BHARAT ELECTRONICS LIMITED
Plot No. L-1, M.I.D.C Industrial Area,
Taloja, Navi Mumbai- 410208

17004/NAMU/2026/MO/FT/01 **Date 25.11.2026**

Bharat Electronics Limited, a Navratna category Central Public Sector Enterprise and India's leading professional Electronics Company, under Ministry of Defence, Government of India, requires experienced professionals for the post of Medical Officer – 02 Posts on fixed term basis for a period of 5 Years for its **Navi Mumbai** and **Pune Units.**

Sl. No.	Post & Grade	Post Code	*Minimum Educational Qualification	No. of Posts	**Upper age limit as on 01.11.2026	Post Qualification Experience as on 01.11.2026	Reservation
1	Medical Officer (E-II) On Fixed Term Basis	E-II	MBBS	02	32	1 year of relevant post qualification experience	UR-02

*Candidates whose educational qualification mentioned in their relevant degree certificate do not tally with the educational qualification prescribed as above will not be considered for selection.

****AGE Relaxation**: The upper age limit for candidates applying for the post of Medical Officer is 32 years as on **01.11.2026.** For Candidates who belong to PwBD category having minimum 40% disability or more with the prescribed Disability Certificate issued by the Competent Authority, will get 10 years relaxation. For Ex-servicemen, relaxation in age will be as per government guidelines. OBC/SC/ST candidates applying against UR post will be considered on par with UR candidates.

POST QUALIFICATION EXPERIENCE:

- **Minimum 1 Year Work Experience**
- **Academic/Research Work/Teaching work experience will not be considered as relevant post qualification experience.**

TERMS OF ENGAGEMENT:

Medical Officer will be engaged initially for a period of ***Five*** years which may be extended up to a maximum of ***Two*** years **(Maximum tenure of 7 years)** based on requirement and individual performance.

EDUCATIONAL QUALIFICATION

Medical Officer (E-II)

- MBBS from a recognized University/Institution approved by the National Medical Commission/Medical Council of India in the relevant discipline and should have minimum Pass Class.
- AFIH Qualification (Associate Fellowship in Industrial Safety & Health), Maharashtra is preferred. If the selected candidate do not have AFIH qualification he/she shall acquire AFIH qualification

within a period of one year.

IMPORTANT:

- The Degree must be from an Indian University/ Institution. (University incorporated by an Act of the Central or State Legislature in India or other Educational Institutions established by an Act of Parliament or declared to be deemed as universities under Section 3 of University Grants Commission Act, 1956).

- The candidate should possess a valid central / National registration certificate issued by the National Medical Commission/Medical Council of India/State Medical Council or such other authority notified by the Government of India.

REMUNERATION

Pay Scale Rs. 40,000-3%-1,40,000 at the time of joining. In addition to Basic Pay, other allowances like Dearness allowance, Non Practicing allowance (20% of Basic Pay), House Rent Allowance, 35% of the Basic Pay as Perquisites, Performance Related Pay (PRP), Group Insurance, Medical facilities, Provident Fund as per the Company's rules will be part of the remuneration package.CTC will be Rs. 13.63 Lakhs (approx.)

JOB RESPONSIBILITIES

E-II Grade

The Medical Officer is required to take care of various activities like-

1. Medical services for employees in the factory (Consultation and Treatment).
2. Processing of Medical bills-
   -Medical Bills checking- Prescriptions, Reports, etc
   -Line Item wise checking of bills with Schedule of charges- SOCs of Empaneled Hospital rates and Standard Hospital rates, varies from case to case
3. Administration of CMA Scheme.
4. Monitoring of BERECHS Scheme.
5. Scrutiny and Processing of bills in SAP.
6. Liaisoning with Panel Hospitals.
7. Liaisoning with OSH Code Authorities for health related matters
8. Periodic Medical Checkup under the Maharashtra OSH Code/ Rules
9. Coordination and conduct of Preventive Health Checkup for employees.
10. Medical Consultation for dependents in BEL Township.
11. Liaisoning with Medicine Dispensing Agency (Empanelled Pharmacy).
12. Monitoring Medicine Dispensation for employees.
13. Conduct of Health Awareness Sessions.
14. Maintaining Medical register for OPD and IPD bill records.
15. Ensure that services provided by Hospitals and Agency to employees are as per agreed terms and conditions by the Service providers. (OPD, IPD, Pharmacy).
16. Facilitating Audit like ISO, Safety and Health Audits.
17. Medical Camps under CSR.
18. Any other job(s) in their area of operation allotted by the Management from time to time.

