<b>Essential Qualification:</b> (i) Matriculation from a recognized School/Board. (ii)Certificate course in Hospital Services conducted by a recognized organization(such as St. Johns Ambulance). <b>Desirable:-</b> Experience of having worked in a Hospital.
27	Junior Medical Record Officer	21-35 Years	<b>Essential Qualification:</b> <b>For Jr. Medical Record Officer</b> B.Sc. (Medical Records) Or 10+2(Science) from a recognised board with at least 6 month Diploma/Certificate course in Medical Record Keeping from a recognized institute / University having 2 years' experience in Medical Record Keeping in a Hospital Setup And Ability to use' computers Hands on experience in office applications, spread sheets and presentations. Typing speed of 35 words per minute in English or 30 words per minute in Hindi.

			<p><b>For Receptionist</b> Degree in Mass Communication/Hospital Administration/ Hospitality Management from a recognized University/institute. And Ability to use computers Hands on experience in office applications, spread sheets and presentations</p>
28	Lab Attendants Grade II	Between 18-27 Years	<p><b>Essential Qualification:</b> a) 10+2with science. b) Diploma in Medical Lab Technology. <b>Desirable:</b> Experience: 2 year in relevant filed.</p>
29	Lab Technician	Between 21-30 Years	<p><b>Essential Qualification:</b> a) 10+2with science. b) Diploma in Medical lab Technology. <b>Desirable:</b> B. Sc. In Medical Lab Technology,</p>
30	Laundry Supervisor	Between 18-30 years	<p><b>Essential Qualification:</b> 1. 12th pass or its equivalent from a recognized Board/School. 2. Diploma/Certificate in Dry Cleaning/Laundry Technology from a recognized Institute. 3. 2 years' experience in a reputed mechanized Laundry.</p>
31	Lower Division Clerk	Between 18-30 years of age	<p><b>Essential Qualification:</b> 1. 12th Class or equivalent qualification from a recognized Board or University 2. Skill test norms on computer Typing speed @35w.p.m.in English or 30 w. p. m. in Hindi (Time allowed 10 minutes) (35 w.p.m or 30 w.p.m. correspond to 10500 KDPH /9000 KDPH on an average of 5 key depressions for each word) <b>Desirable</b> 1. Basic Computer literacy.</p>
32	Mortuary Attendant	Between 21-30 years of age	<p><b>Essential Qualification:</b> 10+2 with science subject from a recognized board/school. <b>Desirable:</b> Experience at Morgue.</p>

33	Pharmacist	Between 21-27 years	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1. Diploma In Pharmacy from a recognised University/Institution</li> <li>2. Should be a registered Pharmacist under Pharmacy Act 1948</li> </ol> <p><b>Desirable:</b></p> <p>Experience in manufacture/ storage/testing of transfusion fluids in a reputed hospital or industry.</p>
34	Stenographer	Between 18-27 years.	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>i. 12th Class or equivalent qualification from a recognized Board or University.</li> <li>ii. Skill Test Norms: Dictation: 10 Minutes @ 80 WPM Transcription– 50 Minutes English or 65 Minutes Hindi on a Computer</li> </ol> <p><b>Desirable:</b></p> <p>Excellent command over Hindi and English (Written and spoken)</p>
35	Store Keeper-cum-clerk	Up to 30 years	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1. Graduate from a recognised university with one year experience in handling stores.</li> </ol> <p><b>Desirable:</b></p> <p>Post-graduate Degree/Diploma in Materials Management from a recognised Institution.</p>
36	Upper Division Clerk	Between 21-30 years	<p><b>Essential Qualification:</b></p> <ol style="list-style-type: none"> <li>1. Degree of recognized University or equivalent</li> <li>2. Proficiency in computers.</li> <li>3. Skill test norm: Same as that of Lower Division Clerk.</li> </ol>

## GENERAL CONDITIONS

**1. CUT OFF DATE** Cut-off date to determine eligibility in terms of age, qualifications and experiences of the candidates will be the last date of submission of online application. The link for submission of online applications in respect of above said posts along with other relevant information will be activated in the Institute website i.e. [www.aiimsrbl.edu.in](http://www.aiimsrbl.edu.in) The last date of online submission of applications will be 30 days from the date of publication of this advertisement in the Institute website. In case the last date falls on weekly off or holidays, then the last date of submission of application will be shifted to the next working days (up to 5.00 P.M.).

## **2. APPLICATION FEES:**

2.1 For un-reserved/OBC candidates fee shall be Rs.3000/ + GST@ 18% (Total Rs. 3540). For SC/ST/EWS candidates it is Rs.1500/+ GST@ 18% (Total Rs. 1770). Persons with Disabilities – Fee exempted

2.2 The candidates can pay the prescribed application fee online by clicking in the link provided in the website while filling up the Online Application.

2.3 Application fee once remitted shall not be refunded under any circumstances.

2.4 Incomplete application(s) and application received without the prescribed fee would not be considered and summarily rejected. The decision of the Competent Authority of AIIMS, Raebareli in this regard will be final.

## **3. HOW TO APPLY:**

3.1 The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the cut-off date failing which their application will be rejected. They must possess the educational qualification and experience as recognized by the Govt. of India. Their candidature will be cancelled at any stage if it is found that their educational qualification or experiences is not recognized by the Govt. of India.

3.2 The aspiring applicants satisfying the eligibility criteria in all respect can apply through ON-LINE application mode only. The On-line registration of application will be made available on official website of AIIMS, Raebareli i.e. [www.aiimsrbl.edu.in](http://www.aiimsrbl.edu.in) The notification for date of activation of link for submission of online applications in respect of above said posts along with other relevant information will be notified on the website.

3.3 Candidates are advised to fill their correct and active e-mail ID in the online application, as all correspondences will be made by the Institute through e-mail.

3.4 The candidate must ensure that their photo, signature and thumb impression should be clearly visible in preview at the time of online application. If photo/signature/thumb impression image is displayed small or not visible in preview on website, that means photo/signature is not as per the AIIMS, Raebareli prescribed guidelines and in that case, their application will be rejected. So, candidates are advised to be careful while uploading their photo and signature. Both must be visible clearly on Online Application Form.

3.5 No documents including online application form is required to be sent, however, all the applicants are advised to keep a copy of online application form with them along with proof of payment (a copy of challan /online payment receipt) for their record.

3.6 In case a candidate wishes to apply for more than one post, he/she is required to fill in the form separately through Online mode and separate application fees as applicable is to be paid.

**4. Test Centre:** Computer Based Test (CBT) is likely to be held at the below mentioned cities. Candidates must indicate their preference in the order of priority in online application form from where they desire to take the CBT. The Institute reserves the right to cancel any of the Centres on ground of less number of candidates or any other ground and ask candidates of that centre to appear from another centre/city. No request for change of examination/CBT centre once allotted will be entertained, Candidates will have to appear at the allotted centre at his/her own arrangement and expenses. Tentative test centre/city for CBT is as follows:-

1. New Delhi/Delhi	2. Mumbai	3. Kolkata	4. Hyderabad
5. Bengaluru	6. Lucknow	7. Patna	8. Guwahati
9. Jammu	10. Jaipur	11. Chandigarh	12. Bhopal

**5. e-Admit Card for CBT:** Candidates shall be issued an e-Admit Card for appearing in CBT. The e-Admit Card will be made available on the website of AIIMS Raebareli for downloading by candidates. 'Admit Card' will **not** be sent to candidates by any other mode. In case of any discrepancies/errors in e-Admit Card, candidates must immediately report the same to the Recruitment Cell, AIIMS Raebareli for correction.

**6. AGE RELAXATION:**

S. No.	Category	Age Relaxation permissible beyond the Upper Age Limit
1.	<b>SC/ST</b>	5 years
2	<b>OBC</b>	3years
3.	<b>PWBD</b>	10 years, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.

4.	<b>Ex-Servicemen and Commissioned Officers including ECOs/SSCOs for Group B posts</b>	<p>(a) Five years' subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex- Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defense issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma.</p> <p><b>NOTE:</b> Ex Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation asadmissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Govt. jobs.</p>
		<p>In order to qualify for the concession under (a) above, candidates concerned would berequired to produce a certificate that they have been released from the Defense Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defense Forces: -</p> <p>(i) In case of Commissioned Officers including ECOs/SSCOs:  <b>Army:</b> Directorate of Personnel Services, Army Headquarters, New Delhi. <b>Navy:</b> Directorate of Personnel Services Naval Headquarters, New Delhi. <b>Air Force:</b> Directorate of Personnel Services, Air Headquarters, New Delhi.</p> <p>(ii) In case of JCOs/ORs and equivalent of the Navy and Air Forces:  <b>Army:</b> By various Regimental Record Offices.  <b>Navy:</b> Naval Records, Bombay  <b>Air Force:</b> Air Force Records, New Delhi.</p>
5.	<b>Ex-Servicemen-for Group C posts</b>	
	<b>1) Ex-Servicemen (Unreserved)</b>	03 years after deduction of the military service rendered from the actual age as on the closing date for receipt of application
	<b>2) Ex-Servicemen(OBC)</b>	06 years (3 years + 3 years) after deduction of the military service rendered from the actual age as on the closing date for receipt of application.
	<b>3) Ex-Servicemen (SC &amp; ST)</b>	08 years (3 years + 5 years) after deduction of the military service rendered from the actual age as on the closing date for receipt of application

