

Annexure-‘A’

**APPLICATION FOR APPOINTMENT OF FULLY QUALIFIED COMPANY
SECRETARY / INTERMEDIATE PASSED CANDIDATE ON CONTRACT
BASIS (CONSOLIDATED PAY)**

- | | | |
|--|---|------------|
| 1. Name in full (In Block Letters) | : | Self |
| 2. Father’s/Husband’s name | : | Attested |
| 3. Sex(Male/Female) | : | Photograph |
| 4. Address for
communication | : | |
| 5. Telephone
Number | : | |
| Mobile Number | : | |
| E-mail Address | : | |
| 6. Permanent
Address | : | |
| 7. Date of birth
Age as on 01-01-2025 | : | |
| 8. Nationality | : | |

9. Marital status :

10. Edu / Professional Qualifications :

11. Salary expectation :

(Starting from Matriculation or equivalent onward)

Sl. No.	Examination Passed	Mode of Education (Full time/Part Time)	Year of Passing	Board/University	Class/ Division	CGPA/% Of marks	Main Subjects

12. Experience(including present employment)

Sl. No.	Name of Employer	Employment Type	Designation	Pay Scales & Basic Pay	Date of Joining	Date of Leaving & Reason of leaving	Nature of duties performed

13. Languages known:

14. Any Other Information such as experience, training, publications, etc. in support of suitability of the post

UNDERTAKING

I solemnly declare that

The information given above is correct and complete. If any information at any stage is found incorrect, I shall be responsible for the same.

Name & Signature of the
Applicant

Place:

Date: