

APPLICATION FORM
(To be filled in Capital Letters)

1.	Name of the Applicant	
2.	Father's Name	
	Husbands Name (wherever applicable)	

Affix recent
passport size photo
and cross-sign

3.	Date of Birth	(DD/MM/YYYY)
	Age as on last date of receipt of applicationyears.....months.....days
4.	Date of entry into service	(DD/MM/YYYY)
	Date of retirement under Central/State Government Rules	(DD/MM/YYYY)
5.	Category (General /EWS /Ex.Serv. /SC/ST/OBC/PWD)	
6.	Correspondence details	
	i) Present Office Address	
	ii) Residential Address	
	iii) Permanent Address	
	iv) Mobile No.	
	v) Email-ID	

7. Details of Educational Qualifications (Essential + Desirable):

Qualification acquired	Name of the University/ Institute	Subject(s)/ Discipline	Percentage of Marks	Year of Completion

8. Details of Employment, in chronological order:

Office/Institution	Post held on regular basis	From	To	Level in Pay Matrix/ Pay Band and Grade Pay/ Pay Scale of the post held on regular basis.	Nature of Duties (in detail)

9. In case the present employment is held on deputation, please state:

a) The date of initial appointment	b) Period of appointment on deputation	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organisation.

Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	Yes/No
<p>12. Additional details about present employment:</p> <p>Please state whether working under the Central Govt./ State Govt./ University/ recognized research institution/ Statutory/ Autonomous Organization/ PSU and also indicate the name of your employer.</p>	

13. Total emoluments per month presently being drawn (the latest salary slip issued by the Organization to be enclosed)		
Basic pay with level in Pay Matrix / Scale of Pay	Dearness Pay / interim relief / other allowances etc., (with break-up details)	Total emoluments

<p>14. Achievements:</p> <p>The candidates are requested to briefly indicate information with regard to major achievements such as Awards / Research publications / Subject expertise held/ Affiliation with the professional bodies/institutions /societies etc.</p>	
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I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Application Form duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Place :.....

Date :.....

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. if selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.-----

- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years **Or** A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre controlling Authority with Seal)