

EMPLOYMENT NOTIFICATION No.05/2025
Andhra Pradesh Capital Region Development Authority, Vijayawada
Lenin Center, Governorpet, Vijayawada – 520 002
Phone: 0866-2527110, Email:recruitment@apcrda.org

Rc.No.MAU61-OPCS0CNTE(APPT)/2/2025-HR, Dt.06.03.2025.

Notification is hereby issued for filling up certain positions in APCRDA, Vijayawada on contract basis. Online application is available in the website <https://crda.ap.gov.in> in careers tab and can be submitted from dt.07.03.2025 to dt.13.03.2025. The details are as follows;

S.No	Name of the Position	No. of Posts	Prescribed Educational Qualifications & Experience	Experience in relevant field in years	Role / Tasks to be performed
1	Executive Recruitment , Executive Personnel Welfare	2	<ul style="list-style-type: none">• Graduation and Masters in Business Administration in Human Resources.• Minimum 02 years of experience in Recruitment, handling Service matters of Employees in Govt. Departments.• Preference will be given to those who have prior experience working in Government Departments in similar role with knowledge of Government Rules and regulations related to Human Resource, Administration and court matters.• Knowledge of working on E-office.	02	For details visit AP CRDA website
2	Executive (Meetings)	1	<ul style="list-style-type: none">• Graduation, drafting and stenography, Proficiency in office automation with usage of computer and associated software.• Should have Minimum 02 years of experience in Government Departments in co-ordinating statutory meetings, protocol arrangements, administration activities etc.,• Preference will be given to those who have prior experience working in Government Department in similar role.• Knowledge of working on E-Office.	02	For details visit AP CRDA website
3	Manager Meetings	1	<ul style="list-style-type: none">• Graduation and Masters in business administration or equivalent.• Should have Minimum 10 years of experience in Office Administration in Govt.	10	For details visit AP CRDA website

			<p>Departments/ PSUs / Big Private Organisations etc.,</p> <ul style="list-style-type: none"> • Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, stenography and transcription, designing forms, and other office procedures and terminology. • Ability to lead, motivate, and manage administrative staff, ensuring smooth operations. • Proficiency in Computer Applications MS Office. 		
4	Addl. Director (IS)	1	<ul style="list-style-type: none"> • Five year Graduate study in Engineering (Or) Masters in Computer Applications (Or) Graduate Study in Engineering. • Should have minimum 12 years of overall experience in Execution, Operation and maintenance of projects involving IT Applications & IT Infrastructure. • Preference will be given to the candidate having at least 06 years' experience in any Central / State Government Institutions / PSUs / Development Authority Bodies handling IT Applications & IT Infrastructure Projects. 	12	For details visit AP CRDA website
5	Project Manager Application Support	1	<ul style="list-style-type: none"> • Five year Graduate study in Engineering (Or) Masters in Computer Applications (Or) Graduation in Computer Science. • Should have minimum 10 years of overall experience in execution, operation and maintenance of projects involving IT applications. • Preference will be given to the candidate having at least 5 years experience in any central / state government institutions / PSUs / development authority bodies handling IT applications & IT infrastructure projects. 	10	For details visit AP CRDA website

6	Additional Director (Lands)	1	<ul style="list-style-type: none"> Any Graduate with LLB Should have minimum 15 years of experience in the cadre of Dy.Collector or Special Grade Dy.Collector dealing with revenue matters relating to land acquisition, land pooling policies, R&R and court cases etc. Should not have under gone or subjected to any punishments under service rules or criminal cases. 	15	For details visit AP CRDA website
7	Assistant Planner - (UD & Architecture)	2	<ul style="list-style-type: none"> Masters in Architecture with subjects in Urban Design /Masters in Urban Design with Bachelor of Architecture. should have minimum 02 years of experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. Should have knowledge in the field of urban design/planning and zoning regulations, land use, building bye laws with strong graphic and presentation skills is preferred. 	02	For details visit AP CRDA website
8	Planning Assistant	2	<ul style="list-style-type: none"> Bachelor of Architecture or Planning. Should have minimum two years experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. Should have knowledge in the field of planning and zoning regulations, land use, building bye laws with strong graphic and presentation skills is preferred. 	02	For details visit AP CRDA website
9	GIS&RS Asst.	2	<ul style="list-style-type: none"> B.Tech / B.E Geo informatics /ME/M. Tech Remote Sensing/ ME/ M.Tech Geo Informatics. Should have prior experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. 	02	For details visit AP CRDA website

