



**GOVERNMENT OF ANDHRA PRADESH
MEDICAL SERVICES RECRUITMENT BOARD**

**NOTIFICATION NO.03/2026, DATED: 08.04.2026
RECRUITMENT FOR THE POSTS OF NODAL OFFICERS, SYSTEM
ADMINISTRATOR, DATA ANALYSTS AND PROGRAMME ASSISTANTS IN
GOVERNMENT MEDICAL COLLEGES / GOVERNMENT GENERAL
HOSPITALS UNDER DIRECTOR OF MEDICAL EDUCATION**

1. Applications are invited from eligible candidates through online on the APMSRB website (<https://apmsrb.ap.gov.in/msrb>) for the posts of **Nodal Officers, System Administrator, Data Analysts and Programme Assistants** under the control of Director of Medical Education (DME) to work in Government Medical Colleges/ Government General Hospitals.

(1.1) ONLINE application will be enabled on 14-04-2026

(1.2) Last date for submission of ONLINE application is 29-04-2026 @
11.59 PM

(1.3) Applications submitted online only will be accepted.

2. Details of the Posts and Qualifications:

S. No	Name of the Post	Qualification & Experience	No. of Vacancies	Consolidated Pay	Mode of Recruitment
1	Nodal Officer	<ul style="list-style-type: none">• MBBS and PG Degree from an institution recognized by NMC/MCI.• In case of non-availability of PG candidates: MBBS from an institution recognized by NMC/MCI with minimum 3 years post-MBBS experience in any Government / Private Hospital having not less than 100 beds.• MBBS with valid APMC Registration is mandatory.	7	Rs. 70,000/- per month	Contract Basis

2	System Administrator	<ul style="list-style-type: none"> • BE / B.Tech in Computer Science / IT OR MCA OR Post Graduate in Computer Science / IT. 	1	Rs. 50,000/ - per month	Contract Basis
		<ul style="list-style-type: none"> • Post-qualification experience in Government/ Private in providing IT services for a period of not less than three years. 			
3	Data Analyst	<ul style="list-style-type: none"> • Post Graduate Degree in Data Analytics / Statistics / Bio-Statistics from an institution or university recognized by UGC. 	11	Rs. 50,000/ - per month	Contract Basis
		<ul style="list-style-type: none"> • Post-qualification experience in Government/ Private in providing IT services for a period of not less than three years. 			
4	Programme Assistant	<ul style="list-style-type: none"> • BE / B.Tech in Computer Science / IT OR MCA OR Post Graduate in Computer Science / IT. 	7	Rs. 30,000/ - per month	Contract Basis
		<ul style="list-style-type: none"> • Post-qualification experience in Government/ Private in providing Office Assistant for a period of not less than three years. 			

3. Selection procedure

(3.1) Applicants will be selected based on 100 points of which:

(3.1.1) Maximum of 75% will be awarded for percentage of marks obtained in qualifying exam.

(3.1.2) CGPA or Grade Points into percentage of marks the weightage for academic shall be calculated for the 75 points in terms of Govt., Circular Memo.No.01/HM&FW/2022, HM&FW Dept., Dated: 06.09.2022.

A. In case of Foreign MBBS Degree for Aggregate of Marks of 75% as shown below in

The Candidates who have passed the MBBS Degree in foreign Universities, the 75% aggregate marks weightage is given as per the following formula.

- A Grade / Excellent - 60% X 75% = 45.00
- B Grade / Good - 55% X 75% = 41.25
- C Grade / Satisfactory - 50% X 75% = 37.50

The Percentage of marks awarded in Foreign Universities, those marks shall be converted as Grades as follows.

Percentage of Marks obtained	Converted Grade	Marks to be awarded for recruitment
80% to 100%	A Grade	60% X 75% = 45.00
65% to 80%	B Grade	55% X 75% = 41.25
Below 65%	C Grade	50% X 75% = 37.50

In certain Foreign Universities Degrees shown as academic hours / amount of hours / ECIS Ranks / National Grade / Study hours / Credits / Grade points GPA/Pass etc., In such cases, where marks/ grades are not clearly shown, the Grade "C" with 50% as maximum marks will be awarded.

Marks awarded for languages shall not be considered for weightage of aggregate marks.

(3.1.3) Maximum of 10 points will be awarded for service per completed year after completion of qualifying examination.

(3.1.4) Maximum of 15 points will be awarded for working on contract basis with the conditions shown below at "B"

B. Particulars of Contract Service Weightage:

1.	@ 5.0 Marks per Six Months of Service for COVID-19 Duties. (0.83 Marks per each completed Month)
2.	@ 2.5 Marks per Six months of service in Tribal Area.
3.	@ 2.0 Marks per Six months of service in Rural Area.
4.	@ 1.0 Marks per Six months of service in Urban Area.
5.	No weightage will be given for the service rendered less than six months and Separate spells cannot be clubbed.
6.	There will be no interview
7.	For availing COVID-19 weightage marks – COVID-19 appointment orders should be attached to the application along with contract Service certificate issued by competent authority and Bank statements

	indicating payment of Monthly remuneration. If not submitted, COVID-19 weightage marks will not be awarded.
8	For availing contract weightage marks for service rendered in Tribal/Rural/Urban, the candidates shall attach Appointment orders and Contract service certificate along with application. If not submitted, contract weightage marks will not be awarded.

- (3.2) Contract Service rendered in AP state government is only eligible for awarding contract weightage marks.
- (3.3) After obtaining the Service certificate from the competent authority, the candidate should upload this Service certificate while applying online.
- (3.4) Contract service weightage marks will be awarded only when the service rendered by the applicant in the field where they worked and also applied for the same cadre post in terms of Govt., Memo No. 3740784/B2/2020, Dated: 14.02.2022 of the HM&FW, Dept.,
- (3.5) The application for seeking Service weightage and the proforma in which Service certificate shall be issued by respective competent authorities is as per Annexure - I.
- (3.6) Service certificates other than those issued in format specified at Annexure I will not be taken into consideration.
- (3.7) Date of notification shall be cut off date for calculating the weightage marks and competent authorities shall issue the Service certificates accordingly.
- (3.8) If more than one applicant scores same marks, then the person with higher age will be assigned better rank.

4. Merit list will be displayed on the APMSRB website.

5. The applicants who possess requisite qualification should apply online after satisfying themselves about the terms and conditions of this recruitment.

6. AGE:

The applicants should possess minimum age of 18 years and cannot exceed maximum age of 42 years. The age is reckoned as on 1/07/2025 (Rule-12(1)(a)(v) of State and Subordinate Service Rules).

07. AGE RELAXATION:

The upper age limit prescribed above is however relaxed in the following cases:

S. No.	Category of applicants	Relaxation of age permissible
1.	OC Category	Candidate should not have completed 42 years as on 01-07-2025
2.	Ex-Servicemen	3 years & length of service rendered in the armed forces
3.	N.C.C.(who have worked as Instructor in N.C.C.)	3 Years & length of service Rendered in the N.C.C
4.	SC/ST/BCs &EWS	Candidate should not have completed 47 years as on 01-07-2025
5.	Physically Handicapped persons	Differently Abled person should not have completed 52 years as on date of 01-07-2025

8. FEE:

- (8.1) Application fee for OC - 1500/-
- (8.2) For SC, ST, BC, EWS, Differently abled
and Ex-Servicemen - 1000/-

(9) Mode of Fee Payment:

- (9.1) For payment of fee through the online through payment gateway i.e., Net Banking, Credit Card, Debit Card and Mobile wallet payment, an additional page of the application form will be displayed, wherein candidates may follow the instructions and fill in the requisite details to remit payment.
- (9.2) After submitting the payment information in the online application Form, please wait for the intimation from the server, DO NOT PRESS BACK OR REFRESH BUTTON, in order to avoid double charge.
- (9.3) If the online transaction has been successfully completed final registration number will be generated. Candidates should note the same for future reference.
- (9.4) Candidates should carefully fill in the details in the On-Line application at the appropriate places and click on the "SUBMIT" button at the end of the Online application format. Before presenting the "SUBMIT" button, candidates are advised to verify each and every particular filled in their application. The name of the candidate or his/her father/husband's name etc., should be recorded correctly in the application as it appears in the certificates.
- (9.5) APMSRB will not be responsible for delayed submission or remitting of payment.

