

**Recruitment Advertisement for Extramural Project Title "Development, implementation and evaluation of Protocolized Cardio-Obstetric Care in improving maternal Cardiac, obstetric and fetal outcomes of Pregnant Women with Heart Diseases in INDIA-NPAC-India study".**

Applications are invited for filling up of following post under extramural funded research project titled "Development, implementation and evaluation of Protocolized Cardio-Obstetric Care in improving maternal Cardiac, obstetric and fetal outcomes of Pregnant Women with Heart Diseases in INDIA-NPAC-India study" funded by ICMR, New Delhi, under the principal investigator, Dr Barun Kumar, purely on temporary basis, as per the below mentioned details.

Start date of receiving application: 26 June 2024

Last date of receiving applications: 16 July 2024(5:00 PM)

Date of Interview: Will be communicated on AIIMS, Rishikesh website

Venue of interview: Department of Cardiology, AIIMS, Rishikesh

### Required Qualifications

	Designation	Remuneration	Maximum Age limit in years	Criteria modified for the NPAC India study
1	Project Technical support I (One-post)	Rs. 18000 + HRA as applicable per month	28	<ul style="list-style-type: none"><li>● Bachelor's Degree public health / social science/ life sciences/ health care management or related field from a recognized institution / university.</li><li>● Ability to read, write, communicate, and type in English.</li><li>● Ability to use Microsoft Excel, Word and PowerPoint.</li><li>● Ability to communicate, read and write in the local language.</li></ul> Preference may be given to <ul style="list-style-type: none"><li>● Experience in data collection, data analysis, data monitoring etc.</li></ul>

## Job Description

1. Assist the site Principal Investigator in screening for potential participants and getting consent and recruit participants for the study at the guidance of site Principal Investigator
2. Assist the site Principal Investigator in filling offline and online case report forms.
3. Participate in the weekly online monitoring meetings organized by the central coordinatingsite.
4. Being a single point of contact for staff from the central coordinating site.
5. Coordinate with the obstetrics and the cardiology teams of the participating site to ensure the study protocol is followed.
6. Maintain all required records related to the study.
7. Assist the PI in organizing follow-up visits of the participants.
8. In addition to the above, any other job pertaining to the study as informed periodically by the central coordinating site and site Principal Investigator

Completely filled application form, with all necessary documents supporting the qualification of the candidate and other information, has to be mailed by E-mail to [ark.npacindia@gmail.com](mailto:ark.npacindia@gmail.com) (**ARK.NPACINDIA@GMAIL.COM**).

### Terms and Conditions:

- Method of recruitment may be Written exam / Interview or both.
- The Selected candidate will have to join within 5 days of the declaration of results.
- It is NOT permanent employment with AIIMS Rishikesh.
- The posts are purely on a contract basis; the contract will be for a period of one year & may be extended for four years or completion of the project whichever is earlier. The extension will be for 1 year each time. The extension shall be done only after a satisfactory work report by PI, each time, every year.
- No claim for any other regular post in AIIMS Rishikesh shall be entertained.
- Employee Performance Indicator will be applied.
- Candidate must bring a completely filled application form.
- Incomplete applications or applications received after the due date will not be considered.
- No TA/ DA will be paid for the interview.
- Experience should have been gained after acquiring minimum essential qualifications.
- Qualification, experience, and other terms and conditions may be relaxed/ altered at the discretion of

Director AIIMS Rishikesh / Recruitment Committee

- No other allowance/ facilities other than consolidated salary shall be admissible.
- The decision of the Recruitment Committee will be final.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- If the performance of the appointee is not found satisfactory by the Principal Investigator/Nodal Officer, the appointment can be terminated at any time without any prior notice/compensation.
- The appointee may be relieved from the current job position, by serving one-month prior notice, if the notice period is less than 1 month, an amount equal to the salary of 01 month will have to be deposited for the relieving certificate.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- Extension will be based on the performance of the research assistant.
- The candidates will be short-listed based on the essential and desirable qualifications and only the short-listed candidates will be called for the interview.
- Rules for leave allowance will be as per rules for contractual employees of AIIMS, Rishikesh
- AIIMS Rishikesh reserves its right not to fill the position if no suitable candidate is found.

Dr Barun Kumar, DM Cardiology

Additional Professor,

Department of Cardiology,

Site PI, NPAC India Study.

AIIMS Rishikesh