			<ul style="list-style-type: none"> Should have knowledge in the field of GIS with strong graphic and presentation skills. 		
10	Landscape Architect	1	<ul style="list-style-type: none"> B.Arch and M.Arch (Landscape Architecture) with minimum two years of experience in landscape projects 	02	For details visit AP CRDA website
11	Horticulture officer	2	<ul style="list-style-type: none"> B.sc in Horticulture / Agriculture . Should have minimum 10 years of experience garden maintenance, development, nursery management, horticulture and landscaping. Horticultural officers with experience in Government Department will be preferred 	10	For details visit AP CRDA website
12	Director Planning & Resource Mobilisation	1	<ul style="list-style-type: none"> Masters in Urban Planning/Masters in Urban and Regional Planning or must have passed Associateship Examination of Institute of Town Planners of India with 1) B.E./B.Tech Civil or Civil Environmental Engineering / 2) B.Planning / 3) B.Arch/ 4) PG in Geography. Prior experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. Should have overall 30 years of experience out of which at least 15 years should be in a lead role i.e., technical head of any institution. Prior experience working in Government Sector, urban development authorities, urban local bodies will be preferred. 	30	For details visit AP CRDA website
13	Director – Lands	1	<ul style="list-style-type: none"> Any Graduate Should have 30 years of experience in Revenue Department dealing with revenue matters relating to land acquisition, land pooling policies, R&R and court cases etc. 	30	For details visit AP CRDA website

			<ul style="list-style-type: none"> • Should not have undergone or subjected to any punishments under service rules or criminal cases. 		
14	Assistant Executive Engineer	01	<ul style="list-style-type: none"> • B.E./ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification • Overall 5 years of experience in any State or Central or Public Sector or any Government Organisations. 	05	For details visit AP CRDA website
15	Executive Engineer	01	<ul style="list-style-type: none"> • BE/ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification • Overall 15 years of experience in any State or Central or Public Sector or any Government Organisations in which a minimum 5 years' experience as Deputy Executive Engineer. 	15	For details visit AP CRDA website
16	Senior Expert -Infra	01	<ul style="list-style-type: none"> • BE/ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification • Overall 20 years of experience in any State or Central or Public Sector or any Government Organisations, in which a minimum 5 years experience as Chief Engineer/Superintending Engineer. 	20	For details visit AP CRDA website
17	Senior Investment Lead	01	<ul style="list-style-type: none"> • Bachelor's degree at a well-regarded institution in engineering, economics or commerce and MBA from a premier Institute. • Preference will be given to individuals who studied in 	6 to 10	For details visit AP CRDA website

			<p>top 25 institutes as per National Institutional Ranking Framework with 6 to 10 years of work experience in project appraisals for Infrastructure and/or PPP projects, bid advisory, documentation & stake holder management in Government departments or organizations.</p> <ul style="list-style-type: none"> ➤ PPP Project management/ Real estate or infrastructure consulting experience would be preferred ➤ Experience working in the Infrastructure development. Real estate, MNCs, SPVs, urban development and Government would be preferred ➤ Good spoken and written communication skills ➤ High integrity and openness combined with commitment to good governance ➤ Ability to handle high levels of pressure and critical decision-making with a history of teamwork and willingness to roll up one's sleeves to get the job done. 		
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Place of Work: APCRDA, Vijayawada, Amaravati.

Requirement: Immediate.

Period: Initially for one year and extendable upto Three years based on performance.

Other Information : Apply through APCRDA website <https://crda.ap.gov.in> only as applications received through any other source /mode will not be processed.

Posts are subject to vary based on the need of the project and APCRDA reserves the right to fill or not fill the notified posts or to alter /modify/cancel the entire notification. For further details please visit APCRDA website www.crda.ap.gov.in

Sd/-K.Kanna Babu IAS.,
Commissioner,
APCRDA, Vijayawada.

//TCFBO//



Director –OM

**Job Description for recruitment of various posts on contract basis in APCRDA
Vijayawada.**

S.No	Name of the Position	Role/Tasks to be performed
1	Executive-Recruitment, Executive-Personnel Welfare	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Graduation and Masters in Business Administration in Human Resources. • Minimum 02 years of experience in Recruitment, handling Service matters of Employees in Govt. Departments/ PSUs etc., <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Recruitment of Employees through direct recruitment, deputation, contract and outsourcing basis. • Service Matters of employees working in APCRDA related to sanction of increment, pay fixation, Automatic Advancement Scheme, leave, transfers, deputation, loans and advances, promotions, disciplinary cases, retirement benefits, CPS, court matters etc., <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Knowledge of working on E-office. • Proficiency in Computer Applications MS Office and Typing speed 35 W.P.M <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Prior experience of working in Government Departments in similar role with knowledge of Government Rules and regulations related to Human Resource, Administration and court matters.
2	Executive (Meetings)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Graduation, drafting and stenography, Proficiency in office automation with usage of computer and associated software. • Minimum 02 years of experience in administration activities in Govt. Departments/ PSUs etc., <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Co-ordinating statutory meetings, protocol arrangements, administration activities etc., in APCRDA and other works assigned by Director (OM). <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Knowledge of working on E-office. • Proficiency in Computer Applications MS Office and Typing speed 35 W.P.M <p>Preferred Knowledge:</p>