MODE OF SELECTION

- Selection will be through a written test followed by interview of only those candidates who qualify the written test in the ratio of 1:7 for Medical officer (E-II).
- Written Test will consist of questions for 85 marks from the Medical domain/General Aptitude.
- All candidates shall secure 35% (UR) and 30% (PwBD) as qualifying marks in the written test. OBC/SC/ST candidates will be considered on par with UR candidates.
- The assessment weightage will be 85% and 15% for written test and interview respectively.
- Call letters will be sent to the e-mail IDs of eligible candidates for attending the written test. BEL will not be responsible for bouncing of any e-mail sent to the candidate.
- Date, time and centre details of the written test will be intimated by e-mail in due course.
- Intimation about the Personal Interview will be given to shortlisted candidates via e-mail only.
- All outstation candidates shortlisted for Interview will be reimbursed with AC Chair Car / III Tier AC class train fare by the shortest route between the correspondence address and place of interview on production of valid train tickets. There will be no reimbursement of fare for attending the written test.

HOW TO APPLY

Candidates who meet the above mentioned criteria are required to download the application form provided as a link to this advertisement. The duly filled in application along with the photocopies of the below mentioned documents / enclosures are to be sent through post to

Manager (HR &A)
Bharat Electronics Limited,
Plot No .L-1, MIDC, Industrial Area,Taloja, Navi Mumbai -410208.

Documents (Photocopies) to be submitted by candidates along with the Application:

Candidates are required to **attach** the following documents along with the application form:

i. Birth date proof – Birth Certificate or Marks Sheet issued by Board for Matriculation with clear mention of Date of Birth on it.
ii. 02 passport size photo.
iii. All certificates (starting from Matriculation/Class X/Diploma/PUC/Class XII/Degree/PG) in support of educational qualifications.
iv. All Semester/year wise Mark sheets of qualifying degree – MBBS and PG Diploma/Degree if any.
v. Qualifying Degree final/provisional Certificate.
vi. Registration certificate with National Medical Commission/Medical Council of India/ State Medical Council or such other authority notified by the Government of India.
vii. AFIH – Associate Fellowship in Industrial Safety & Health Certificate, Maharashtra (if available).
viii. Conversion formula certificate for conversion of CGPA / DGPA / OGPA or letter grade to percentage marks & awarded class, duly certified by the University / Institution, wherever applicable.
ix. Candidates belonging to OBC (NCL)/EWS/SC/ST need to upload their caste certificate in the prescribed format, which are available on the BEL website. Candidates belonging to OBC category should produce the Certificate issued on or after **01.11.2026** and for EWS certificate issued for the year 2026-27
x. Payment Receipt Copy for General and OBC candidates through SBI Collect (through online) only https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=14842

xi. Disability certificate in the prescribed format, if the candidate belongs to PwBD category.
xii. No objection certificate if employed in Government / Quasi Government and Public Sector undertakings.
xiii. Experience certificate from the previous and present employer with clear mention of joining / exit date and job responsibilities held. Where current employment certificate is not produced, the joining/ appointment letter, first and latest Payslip and employee id proof should be compulsorily attached to determine the number of years of experience.

The envelope containing the application with relevant documents should be super scribed as 'Application for the post of **Medical Officer (E-II grade) on Fixed Term basis.**

APPLICATION FEE

Post	Application Fee	Exemption
Medical Officer (E-II) On Fixed Term Basis	Rs.472/- (Rs.400/- + 18% GST)	**Candidates belonging to PwBD/SC/ST/ Ex-servicemen categories are exempted from payment of application fee.**

- The application fee should be remitted through SBI Collect (Online).
- Candidates are requested to read the details and manual provided on the website for making the payment.
- Candidates have to take Screenshot of receipt after payment and attached the receipt in the offline application form. Please check the link given on the BEL website regarding instructions for making SBI Online payments. PwBD/SC/ST/ Ex-servicemen candidates are exempted from payment of application fee.
- Application fee paid for this advertisement to BEL Navi Mumbai will only be considered.