6.	<b>Central Govt. Civilian Employees - for Group B posts</b>	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3years regular and continuous service as on closing date for receipt of application	5 years
	2) Central Govt. Civilian Employees (OBC) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	8 (5 +3) years
	3) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of applications	10 (5+5) years
7.	<b>Central Govt. Civilian Employees - for Group C posts</b>	
	1) Central Govt. Civilian Employees (General/Unreserved) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application.	Upto 40 years of age
	2) Central Govt. Civilian Employees (SC/ST) who have rendered not less than 3 years regular and continuous service as on closing date for receipt of application	Upto 45 years of age
<b>For Group C Posts</b>		
8.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir (Unreserved/General)	5 years
9.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir(OBC)	8 years
10.	Candidates who had ordinarily been domiciled in the State of Jammu & Kashmir SC/ST)	10 years
11.	Widows/Divorced Women/Women judicially separated and who are not remarried (Unreserved/General)	Upto 35 years of age
12.	Widows/Divorced Women/Women judicially separated and who are not remarried (OBC)	Upto 38 years of age
13.	Widows/Divorced Women/Women judicially separated and who are not remarried (SC/ST)	Upto 40 years of age
14.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (Unreserved/General)	5 years
15.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof. (OBC)	8 (5+3) years
16.	Defence Personnel disabled in operation during hostilities with any foreign country or in a disturbed area and released as a consequence thereof (SC/ST)	10 (5+5) years
17.	Service Clerks in the last year of their colour service in the Armed Forces (Unreserved/General)	Upto 45 years of age
18.	Service Clerks in the last year of their colour service in the Armed Forces (OBC)	Upto 48 years of age
19.	Service Clerks in the last year of their colour service in the Armed Forces (SC/ST)	Upto 50 years of age



**NOTE-I:** Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for claiming benefits of reservation under EXS category. However, they are eligible for age relaxation as per rules.

**NOTE-II:** The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation, as per rules.

**NOTE-III:** For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the CLOSING DATE FOR RECEIPT OF APPLICATION or otherwise than by way of dismissal or discharge on account of misconduct.

#### **7. Details of Computer Based Test (CBT):**

**Candidates will have to score a minimum following prescribed marks (as per their category) in the CBT for empanelment in the order of merit:-**

<b>Sl. No.</b>	<b>Category</b>	<b>Minimum Qualifying Marks of CBT</b>
1.	UR	40% (for all UR category posts)
2.	OBC-NCL/ EWS	35% (only for posts reserved for them)
3.	SC/ST/ PwBD/ Ex-SM	30% (only for posts reserved for them)

**Important note for CBT:** The following will be applicable for all the posts:-

- (a) There will be **negative marking** of **0.25 mark** for each wrong answer.
- (b) Reserved category candidates applying for UR category posts have to qualify the CBT by UR standard for empanelment in the order of merit.
- (c) Competent authority may revise the qualifying marks of CBT

depending upon the requirement of the Institute / availability of candidates for the posts.

- (d) PwBD candidates will be eligible for scribes and compensatory time as per the Govt. of India rules on production of valid requisite certificates.

**8. Answer Keys of CBT:** Answer keys of CBT will be published on the website of AIIMS Raebareli after the CBT. Candidates will be given opportunity to submit representation/objection to the answer key/question, if any **within four days from the date of publication of answer keys**. They can do so with supporting documents/justification within the stipulated time and ONLY through the designated web-link/web-portal on payment of Rs. 100/- per question. Representation received from any other mode will not be entertained. There shall be no provision for re-evaluation/ re-checking of the scores. The decision of AIIMS Raebareli will be final and no correspondence in this regard shall be entertained.

**Result of CBT:** Result of CBT will be published on the website of AIIMS Raebareli. No correspondence shall be entertained in this regard

- a. **Resolution of Tie Cases:** In the event of tie in scores of candidates in CBT, merit will be decided by applying the following criteria one after another in the order given below till the tie is resolved:-
- i. First by using number of wrong answers: candidate with less wrong answers in CBT will be placed higher in the order of merit.
  - ii. By date of birth: older candidate will be placed higher in the order of merit.
  - iii. By alphabetical order in which the names of the candidates appear.

**9. Important Note for Candidates:**

- a. The portal for online application for these posts will be available on the website of AIIMS Raebareli ([www.aiimsRaebareli.edu.in](http://www.aiimsRaebareli.edu.in)) as per the following schedule:-

<b>Opening Date of Online Application</b>	<b>Closing Date of Online Application</b>
<b>17.09.2023</b>	<b>16.10.2023</b>

- b. Age relaxation and/or reservation shall be admissible to SC/ST/OBC candidates only against the **vacancies reserved for them** on submission of valid caste/category certificate. The caste/community of such candidate should be included in the list of reserved communities issued by the Central Government.
- c. The vacancies are being advertised in financial year 2023-2024, therefore, NCL-OBC/EWS certificate in prescribed format for employment in Central Government, issued during the period from 01.04.2023 to 31.03.2024 will be considered valid.
- d. Reserve category candidates who are selected on their own merit without any relaxed standards will be accommodated against the unreserved vacancies as per their position in the order of merit. Reserved vacancies will be filled up from amongst the eligible relevant reserved category candidates in the order of merit.
- e. Reserved category candidates who qualify on the basis of relaxed standards viz. age limit, experience, qualifications, etc., will be counted against reserved vacancies only irrespective of their merit position.
- f. A person with benchmark disability (PwBD) who is selected on his own merit can be appointed against an unreserved vacancy provided the post is identified suitable for persons with

benchmark disability (PwBD) of relevant category.