		<ul style="list-style-type: none"> • Prior experience of working in Government Departments in similar role with knowledge of Government Rules and regulations related to Administration activities.
3	Manager (Meetings)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Graduation and Masters in business administration or equivalent. • Minimum 10 years of experience in Office Administration in Govt. Departments/ PSUs / Big Private Organisations etc., <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Supervising administrative staff. • Overseeing the daily functioning of the office, managing office supplies, equipment, and technology. • Ensuring the workspace is organized, clean, and compliant with health and safety regulations. • Overseeing the filing system, ensuring that documents are properly archived and easy to access. • Ensuring that the company adheres to legal requirements. • Ensuring that office policies, procedures, and workflows are followed consistently by all employees. • Assisting senior management with special projects or strategic initiatives. <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Knowledge of administrative and clerical procedures and systems such as word processing, managing files and records, stenography and transcription, designing forms, and other office procedures and terminology. • Ability to lead, motivate, and manage administrative staff, ensuring smooth operations. • Proficiency in Computer Applications MS Office. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Prior experience of working in Government Departments in similar role with knowledge of Government Rules and regulations related to Administration activities.
4	Additional Director (IS)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Five year Graduate study in Engineering (Or) Masters in Computer Applications (Or) Graduate Study in Engineering. • The Applicant should have minimum 12 years of overall experience in Execution, Operation and maintenance of projects involving IT Applications & IT Infrastructure. • Preference will be given to the candidate having at least 6 years experience in any Central / State Government Institutions / PSUs / Development Authority Bodies handling IT Applications & IT Infrastructure Projects. <p>Key Responsibilities:</p>