10. PROCEDURE FOR APPLICATION:

- (10.1) Application has to be submitted online on APMSRB website (<https://apmsrb.ap.gov.in/msrb>) only.
- (10.2) Applicants should upload all required certificates (original certificates have to be uploaded for verification at the time of scrutiny before finalizing the selection list).
- (10.3) Applications once submitted online shall be final and no changes shall be permitted thereafter.
- (10.4) Upon submission of online form, Notification wise Application Number will be generated. The same may be used for any future reference.
- (10.5) Applicant must compulsorily fill-up all relevant columns of the application form carefully.
- (10.6) Incomplete / incorrect application form will be rejected. The information if any furnished by the applicant subsequently in any form will not be entertained by the APMSRB under any circumstances.
- (10.7) The applicant should not furnish any particulars that are false, tampered, fabricated, or suppress any material information while submitting online application. The applicant shall be liable for legal action in such cases.

11. RESERVATIONS: -

- (11.1) The Rule of Reservation is applicable as per orders of AP Government.
- (11.2) Horizontal reservations for women will be followed in this recruitment, in terms of G.O.Ms.No.77 General Administration (Ser.D) Department Dated:02.08.2023.

12. COMMUNITY CERTIFICATE:

- (12.1) Applicants belonging to ST are required to produce Community Certificate issued by the competent authority of Government of Andhra Pradesh.
- (12.2) Applicants belonging to Schedule Classes are required to produce Community Certificate (SC-I, SC-II and SC-III) issued by the Competent Authority of Government of Andhra Pradesh Read Go.Ms.No.46, General Administration (Ser-D) Dept., Dated: 19.04.2005 and G.O. Ms No.7, Social Welfare (CV) Dept., Dated: 18.04.2025.

(12.3) Applicants belonging to Backward Classes are required to produce Community Certificate (BC-A, BC-B, BC-C, BC-D & BC-E) issued by the Competent Authority of Government of Andhra Pradesh

(12.4) Applicants belonging to Economically Weaker Section (EWS) for claiming EWS Reservation should produce "Income & Asset Certificate" issued by competent authority of Government of Andhra Pradesh for **current financial year** i.e., **2026-27**.

(12.6) Certificates issued by competent authorities of Government of Andhra Pradesh will only be considered.

13. RESERVATION TO LOCAL CANDIDATES

(13.1) LOCAL CANDIDATURE

- Candidates who are Local to Andhra Pradesh are only eligible for the posts reserved for local category. (Candidates who studied from 4th Class to 10th Class in the State of Andhra Pradesh and candidates who migrated to any part of Andhra Pradesh from the State of Telangana within a period of 3 years from 2nd June 2014. (As per G.O.No.132 GAD Dt.13-6-2016 & G.O.Ms.No.133 GAD Dt.13.06.2016) are considered as Local).
- The Residence Certificate/Nativity/Domicile Certificate issued by MRO/ Tahsildar will not be allowed for Local consideration without mentioning the G.O.No.132 GAD Dt.13-6-2016 & G.O.Ms.No.133 GAD Dt.13.06.2016 for the candidate who studied in the state of Telangana before bifurcation.
- "Local Candidate" means a candidate for direct recruitment to any of the post in relation to those Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for SSC or its equivalent examination. If however, he/she has not studied in any educational Institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.

(13.2) Residence certificate will not be accepted, if a candidate who studied in any Educational institutions up to S.S.C. or equivalent examination, such candidates have to produce study certificates invariably.

14. GENERAL PROVISIONS

(14.1) Required original certificates should be submitted at the time of verification of certificates or whenever called for. Failure to produce the required certificates will lead to disqualification.

(14.2) **Important:** The claim of the applicants with regard to the date of birth, educational qualifications and community etc., are accepted provisionally on the basis of information furnished by them in their application form and is subject to verification and satisfaction of the APMSRB. Mere inclusion of the name of an applicant in a Merit List will not confer on the applicant any right for appointment. The candidature is therefore, provisional at all stages and the APMSRB reserves the right to reject candidature at any stage of the selection even after declaration of results, if any mistake is noticed at a later date.

15. Printout of downloaded application form as well as original certificates /documents as mentioned at Para (5) have to be submitted at the time of certificate verification.

16. DEBARMENT:

(16.1) All desirous and eligible candidates shall apply online after satisfying themselves that they are eligible as per the terms and conditions of this recruitment notification. Any application sent through any mode other than the prescribed online mode will not be entertained under any circumstances. Submission of the application form by the candidate is an authentication that he/she has read the notification and shall abide by the terms and conditions laid down there under.

