

**ADVERTISEMENT FOR PROJECT TECHNICAL SUPPORT ON PURELY CONTRACTUAL BASIS FOR AN EXTRAMURAL RESEARCH PROJECT**

Applications are invited for “**Project Technical Support**” in a research project titled “**A Single arm feasibility study of Metronomic Chemotherapy (Etoposide + Methotrexate + Celecoxib – ETOMECH) in Advanced, Inoperable, and Metastatic Head and Neck Squamous Cell Carcinoma**”, funded by **Uttarakhand Manav Seva Samiti, Delhi (UKMSSD)** on contractual basis in the **Department of Medical Oncology Haematology, AIIMS, Rishikesh** as per the below-mentioned details:

Details	Requirements/Information
Name of the Post	Project Technical Support
Number of Post	1 (One)
Age	- Not exceeding 35 Years
Location of position	Department of Medical Oncology Haematology, AIIMS, Rishikesh
Qualifications	<p><b>Essential Qualification:</b></p> <ul style="list-style-type: none"> <li>Three Years Graduate degree (BSc in any field) <b>AND</b> three Years post qualification experience relevant to the study</li> <li>Candidate must have at least one year of experience with Clinical research projects</li> <li>Good clinical practices certification (GCP)</li> </ul> <p><b>Desirable Qualifications:</b></p> <ul style="list-style-type: none"> <li>Proficiency in English and Hindi language.</li> <li>Experience with MS-Word, Excel and other</li> </ul>
Job Profile	<ul style="list-style-type: none"> <li>Assist the Principal Investigator and Co-investigators in the screening of participants, eligibility and consents.</li> <li>Assure all study documentation is maintained properly and updated regularly.</li> <li>Administer the intervention and record data</li> <li>Manage document archival (Physical form) and data entry into data recording platform</li> </ul>
Duration of post	Initial recruitment for <b>One-year</b> , extension as applicable depending upon the budget grant from the funding agency
Monthly Salary	Rs. 25,000/-per month

**Nature of Employment:** Temporary / Contractual/ co- terminus with the project

**Duration of Employment:** Initial recruitment for 1 year or early in case of project termination/extension as applicable, depending on the candidate’s performance and budget grant from the funding agency.

**Last date of application:** Within 7 days of Advt. publication on institute website.

**Job Location:** Department of Medical Oncology Haematology, AIIMS, Rishikesh

**Date and time of Interview:** This will be communicated through email, only to the shortlisted candidates. For any queries contact: [deepak.monc@aiimsrishikesh.edu.in](mailto:deepak.monc@aiimsrishikesh.edu.in)

### Terms and Conditions

- Method of recruitment is by interview.
- The Selected candidate will have to join within 10 days of declaration of results.
- It is **NOT permanent employment** with AIIMS Rishikesh.
- The posts are purely on a **contract basis**; the contract will be for a period of One Year, and may be terminated/extended till the project is completed depending on performance.
- NO claim for any other regular post in AIIMS Rishikesh shall be entertained.
- Employee Performance Indicator will be applied.
- Candidate must bring a completely filled application form.
- Incomplete applications or applications received after due date will not be considered.
- No TA/ DA will be paid for the interview.
- Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of Recruitment Committee/PI
- No other allowance/ facilities other than consolidated salary shall be admissible.
- Decision of Recruitment Committee will be final.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- If the performance of the appointee is not found satisfactory by the Principal Investigator appointment can be terminated at any time without any prior notice/compensation.
- The appointee may be relieved from the current job position, by serving one-month prior notice, if the notice period is less than 01 month, an amount equal to the salary of 01 month will have to be deposited for relieving certificate.
- It is mandatory to have a health insurance coverage before joining.
- Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- Applicants must fill up all the columns of application form properly. Single/consolidated SCANNED PDF of the signed application along with its enclosures and complete in all respects should be mailed to the [deepak.monc@aiimsrishikesh.edu.in](mailto:deepak.monc@aiimsrishikesh.edu.in) by the last date of application
- Incomplete application will be rejected and no further communication in this regard will be entertained.

Principal Investigator

AIIMS, Rishikesh