		<ul style="list-style-type: none"> Should play lead role in successful Execution, Operation & Maintenance of the prestigious IT Infrastructure Projects and IT Application Projects. <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> Should have practical exposure & played lead role in successful Execution, Operation & Maintenance of the prestigious IT Infrastructure Projects in India comprising of below core areas: Data Center Services (Cloud Services, On-Premise / Managed Services etc.) Internet (ILL's, Broadband, Multi Media Combo Services Etc.) Access Control & Building Management Systems Active Networking (Firewalls, Network Switches, Wi-Fi Controllers, Access Points etc.) Passive Networking (OFC, CAT Cabling etc.) Surveillance Services Av (Audio-Visual) Services EPABX Services GBT (Ground Based Towers) / COW (Cell On Wheel) Services Citizen Centric Services End User Infrastructure <p>Should have played lead role in successful Design, Development, Testing, Integration, Execution and maintenance of the IT Application Projects comprising of below core areas:</p> <ul style="list-style-type: none"> e-Lotteries for distribution of entitled benefits such as residential / commercial plots, MIG plots etc. First Come-First Serve & High Demand Based Asset Allocations such as plots / flats etc. Block Chain Technology Security Integrated Certificates. Online Disbursement of Welfare Schemes such as Annuities, Pensions etc. Geographic Information Systems. One Stop Shop Integrated Dashboards & Mobile Applications. Domain, Hosting, SSL, DC, E-Mail & SMS Services. Security & Functionality Audits. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> Should have outstanding professional track record for the experience shown as part of this notification. Should have expertise in customer / vendor / intra and inter department communication & co-ordination ensuring smooth flow & quality of IT application & infrastructure services. Should have responsibility to takeup any other work as assigned from time to time.
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5	Project Manager Application Support	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Five year Graduate study in Engineering (Or) Masters in Computer Applications (Or) Graduation in Computer Science. • The applicant should have minimum 10 years of overall experience in execution, operation and maintenance of projects involving IT applications. • Preference will be given to the candidate having at least 5 years experience in any central / state government institutions / PSUs / development authority bodies handling IT applications & IT infrastructure projects. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Should have been involved in design, development, testing, integration, execution and maintenance of the IT applications viz., websites, dashboards, mobile applications etc. <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Should have overall knowledge & involved in successful design, development, testing, integration, execution and maintenance of the it applications comprising of below allied services: • Stages of Software Development Life Cycle (SDLC) • Awareness on Coding Platform: C#.Net, Frontend Framework: HTML, ASP.Net, Angular JS, Database: Microsoft SQL Database. • Raising Requests for Domain & Sub-Domain Services with FQDN Mapping. • Purchase of SSL Certificates • Public & Private Hosting of IT Applications • Assessment of Operating System, Software & Backend Infra for DEV / INT / PROD Environment (vCPU, vMEMORY, vHDD {OS + Storage}) etc. • Preparation of Site Maps • Integration of E-Mail & SMS Services, PKI Components / Digital Key Authentications, Third-Party Software Licenses for Backend Servers Hosting IT Applications. • Generation of MIS Reports as per Organization Requirements. • Maintaining Security Standards for Websites as per ITE&C-GOAP Norms • Conduct of frequent Pre & Post Audits such as Security / Functionality etc. for Websites. • Protection, Further Integration & Usage of Source Code & Database. • Datacenter Shared Services such as Backup Softwares & Methodology, RPO (Recovery Point Objective) & RTO (Recovery Time Objective) etc. • Should have expertise in customer / vendor / department communication & co-ordination ensuring smooth flow & quality of IT application service. • Should have responsibility to takeup any other work as assigned from time to time. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Data Management Tools
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		<ul style="list-style-type: none"> • Planning and execution of projects as per the required scope of work • Preparation of Reports and Presentations • Knowledge of implementing MIS applications
6	Additional Director (Lands)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Any Graduate with LLB • Should have minimum 15 years of experience in the cadre of Dy.Collector or Special Grade Dy.Collector dealing with revenue matters relating to land acquisition, land pooling policies, R&R and court cases etc. • Should not have under gone or subjected to any punishments under service rules or criminal cases. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • All subject matters relating to land acquisition, land pooling policies, R&R and court cases etc. • Co-ordination with Government Department in dealing with revenue matters and High-court cases. <p>Required Skills and Abilities :</p> <ul style="list-style-type: none"> • Minimum 15 years of experience in the cadre of Dy.Collector or Special Grade Dy.Collector dealing with revenue matters relating to land acquisition and land pooling policies, R&R and court cases etc. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Knowledge of working on E-office.
7	Assistant Planner - (UD & Architecture)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Masters in Architecture with subjects in Urban Design /Masters in Urban Design with Bachelor of Architecture. • should have prior experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. • Should have knowledge in the field of urban design/planning and zoning regulations, land use, building bye laws with strong graphic and presentation skills is preferred. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Developing Vision for places: using creativity and imagination to invent or re-invent the environments we live and work in • Designing built spaces: from whole towns and neighborhoods to individual streets or squares. • Advising on the design of developments and regeneration projects.

		<ul style="list-style-type: none"> • Researching and analyzing places and people: understanding the physical, political, economic, spatial, and psychological context of the places you work with and the people who use them Influencing people by using your skills and knowledge to help others make better decisions and teach them how to make successful places. • Developing guidance and policies relating to the built environment. • Community consultation: helping the public to take part in planning and designing their neighbourhoods. • Graphic representation from sketching and technical drawing to using the latest technologies and packages in visualization and computer-aided design. • Prepare detailed designs for public spaces, transportation nodes, junctions, mixed-use, community spaces, public squares. • Preparation of urban design guidelines, design codes and other relevant strategies. • Technical and design input on a broad range of projects, ensuring work quality is maintained at the expected standard. • Prepare project reports and presentation summarizing key issues and strategically advising on best outcomes. • Co-ordinate with the multi-disciplinary professionals in the projects. • Co-ordinate studies of the site (including contours, soil, ecology, environment, water, buildings, roads, heritage) <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Proficiency in CAD, Office tools, 3D modelling and rendering especially open source softwares. • Strong design and graphics abilities including hand concept sketching and the creation of both digital and hand drawn graphics, maps, and illustrations. • Knowledge of Government codes, laws and regulations. • Strong graphic and presentation skills. • Ability to communicate clearly and concisely both verbally and in writing. • Ability to work in a team environment. • Ability to effectively meet deadlines. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Planning standards, layout and building rules. • Ability to balance various project and organization responsibilities and deadlines while maintaining professionalism and quality.
8	Planning Assistant	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Bachelor of Architecture or Planning. • Applicants with Architecture graduation and who have minimum two years prior experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred.