- g. The Institute will consider the suitability of posts for various benchmark disabilities under the Rights of Persons with Disabilities (RPwD) Act, 2016 in accordance with Notification No. 38-16/2020-DD-III dated 04.01.2021 issued by the Ministry of Social Justice and Empowerment, Govt. of India or as identified by the Institute considering the functional/physical requirements of the post. Benefit under the PwBD category will be admissible to only those who suffer from not less than 40% of specified disability. Such PwBD candidates have to submit a Disability Certificate issued by the competent authority in the prescribed format. The Institute will decide the placement of selected candidates in the roster register.
- h. The Institute may verify the authenticity of the certificate of disability and examine suitability of the PwBD candidate in terms of functional requirements before appointment. In this regard, the decision of the Institute will be final.
- i. A Matriculate Ex-Serviceman (non-graduate Ex-Serviceman, who has obtained the Indian Army Special Certificate of education or corresponding certificate in the Navy or the Air Force), who has put in not less than 15 years of service with the Armed Forces of the Union shall be considered eligible for appointment to the reserved vacancies for Ex-SM in Group 'C' posts.
- j. Request for change of category i.e. reserved to unreserved or vice-versa will not be entertained. In cases of enlisting a particular community in the list of any of the reserved communities by the Govt. of India not more than 3 months before the submission of application, the request of change of category from Unreserved to Reserved may be considered by the Institute

on merit.

- k. In case of a candidate unfortunately becoming a candidate belonging to Person with Benchmark Disability during the course of the examination process, the candidate should produce valid document of acquiring a disability to the extent of 40% or more as defined under the RPwD Act, 2016 to enable drawing the benefits of reservation/relaxation as available to the Persons with Benchmark Disability.

### **General Instructions to Candidates:**

1. On appointment, in addition to pay, selected candidates will be entitled to other allowances and service benefits i.e. DA, HRA (or accommodation), TA, Leave, LTC, NPS, Employee Health Scheme etc. as admissible to employees of AIIMS Raebareli.
2. All the appointees are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Raebareli.
3. Without prejudice to criminal/legal/disciplinary action, the candidate is liable to be disqualified from the CBT/recruitment process on account of the following:-
  - i. Using unfair means during the CBT/recruitment process; or
  - ii. Violating instructions mentioned in the e-Admit Card or given by officials; or
  - iii. Impersonating or procuring impersonation by any person; or
  - iv. Misbehaving in the examination hall / place of Document Verification (DV); or
  - v. Damaging infrastructure/equipment in the examination hall/place of DV; or

- vi. Obstructing the conduct of examination/recruitment process; or
  - vii. Instigating other candidates to boycott the examination / DV process; or
  - viii. Making statements which are incorrect or false, suppressing material information, submitting fabricated documents, etc. or
  - ix. Any other inappropriate and undisciplined behavior during the process.
4. In case, any information or declaration given by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this recruitment, he/she will be liable to be removed from the service and/or action, as deemed fit, may be taken against him/her by the appointing authority.
  5. The candidate should not have been convicted by any Court of Law.
  6. Candidates should note that their candidature will remain provisional till the veracity of the document submitted by them is verified by AIIMS Raebareli.
  7. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw any communication made to the candidate.
  8. The Executive Director, AIIMS Raebareli reserves the right of any amendment, cancellation, and changes to this advertisement including increase/decrease in number of seats as a whole or in part without assigning any reason.
  9. No TA/DA will be paid for appearing in the recruitment

process/test/interview.

10. Candidates may use Hindi or English language in the selection process except for the test of language which will be in the concerned language only.
11. Communication with candidates regarding recruitment process will be made through email ID only provided by them in their online application form.
12. Any corrigendum or revision of the advertisement or any other information regarding this recruitment will be posted on the Official website of AIIMS, Raebareli only in due course. Candidates are advised to visit our website regularly for updated information in this regard.
13. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Raebareli/Lucknow (UP).
14. Contact No.: 0535 – 2704411 [aiimsrblprogrammer@gmail.com](mailto:aiimsrblprogrammer@gmail.com) (Only For Online Application Form Related Query)

**Executive Director  
AIIMS, Raebareli**