

CURRICULUM VITAE PERFORMA

1.	Name and Address (in Block Letters)					
2.	Date of Birth (in Christian era)					
3.	Email					
4.	Mobile No.					
5.	Residential Address					
6.	Educational Qualifications					
7.	Date of Superannuation/ Retirement					
8.	Age as on closing date (YY/MM)					
9.	PPO No. (Enclose copy)					
10.	Post held at the time of retirement					
11.	Organization currently working, if any					
12.	Organization Superannuated from					
13.	Details of Departmental exam qualified, if any					
14.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
15.	Knowledge/experience of MS Office Tools (Word/Power Point/Excel etc.)					

दक्षता ब्यूरो
विद्या भवन

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this circular and accept all the terms and conditions for engagement of consultants.

I shall provide the references in respect of my assignments done in last three years as and when required.

Date _____

(Signature of the Candidate)

Place _____