1. **Candidates should go through all instructions and eligibility criteria carefully before remitting Application Fee.**
2. **Fee once paid will not be refunded for whatever reason.**
3. **Candidates may take note that Cheque, DD or cash will not be accepted towards payment of application fee.**

GENERAL CONDITIONS

1) Only Indian nationals need to apply.
2) Candidates employed in Govt./Quasi Govt. and Public Sector Undertaking is required to submit the**"No Objection Certificate"** at the time of interview; without which such candidate will not be allowed to appear for the interview.
3) Academic/ Research Work/ Teaching experience is not considered for the minimum experience requirement.
4) The number of posts indicated above may vary based on the actual requirement at the time of selection.
5) Applications that are incomplete, without the required/mandatory enclosures/attachments will be summarily rejected without assigning any reason and no correspondence in this regard will be

entertained. There will be no separate communication to any candidates on their non-consideration at any stage of the selection process.

6) The above openings are for Bharat Electronics Limited, Navi Mumbai and Pune Units. However, selected candidate may be required to serve in other location/s, also, if need arises, as per Company's requirement.
7) Candidates are required to provide their one valid e-mail ID which shall be entered in the application form. Information pertaining to the Written Test / Interview will be sent to the shortlisted candidates only by e-mail. BEL will not be responsible for bouncing of any e-mail sent to the candidate. All correspondence will be done through e-mail only.
8) BEL reserves the right to debar the candidates at any stage of selection process, if the candidature is not found suitable.
9) Candidates claiming to be belonging to PwBD category are required to submit the latest certificate in the prescribed proforma (available in Company's website www.bel-india.in) issued by the prescribed authority along with the application. Certificate in any other proforma or issued by an authority other than the prescribed authority will not be accepted.
10) Request for change of category once declared in the application form will not be entertained.
11) Appointment of the provisionally selected candidate will be subject to being found Medically Fit by the Company's medical authorities as per the medical fitness standards laid down by the Company. The candidate who is called to report on selection should get himself/herself medically examined by a Civil Surgeon/Asst. Civil Surgeon of District Government Hospital and submit the medical report as per the requirement of the Company.
12) Candidates with relevant disability of not less than 40% only will be eligible for reservation and relaxation as PwBD. PwBD candidates are required to submit Disability Certificate issued by the Medical board in the prescribed format (available in Company's website www.bel-india.in) along with the application.
13) In case any University / Institute is following an evaluation system of CGPA / DGPA / OGPA or letter grade, the candidate, wherever applicable, it is mandatory for the candidate to submit percentage (%) conversion certificate issued by university / institution and awarded class along with the application.
14) The admission at all/any stage of selection process will be purely provisional. Mere issue of admit card/interview call letter/provisional offer of appointment to the candidate will not imply that his/her candidature has been cleared by BEL. BEL reserves the right to debar/ disqualify any candidates at any stage of the selection process for any reason whatsoever. Mere applying for the post shall not be deemed as selection.
15) **Canvassing in any form will result in disqualification at any stage of the selection process.**
16) **BEL has a robust and transparent recruitment process where the selection criteria are purely based on merit of the candidate. BEL does not demand or charge any fee or request for money deposits at any stage of the recruitment process other than the application fee mentioned in this advertisement. We urge job seekers not to be misled by any communication made by fraudsterspurporting to be representatives of our Company and demanding payment in lieu of employment in BEL. The Company is not liable for any loss that may ensue from such fraudulent actions.**
17) **BEL reserves its right to take legal action including criminal action against such fraudsters.**
18) Please ensure that the applicant fulfils all the eligibility criteria as stipulated in the advertisement. In case applicant fails to meet any of the eligibility criteria as stated in the advertisement for the post, his/her candidature will be cancelled at any point of selection process. The decision of the management in this regard would be final. Candidate must go through all instructions and eligibility criteria carefully before submission of Application fee. Application Fees once paid will not be refunded in any case/circumstances.

19) Decision of BEL on all matters regarding eligibility of candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualification and other eligibility norms will be final and binding on the candidate.
20) In the event any candidate has litigated with his/her employer in the past, the same should be intimated at the time of interview.
21) Any revision, clarification, addendum, corrigendum, time extension etc. to the above advertisement will be hosted on the career section of BEL Website and no separate notification will be issued in the Press. Candidates are advised to visit the website regularly to keep themselves updated.
22) Management reserves the right to increase or decrease the vacancies and also cancel/restrict /enlarge/modify/alter the recruitment/selection process if need so arises, without issuing any further notice or assigning any reason thereafter.

The last date for receipt of application is 15.12.2026 .