		<ul style="list-style-type: none"> Applicants should have knowledge in the field of planning and zoning regulations, land use, building bye laws with strong graphic and presentation skills is preferred. <p>Key Responsibilities:</p> <p>should have knowledge in the field of planning and zoning regulations, land use, building bye laws with strong graphic and presentation skills is preferred.</p> <ul style="list-style-type: none"> Prepare Layout drawings, Architectural drawings. Prepare project reports, documentation and presentations. Conduct preliminary studies of the built spaces: Co-ordinate with the multi-disciplinary professionals in the projects. Site assessment and co-ordination. Conduct and co-ordinate studies of the site <p>Required Skills and Abilities</p> <ul style="list-style-type: none"> Proficiency in CAD, Office tools. Proficiency in BIM, 3D modeling and rendering preferred. Communicate design ideas through sketching, graphics and visualization. Strong design and graphics abilities including hand concept sketching and the creation of both digital and had drawn graphics, maps, and illustrations. Strong graphic and presentation skills. Ability to communicate clearly and concisely both verbally and in writing. Ability to work in a team environment. Ability to effectively meet deadlines Basic knowledge of Layout and Design Principles. Design — Knowledge of design techniques, tools, and principals involved in production of precision technical plans, blueprints, drawings, and models. Ability to balance various project and organization responsibilities and deadlines while maintaining professionalism and quality.
9	GIS & RS Assistant	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> B.Tech / B.E Geo informatics /ME/M. Tech Remote Sensing/ ME/ M.Tech Geo Informatics. Should have prior experience working in Government sector, Urban Development Authorities, Urban local bodies are preferred. Should have knowledge in the field of GIS with strong graphic and presentation skills. <p>Key Responsibilities :</p> <ul style="list-style-type: none"> Preparation of thematic maps for assigned tasks for Capital City & Capital Region such as Master Plans, LPS layouts, Infrastructure planning maps etc., Collection, conversion, editing of various thematic layers acquired from various sources like Survey of India, NRSC, APSAC etc., Analysis of Spatial data and preparation of Thematic maps.

- Responsible for generation of maps and other GIS reports and information products.
- Work on GIS activities related to Asset management, Land Management, preparation of Master Plans, creation of LPS Layouts and preparation of thematic maps from the existing spatial data.
- Compiling and organizing GIS data from maps, databases and other sources; collection of data in the field using Differential Global Positioning System (DGPS).
- Control of units of measurements in the maps, collection and conversion of mapping resources and data.
- Ensure that the maps generated are as per the quality standards laid out in the Geodatabase, or any other applicable standard or policy; Create and document procedures and metadata definitions.
- Site co-ordination.

Required Skills and Abilities :

- Proficiency in ESRI ArcGIS Desktop 10.5 and above versions with knowledge in ArcGIS Extension like Spatial Analyst, Network Analyst, 3D Analyst, Geo Statistical Analyst.
- Preferred with QGIS, Arc GIS Pro especially open source softwares.
- MS Office, CAD and allied tools.
- RDBMS: Postgre SQL, MS SQL Server, Oracle, DB2, C#
- Development Environment: Python, Microsoft .NET, Java
- WebGIS Software: ESRI ArcGIS Enterprise Server 10.5 and above versions
- ASP.NET, CSS, AJAX, JavaScript & HTML 5
- Front-End (html / javascript) and Back-End (RESTful Services, GIS, Python, Java, Shell Scripting,) development
- ESRI application development framework for ArcGIS Server 9x/10x, ArcSDE 9x/10x , ArcPro and ArcObjects 9x/10x (ArcGIS Desktop 9x/10x)
- ArcSDE Administration
- Implementation of ArcSDE geodatabases
- Develop python programs within GIS domain
- Develop JavaScript sites within GIS domain
- Development of web and/or desktop GIS based applications using open source technology.
- Creation / Conversion of data acquired from various sources to create new map layers using ArcGIS software.
- Editing of GIS data, Symbology and linking of attribute data to GIS layers.
- Creation of layouts for preparation of thematic maps.
- Analyze Geographic Information Systems (GIS) data to identify spatial relationships or display results of analyses, using maps, graphs, or tabular data.
- Work on spatial databases to store GIS data.
- Enter data into Geographic Information Systems (GIS) databases, using techniques such as coordinate geometry, keyboard entry of tabular data, manual digitizing of maps, scanning or automatic conversion to vectors, or conversion of other sources of digital data.
- Review existing or incoming data for currency, accuracy, usefulness, quality, or completeness of documentation.