(16.2) Applicants should make sure of their eligibility to the posts applied for and that the declaration made by them in the application form regarding their eligibility is correct in all respects. Any applicant furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable to be debarred from appearing for any of the examinations conducted by the APMSRB, and for summary rejection of candidature for this recruitment.

(16.3) The Board is vested with the duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentiality in this process. Any attempt by anyone causing or likely to cause breach of this duty or by any action which violates or is likely to violate fair practices followed and ensured by the Board will be sufficient cause for rendering such action as ground

for debarment and penal consequences as per law and rules shall be involved as may be decided by the APMSRB.

(16.4) If any applicant is or has been found impersonating or resorting to any other irregular or improper means in connection with his / her candidature for selection or obtaining support of candidature by any means, such an applicant may in addition to rendering himself/ herself liable to criminal prosecution, will be debarred permanently from any exam or selection.

17. CERTIFICATES TO BE UPLOADED ONLINE:

Candidates shall submit the application online uploading following certificates in support of their claims in the application

- Latest passport-size photo*
- Applicant Signature*
- SSC Certificates (proof of date of birth)*
- Study Certificates from class 4th to 10th from the school where the candidate studied. If SSC or its equivalent done by private study, without attending any school, Residence certificate from MRO for previous 7 years. (In the prescribed Proforma). In the absence of the above certificate the candidate will be considered as Non- Local.
- Required Educational Qualification Certificate
- Social status Certificate in case of SC (Latest Sub Caste classification Scheduled Castes into three Groups Certificate) / ST /BC (Latest Sub Classification Certificate)/ EWS (Latest 2025-26 Certificate) issued by the competent authority. If social status certificate is NOT submitted, then such candidate is treated as OC.
- **For availing Contract Service weight age appointment order should be attached to the application along with Contract certificate obtained from the competent authority concerned (DM&HO/DCHS/Any other authority who appointed the applicant).**
- For availing COVID-19 weight age – **COVID-19 appointment orders** should be attached to the application along with **contract Service certificate** and **Bank statements indicating payment of Monthly remuneration.** if not submitted, COVID-19 weightage marks will not be awarded.

NOTE :

The applications submitted without the required certificates and incomplete applications will be rejected summarily.

18. SPECIAL INSTRUCTIONS TO APPLICANTS:

- (18.1) Applicants are directed to visit the Board's Website (<https://apmsrb.ap.gov.in/msrb/>) regularly to know the latest developments of this recruitment and any changes/ modifications/ results etc. Applicants may note that individual communication shall not be made. Hence, they must regularly visit the APMSRB website for updates.
- (18.2) The recruitment is subject to outcome of any O.As / W.Ps pending before any Court and likely to arise in the matter.
- (18.4) The APMSRB reserves every right to cancel the Notification / alter / modify any condition laid down in the Notification for final selection and also number of posts notified.
- (18.5) In case of any difficulty in technical issues to log on/filled in application please call - 9492619809 (10.00 AM to 5.00 PM during working days)

19. ANNEXURES:

Please read the following Annexures appended to the Notification before filling the application form.

Annexure-I : Contractual Service Certificate.

Annexure-II : Proforma Residence Certificate for private study.

Mangalagiri
Place : 08.04.2026

Sd/- Member Secretary
A.P.Medical Services Requirement Board,
Mangalagiri.

Vacancies along with Roster Points for the panel year 2025-26.

S No	Name of the Post	Backlog	Regular
1	Nodal Officer	7 - SC - (Group 3) 4 - BC-A 8 - ST	9 - OC 10 - BC-B 11 - OC 12 - EWS
2	System Administrator	Nil	14 - BC-C
3	Data Analyst	Nil	2 - SC - (Group 3) 4 - BC-A 5 - OC 6 - OC 7 - SC - (GROUP 3) 8 - ST 9 - OC 10 - BC-B 11 - OC 12 - EWS 13 - OC
4	Programme Assistant	8 - ST	9 - OC 10 - BC-B 11 - OC 12 - EWS 13 - OC 14 - BC-C

Sd/- Member Secretary
A.P.Medical Services Requirement Board,
Mangalagiri.