

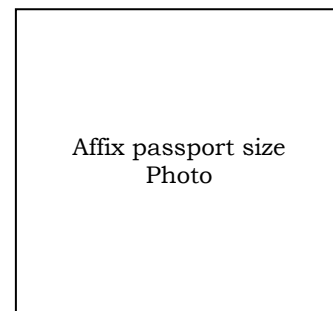
Annexure – II

Application Form

(To be filled in Capital Letters)

Name of the Post applied for

1. Name of the Applicant :
2. a) Father's Name :
b) Husband's Name (wherever applicable) :
3. Category (General/SC/ST/OBC/PWD) :
4. Date of Birth :
5. Age as on last date of receipt of application: ----years-----months-----days.
6. Present Post held and date of regular appointment to the post :
7. Scale of Pay and Present Basic Pay :



Level in the Pay Matrix (as per 7 th CPC)	Present Pay in the Level in the Pay Matrix (as per 7 th CPC)

8. Name of Present Ministry/Dept/Orgn. :
(where presently employed)
9. Preference for place of posting : i) _____
(From among the places given in ii) _____
Advertisement, wherever required) : iii) _____
10. Educational Qualification (Graduation onwards):

Examination passed	Name of the University/ Institute	Subject(s)/ Discipline	Division/ Grade	Percentage of Marks	Year of Completion

11. Details of other qualifications, required for the post:

Name of the Degree/ diploma/etc	Name of the University/ Institute	Subject(s)/ Discipline	Division/ Grade	Percentage of Marks	Year of Completion

12. Experience (In Chronological Order):

Ministry/Dept. /Organization	Post Held on regular basis	Scale of pay / Pay drawn	Period of Service		Total Experience (years/ months)	Nature of duties performed
			From (date)	To (date)		

13. Address for Correspondence (in capital letters) :

i) (a) Office Address :

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.....

.....

(b) Residential Address:

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.....

.....

ii) Mobile No.

iii) Email ID

Dated :

(Signature of the Applicant)

(Name of the Applicant)

Annexure - III

DECLARATION

1. I hereby certify and declare that

- (i) I have carefully gone through the conditions given in the Advertisement;
- (ii) All the statements made and information given by me in this Application Form are true, complete and correct to the best of my knowledge and belief;
- (iii) I fulfill all the criteria of eligibility regarding age, educational/other qualifications and experience, etc prescribed, as on closing date of the receipt of applications for the post applied; and
- (iv) In case my application is not received by BIS within the stipulated date due to postal delay or any reason, BIS will not be responsible for such delay.

2. I fully understand that in the event of incomplete Application Form OR any information or part of it, being found false or incorrect, before or after appointment, action can be taken against me by BIS and my candidature/appointment shall automatically stand cancelled/terminated.

(Name & Signature of the

Applicant)

Date :

Place :

Annexure - IV

(Certificate to be furnished by the Employer/Head of office/Forwarding authority)

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experiences mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified :-

- (i) Shri / Smt.fulfills the eligibility criteria given in the advertisement;
- (ii) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri/ Smt./Ms.....
- (iii) That his/her integrity is certified.
- (iv) That his/her CR/APAR dossier in original is enclosed/photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (v) That no major/minor penalty has been imposed on him/her during that last ten years OR A list of major/minor penalties imposed on him/her during the last ten years is enclosed (as the case may be).
- (vi) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement and On Selection of Shri/Smt..... for the post of in BIS on deputation, he/she will be relieved at the earliest.

Signature _____

Name and Designation_____

Tel. No. _____

Office Seal

Place :

Date :

List of enclosures :

- 1.
- 2.
- 3.
- 4.
- 5.