		<ul style="list-style-type: none"> • Perform geospatial data building, modelling, or analysis, using advanced spatial analysis, data manipulation, or cartography software. • Select cartographic elements needed for effective presentation of information. • Interpretation of Satellite Imageries, Drone Imageries, Aerial Photos, Ortho photographs. • Classification of Satellite Imageries for preparation of Land Use maps. • Strong organizational, time management and interpersonal skills. <p>Preferred Knowledge :</p> <ul style="list-style-type: none"> • Applicants with excellent programming within GIS domain are preferred. • Experience in analysing spatial data in an urban planning environment and translating Organization requirements into appropriate GIS reports and thematic maps. • Modern component-based GIS tools and methodology for urban and utility GIS use cases, Knowledge of SQL Databases and ArcGIS Enterprise Server is an added advantage. • Principles and methods for describing the features of land, sea, and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.
10	Assistant Planner (Landscape Architect)	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • B.Arch and M.Arch (Landscape Architecture) with minimum two years of experience in landscape projects <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Conceptual plans for landscape and greenery development considering the local climate and master plan of the city • Detailed design, drawings for landscape development • 3D Designs and walk throughs • Preparation of Bill of quantities • Site level coordination with the field execution teams and supply of working drawings • Design of urban landscaping features using materials water, rock, metals and vegetation • Design of aesthetic elements in the landscape areas, along important corridors, Avenues, public places etc • Development of technical guidelines for greenery development • Design of irrigation and fertigation systems • Any other directions given by the department. <p>Required Skills and Abilities :</p> <ul style="list-style-type: none"> • Thorough understanding of Native tree species, flowering species, Annuals and seasonals etc • Good knowledge about climate types • Knowledge about weed species

		<ul style="list-style-type: none"> • Knowledge about water conservation, soil types, water stagnant species • Knowledge about irrigation systems • Softwares - well versed with Sketchup, Auto Cad LT, Photoshop. Aware of other softwares like Lumion, Rhino etc • Documentation - good in writing and presentation.
11	Horticulture officer	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • B.sc in Horticulture / Agriculture • Should have minimum 10 years of experience garden maintenance, development, nursery management, horticulture and landscaping. • Horticultural officers with experience in Government Department will be preferred. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Prepare the detailed estimates, as per the report of his supervisors and thorough site investigation and prepare Bid document and Agreement. • Preparation of the action plans for various projects under his control. • Approve the plants quality reported by the contractor prior to the procurement. • He should regularly monitor the works under his control and ensure that the execution is as per the BoQ and action plan time lines. • The officer has to communicate the changes in the design/Plan to the supervisors under his control and accordingly change the action plan to minimise the loss in time/resources/labour/cost. • Check measure the recorded measurements by the supervisors. • Inspect all the nursery sites, quality of work, overall maintenance of the nurseries, check the records maintained by the supervisors. He should also find the gaps against targets to be completed. • The officer should check measure the recordings of the supervisor. • The officer should ensure that all the works under his control are executed by preventing any damage to the environment and by protecting the environment, conserving the resources. • The officer should make aware of his supervisors the adversities of the unwise application of the chemicals to the workers on site and the environment. • The officer should instruct the concerned contractor and supervisor to take suitable protective measures on site as part of occupational safety. • Any other directions given by the department. <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Experienced Horticultural officers from Government Department only will be considered.
12	Director - Planning & Resource Mobilisation	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Masters in Urban Planning/Masters in Urban and Regional Planning or 1) B.E./B.Tech Civil or Environmental Engineering / 2) B.Planning / 3) B.Arch/ 4)PG in Geography

