



**APPLICATION FOR THE POST OF TRAINEE ENGINEER – I
(HLS & SCB - SBU)**

**Advertisement No. 383/HR/HLS&SCB2023-24 dated 23.08.2023
(To be filled in block letters only)**

Affix recent
passport size
color
photograph

1. Name of the candidate: _____
2. Father's Name : _____ Father's occupation: _____
3. Date of birth: _____ 4. Age as on 01.08.2023: YY _____ MM _____ DD _____
5. Gender: _____ 6. Marital Status: _____
7. Nationality: _____ 8. Religion (Please specify): _____
9. Category: (General/OBC(NCL)/EWS/SC/ST) _____
(Enclose certificate in the prescribed format available on the website)
10. If PwBD, please indicate VH, HH, OH : _____ and Extent of disability percentage : _____

11. Address:

PERMANENT	CORRESPONDENCE
City:	City:
State:	State:
Pin code:	Pin code:
Mobile No.:	Alternative Mobile No.:
*e-mail id (Mandatory) Capital letters only :	

12. Qualification details:

Educational status from 10 TH STD onwards	Institute/ University	Main subject /Discipline/Branch (As given in the Degree certificate)	Aggregate Percentage & Class Secured	Month & Year of Passing
10 th STD				
Diploma				
12 th STD				
B.E. / B. Tech				
Others if any				



13. B.E./B.Tech: Final CGPA _____,
Conversion Formula to convert CGPA to Percentage (%) _____.

*All Semesters consolidated Final Percentage (%) _____

*If university/institution has provided CGPA. (CGPA conversion to percentage from university/institution has to be **attached compulsorily. Failing to produce the same, application will not be considered**)

14. Post Qualification Work Experience – (i.e. after completion of B.E./B.Tech: beginning with the current job: **Attach a write up on description of job experience**) (Cutoff date for deciding post qualification experience will be 01.08.2023)

Name of the Organization (indicate if Public Sector Unit)	Tenure of Service			Designation	CTC (in Lakhs)
	From (DD/MM/YY)	To (DD/MM/YY)	No. of years & Months		
Total years of Experience				Years _____	Months _____

15. If you have appeared /applied for any previous selection for appointment in BEL, please furnish the details of the same:

Sl.No	Applied Post	Name of Unit/SBU	Applied Year & Month	Status of Selection

16. If you are working in BEL, please furnish below mentioned details:

Name	Staff. No	Designation	Department	Date of Joining	Unit



17. Particulars of your relative/s presently/previously employed in BEL, if any:

Name	Designation	Department	Unit/SBU	Relationship

18. SBI Collect Reference No. _____, Date _____ Amount _____

19. Enclosures: Tick the below mentioned photocopies of the documents that has been enclosed along with the application:

Sl. No.	Documents	Tick if enclosed
1	SSLC marks card as proof of date of birth	
2	BE/B. Tech Final Degree Certificate and All semester marks cards (Candidates who have completed bachelor's degree after Diploma have to enclose copy of diploma certificates).	
3	*(CGPA) conversion to percentage from university /institution has to be attached compulsorily.	
4	*Post qualification work experience certificate/s from previous to till current employer. Where current employment certificate is not produced, the Offer of current appointment, First & latest salary slips and Employee ID proof should be compulsorily enclosed to determine the No of years of experience.	
5	Brief of Duties and Responsibilities in the current / previous jobs.	
6	Caste / Disability certificate (if applicable). (OBC (NCL)/EWS/SC/ST/PwBD) certificate should be latest and strictly in the prescribed formats. (OBC (NCL) should be issued on after 01.08.2022 and EWS certificate for the year 2022-23 or the present financial year).	
7	No Objection Certificate (if applicable) for Candidates working in PSUs /Government / Quasi Government organizations.	
8	Online Payment Receipt	

20. **UNDERTAKING**

I affirm that the information given above is true and correct. I further undertake that, if at any stage, it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts stated above, my candidature may be summarily rejected or my employment terminated.

Date:

Signature of the candidate

Place:
