



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

**HUMAN RESOURCE MANAGEMENT
POWER SECTOR EASTERN REGION-KOLKATA**

Advt No. PTMC/2023/01

Ref No: BHEL/PSER/PTMC/2023

Date: 27/10/2023

1. BHEL, Power Sector Eastern Region, Kolkata invites applications from Medical Professionals meeting the required specifications to engage them as **Part Time Medical Consultants (GDMO-MBBS) initially for a period of 01(One) year** for the position mentioned below: -

Position Name	No. of Posts *	Qualification Requirement	Minimum Experience	Remuneration per hour (Rs.)
PTMC (General Duty Medical Officer -GDMO) – MBBS	02	MBBS (from a recognized institute/university)	1 Year experience (excluding internship)	440/-

* Number of post/s are tentative and subject to revision of requirement by Management.

2. UPPER AGE LIMIT

- 65 years (as on 01/10/2023), however, the age limit may be relaxed up to 70 years with specific approval from the Competent Authority.

3. TENURE

- The engagement is purely on Temporary basis for a period of 01(One) Year and payable on hourly basis. Subsequent renewal(s) will be limited to a period of maximum 3 years, subject to satisfactory performance and at the discretion of Management.
- There will be notice period of one month, on either side, for discontinuing the part time engagement.

4. WORKING HOURS

- The working hours for PTMC will be for minimum 3 hours and maximum of 06 hours in a day. 6 hours of working will be in 2 shifts of 3 hours each by 2(Two) PTMCs.
- Management has the right to change the working hours based on requirement and availability of candidates.

5. CONVEYANCE CHARGES

- In case of local travel, (up to 30 KMs one-way), conveyance charges may be given on actual basis, with the upper ceiling of Rs. 4500/- per month and beyond 30 KMs one-way, with an upper ceiling of Rs. 6000/- per month on case to case basis.

- Payment towards Remuneration and Conveyance will be against submission of invoice as independent professional for rendering the services.

6. IMPORTANT INSTRUCTIONS

- Candidates applying for the above posts shall have their MBBS Degree recognized by the Medical Council of India.
- Candidates applying for the above posts must register all their Degrees with Medical Council of India/State Medical Council.

7. SELECTION PROCESS

Selection process will be through personal interview of eligible candidates. Candidates called for interview will not be paid any TA/DA.

8. MEDICAL FITNESS

The Applicant should have sound health and the appointment shall be subject to meeting the good health standards. The selected candidate will have to produce medical fitness certificate from a registered medical practitioner, at the time of joining.

9. HOW TO APPLY

Interested candidates may download the blank application form for engagement of Part Time Medical Consultant, attached with this advertisement from BHEL website <https://pser.bhel.com/> or <https://careers.bhel.in> and send the duly filled in application form along with **relevant documents (self-attested)** by Post, super scribing the envelope as “**Application for post of PTMC**” to **MANAGER (HR), HRM Dept., BHEL BHAWAN, BLOCK-DJ, PLOT-9/1, SECTOR-II, SALT LAKE CITY, KOLKATA- 700 091** so as to reach on or before **18.11.2023 (17.30 hrs)**.

1. DOB Proof- SSC/ Matriculation Certificate
2. MBBS Certificate and Mark Sheet/s
3. Registration Certificate for MBBS issued by Medical Council of India or by State Medical Council.
4. Proof of Experience- Preferably an Experience Certificate on letter head from an Organization / Hospital issued by a Competent Authority.
5. No Objection Certificate: Persons employed in Govt./Semi-Govt./ Public Sector Undertakings/ Autonomous bodies should apply through Proper Channel. However, in the event of difficulty, they may send the application directly and produce the No Objection Certificate at the time of interview.

GENERAL INSTRUCTIONS

- Applications received in any format other than the prescribed application form/ late / incomplete applications will not be considered and no correspondence on this will be entertained.
- BHEL reserves the right to reschedule/cancel/suspend/terminate the process without assigning any reasons and alter the terms and conditions at any time due to any exigency. The decision of the management will be final and no appeal will be entertained.
- The candidates should ensure while applying that they fulfill the essential eligibility criteria and other requirements prescribed for the above position and that the particulars furnished by them are correct in all respect. In case, it is detected at any stage that the candidate does not fulfill the essential eligibility criteria and / or does not comply with other requirements and / or he/she has furnished any incorrect/false information or has suppressed any relevant information/material facts, his /her candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his/her services are liable for suitable action including termination and prosecution.
- Candidates retired from BHEL under 'Pre Mature Retirement Scheme' will be governed by the Pre Mature Retirement policy of BHEL.
- No correspondence will be entertained with the candidates not selected for Interview / Engagement as PTMC.
- Candidate who is unable to produce relevant documents in proof of qualification and experience will be disqualified. No correspondence in this regard shall be entertained.
- Any form of canvassing or bringing extraneous pressure will be disqualification and will render the candidate ineligible for engagement as PTMC.
- Corrigendum/updates/extension and any other information etc., if any, shall be published in our website <https://pser.bhel.com/> and <https://careers.bhel.in/>
- Candidates are advised to possess a valid e-mail ID. They are also advised to keep this e-mail ID active for a period of minimum 1 year, as any important intimation to them shall be provided by BHEL through e-mail.

MANAGER (HR)



BHARAT HEAVY ELECTRICALS LIMITED
POWER SECTOR EASTERN REGION-KOLKATA

BIO DATA

FOR ENGAGEMENT AS PART TIME MEDICAL CONSULTANT

Advt. No. PTMC/2023/01

Please affix self-attested Passport size photograph

(Duly filled Bio-Data Form to be sent along with below mentioned documents)

1. POST APPLIED FOR:

2. NAME (in capital letters as per Matriculation):

3. FATHER'S NAME:

4. DATE OF BIRTH:
(dd/mm/yyyy)

5. AGE (in years & months:
as on 01.10.2023)

6. CATEGORY (GEN/SC/ST/OBC/EWS):

7. NATIONALITY:

8. PHYSICALLY CHALLENGED (YES/NO):

IF YES(VH/OH/HH):

% AGE

9. EX-SERVICEMAN (YES/NO):

IF YES, YEARS OF SERVICE:

10. ADDRESS FOR CORRESPONDENCE



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POWER SECTOR EASTERN REGION-KOLKATA

11. EDUCATIONAL QUALIFICATIONS

Qualification	College/ University	Full Time/ Part Time	Specialization	Period (From -To)	Year of passing	Marks obtained	% of marks	Whether recognized by MCI
MBBS								
PG Diploma								
MD/MS/ DNB								
Others								

12. EXPERIENCE DETAILS

Name of Organisation and Address	Govt/PSU/ Semi- Govt/Private Practice	Type of Engagement (Regular/Contract/ Private Practice)	Designation/ Area of Work	Period From	Period To



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13. Medical Council of India / State Medical Council Registration:

Regn. No. Date of Regn. Valid up to

14. Have/has your parent(s)/spouse been in service of BHEL? (YES/NO)

If yes, please furnish details:

(a) Status of Employment:
(Serving / Retired / Death during service /Death after service)

(b) Staff Number & Unit:

15. Phone number / Mobile No.

16. E mail ID:

DECLARATION

I hereby declare that statements made by me in this bio data form are true and complete. If I am engaged and the company finds at any time that any part of the information given by me is incorrect and false or that I have concealed any relevant information, I agree that my engagement shall be liable to be terminated immediately without any notice or compensation.

DATE.....

SIGNATURE.....

PLACE.....

NAME.....

Checklist of documents:

1. DOB Proof- SSC/Matriculation Certificate
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