		<ul style="list-style-type: none"> • Applicants should have overall 30 years of experience out of which at least 15 years should be in a lead role i.e., technical head of any institution • Key Responsibilities: <ol style="list-style-type: none"> 1. Planning and Development <ul style="list-style-type: none"> • Master Plan Preparation: Prepare, review, and finalize master plans for urban areas, including land use, transportation, and infrastructure planning. • Detailed Development Plans: Prepare and review detailed development plans for specific areas, including layout plans, zoning regulations, and infrastructure plans. • Urban Design: Provide urban design inputs for development projects, including public spaces, transportation systems, and building design guidelines. 2. Policy and Regulation <ul style="list-style-type: none"> • Policy Formulation: Assist in formulating policies and guidelines for urban development, including affordable housing, and environmental sustainability etc. • Regulatory Framework: Review and update regulatory frameworks, including building bylaws, zoning regulations, and environmental regulations. • Compliance and Enforcement: Ensure compliance with urban development regulations and policies, and enforce penalties for non-compliance. 3. Project Planning <ul style="list-style-type: none"> • Project Planning: Plan and coordinate urban development projects, including infrastructure development, transportation systems, and public facilities. • Project Monitoring: Monitor progress of urban development projects, including timelines, budgets, and quality control. • Stakeholder Coordination: Coordinate with stakeholders, including government agencies, private developers, and community groups. 4. Research and Development <ul style="list-style-type: none"> • Urban Research: Conduct research on urban development issues, including housing, transportation, and environmental sustainability. • Best Practices: Identify and disseminate best practices in urban development, including innovative technologies and planning strategies. • Capacity Building: Provide training and capacity-building programs for urban development professionals. 5. Resource Mobilisation <ul style="list-style-type: none"> • Budgeting: Prepare and manage budgets for urban development projects and programs. • Raising Resources for Urban and Regional Development • Financial Management: Manage financial resources, including grants, loans, and private sector investments. • Required Skills and Abilities: <ul style="list-style-type: none"> • Data Analysis: The ability to analyze data such as population trends, land use patterns, and transportation statistics to inform planning decisions. • Problem-Solving: Identifying urban challenges (e.g., traffic congestion, housing shortages) and developing practical, sustainable solutions.
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		<ul style="list-style-type: none"> • GIS (Geographic Information Systems): Proficiency in mapping software to visualize data, assess spatial relationships, and design urban environments. • Urban Design Principles: Understanding of the aesthetic, functional, and sustainable design of public spaces, buildings, streetscapes, and neighborhoods. • Zoning and Land Use Regulations: Knowledge of local zoning laws, land-use policies, and building codes that guide how land can be developed and used. • Infrastructure Planning: Expertise in planning for transportation systems, utilities (water, sewer), green spaces, and other urban infrastructure. • Sustainable Development Practices: Knowledge of green building practices, renewable energy integration, and environmental impact assessments. • Climate Change Adaptation: Understanding how urban environments can be designed to mitigate and adapt to climate change (e.g., green roofs, energy-efficient buildings). • Environmental Regulations: Awareness of environmental laws and standards that govern land development and construction. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • 30 years' experience working in Government sector, New Towers, Urban and Regional Development Authorities, Urban local bodies .
13	Director - Lands	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • Any Graduate • Should have minimum 30 years of experience in Revenue Department dealing with revenue matters relating to land acquisition, land pooling policies, R&R and court cases etc. • Should not have undergone or subjected to any punishments under service rules or criminal cases. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> • Overall supervision of subject matters relating to land acquisition, land pooling policies, R&R and court cases etc. • Interaction with Government Departments in dealing with revenue matters and court cases. <p>Required Skills and Abilities:</p> <ul style="list-style-type: none"> • Minimum 30 years of experience in dealing with revenue matters relating to land acquisition and land pooling policies, R&R and court cases etc. • Must have sound knowledge in land acquisition, Land Pooling and regulatory affairs Urban Planning Laws: Must have in-depth knowledge of urban planning, local government regulations, and policies related to land acquisition, development, and pooling. • Land Titles and Ownership Laws: Good understanding of the complexities of land titles, ownership disputes, and the legal documentation required for land pooling. • Compensation and Resettlement: Must have ability to navigate and negotiate compensation models, resettlement policies, and the fair distribution of land benefits in line with national/local laws. <p>Preferred Knowledge:</p> <ul style="list-style-type: none"> • Knowledge of working on E-office.

		<ul style="list-style-type: none"> • Experience of working in Revenue department dealing with Revenue matters relating to Land Acquisition Land Pooling policies , R&R and court cases etc.,
14	Assistant Executive Engineer	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • B.E./ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification with overall 5 years of experience in any State or Central or Public Sector or any Government Organisations. <p>Key Responsibilities:</p> <p>An Assistant Executive Engineer is responsible</p> <ul style="list-style-type: none"> • i) to monitor the works assigned to him, as per the technical standards and ensure compliance with engineering standards and regulations within his jurisdiction. • ii) to oversee the planning, design, construction, and maintenance of infrastructure projects. • iii) to manage project budgets during the supervision of works. • iv) to recommend the penalties on contracting agencies for faulty/ delayed works. • v) to monitor the maintenance of the Office equipment/Assets & Vehicles. • vii) to report the status of works within his jurisdiction to the higher authorities. • ix) to monitor the quality aspects of works in his jurisdiction.
15	Executive Engineer	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> • BE/ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification with overall 15 years of experience in any State or Central or Public Sector or any Government Corporations, in which a minimum 5 years' experience as Deputy Executive Engineer. <p>Key Responsibilities:</p> <p>An Executive Engineer is responsible</p> <ul style="list-style-type: none"> • to provide overall technical and administrative leadership within a designated division. • to oversee the planning, design, construction, and maintenance of infrastructure projects. • to manage project budgets, supervising the sub-ordinate engineers. • to recommending the disciplinary actions against the staff for serious lapses in their duties & penalties on contracting agencies for faulty/ delayed works. • to ensure compliance with engineering standards and regulations within their jurisdiction. • to monitor the maintenance of the Office equipment/Assets & Vehicles. • to allocate & distribute the work load among his sub-ordinate engineering staff. • to report the status of works within his jurisdiction to the higher authorities. • to monitor the quality aspects of works in his jurisdiction.

16	Senior Expert Infra	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> BE/ B.Tech in Civil Engineering or equivalent and Masters in Civil Engineering related subjects or equivalent qualification with overall 20 years of experience in any State or Central or Public Sector or any Government Organisations. <p>Key Responsibilities:</p> <ul style="list-style-type: none"> Lead a team of staff in the strategic identification and resolution of issues related to land use and infrastructure coordination, as well as develop practical policy and delivery solutions that enables infrastructure to be delivered to support growth. Collaborate with internal and external stakeholders, including local government and state agencies and developers, to align strategic infrastructure priorities with land use outcomes and resolve infrastructure blockages. Support the delivery of infrastructure under agreed governance, assurance and funding processes. Demonstrate sound knowledge in strategic infrastructure planning, the planning framework, and government policy and trends in the development industry to progress infrastructure delivery and housing outcomes.
17	Senior Investment Lead	<p>Educational Qualification & Experience:</p> <ul style="list-style-type: none"> Bachelor's degree at a well-regarded institution in engineering, economics or commerce and MBA from a premier Institute. Preference will be given to individuals who studied in top 25 institutes as per National Institutional Ranking Framework with 6 to 10 years of work experience in project appraisals for Infrastructure and/or PPP projects, bid advisory, documentation & stake holder management in Govt. departments or organizations. <p>Key Responsibilities:</p> <p>In line with the vision of the Hon'ble Chief Minister of Andhra Pradesh, the APCRDA has been working towards anchoring key investments across the various theme cities of the Amaravati including Health, Knowledge, Tourism, Sports among others. The Senior Investment Lead in the Projects wing of APCRDA would be leading the effort in grounding marquee investments in Amaravati. The Senior Investment Lead would supervise the Project Managers and teams of various verticals and lead collaborations with various stakeholders including the investors and the consultants engaged by APCRDA.</p> <p>Key responsibilities:</p> <p>Project Appraisal and Structuring</p> <ol style="list-style-type: none"> Develop the strategy and plan for implementation of the overall strategy across the three verticals. Identify new projects to be undertaken under each economic development theme Undertake new project appraisals covering financial analysis & viability of the DPRs submitted by investors. Structuring of new projects including PPPs.

		<p>5. Preparation of Policy documents and evaluation of proposals.</p> <p>Investor Engagement and Bid Advisory</p> <ol style="list-style-type: none"> 1. Undertake benchmarking studies to incorporate best practices for real estate investments 2. Liaising with prospective investors to determine market appetite and enhance interest in the 'Amaravati Brand'. 3. Engage with the transaction advisors to finalise terms of the bid, preparation of policy documents, bid process management, Evaluation of proposals, etc. 4. Lead the negotiations for final terms of allotments/ investment. 5. Promotion and Branding strategy for various projects and Amaravati city. <p>Documentation and Reporting</p> <ol style="list-style-type: none"> 1. Drive decisions through appropriate project reporting strategy 2. Monitor progress of projects within the respective vertical and flag off deviations. 3. Create reviewing systems for the team to monitor the progress of projects within the vertical 4. Filing / documentation / correspondence / approval(s) as per the procedures prescribed in the Government. <p>Grounding</p> <ol style="list-style-type: none"> 1. Lead coordination with other departments (Engg./legal etc.) for smooth grounding of projects 2. Provide guidance to the team of Project Managers for each project to reduce turnaround time of grounding of projects. <p>Competencies Required:</p> <p>Tools: Proficiency in MS Office and other Management / Strategy softwares.</p> <p>Technical Skills: Ability to prepare financial models, strategy papers, Project Reports, PPP structuring, presentations, etc. are essential</p> <p>People skills: Motivating, developing, and directing people as they work, identifying the best people for the job.</p>
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Sd/-K.Kanna Babu IAS.,
Commissioner,
APCRDA, Vijayawada.

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Director -OM