उद्यान एवं वानिकी महाविद्यालय
College of Horticulture and Forestry
केन्द्रीय कृषि विश्वविद्यालय, पासीघाट-७९११०२, अरुणाचल प्रदेश
Central Agricultural University, Pasighat-791102, Arunachal Pradesh

No. CHF/CAU/PHM/BIRAC-EYUVA/MAN/2026-27 /2583 Date: 19/09/2026

WALK-IN INTERVIEW

A Walk-in Interview will be conducted for engagement of the following project staff on a purely temporary and contractual basis under the BIRAC-funded project entitled "Establishment of BIRAC Empowering Youth for Undertaking Value Added Innovative Translational Research Centre (E-YUVA)", being implemented at the Department of Post Harvest Management, College of Horticulture & Forestry, Central Agricultural University (Imphal), Pasighat, Arunachal Pradesh. The project is supported by the Biotechnology Industry Research Assistance Council (BIRAC), Government of India, New Delhi. Eligible and interested candidates may appear for the Walk-in Interview on the date, time and at the venue specified below.

Schedule of Walk-in Interview:

Particulars	Details
Date of Interview	30/09/2026 (Wednesday)
Reporting Time	9:30 AM
Venue	Conference Hall, College of Horticulture & Forestry, CAU(I), Pasighat - 791102, Arunachal Pradesh

Note: Candidates are advised to report at 9:30 AM for verification of documents. The interview will commence after completion of document verification.

The details of the positions, qualifications and emoluments are given below:

1. PROJECT COORDINATOR

Number of Post: 01
Consolidated Emoluments: ₹75,000/- per month (fixed) with scope of 5% annual increase as per the approved BIRAC project provisions.
Upper Age Limit: 40 years as on the date of interview.
Essential Qualification
Ph.D. in Horticulture/Agriculture/Post-Harvest Technology/Food Science & Technology/Food Technology/Biotechnology/Life Sciences/Microbiology/Biochemistry or allied disciplines with at least three years of post-Ph.D. experience in Teaching/Research/Industry.
Desirable Qualifications/Experience
Preference shall be given to candidates having:

1. Strong interest and experience in technology innovation, entrepreneurship, incubation and start-up development.
2. Experience in mentoring students, researchers, innovators, entrepreneurs and/or start-ups.
3. Experience/knowledge of project management, intellectual property (IP) management, technology transfer/commercialization, incubation and business management.
4. Experience in scientific writing, preparation of pitches/business plans and fund-raising.

5. Research and innovation credentials as evidenced by publications, patents, technologies/products developed and/or start-ups created/mentored.
6. Excellent communication, organizational, networking and interpersonal skills.
7. Ability to coordinate multidisciplinary activities and deliver project targets within stipulated timelines.

Job Responsibilities

- The Project Coordinator shall work under the overall supervision of the Principal Investigator and coordinate the day-to-day scientific, technical, financial, administrative and entrepreneurship-related activities of the E-YUVA Centre.
- The incumbent shall assist in mentoring E-YUVA/Innovation Fellows; facilitate product- and technology-oriented research; organize technical workshops, innovation and entrepreneurship programmes; coordinate with mentors, innovators, start-ups, industries and other stakeholders; assist entrepreneurs in preparation of proposals, incubation and technology-transfer activities; undertake outreach/applicant mobilization; and assist in preparation of technical/financial reports and other project documentation.

2. PROJECT ASSISTANT

Number of Post: 01
Consolidated Emoluments: ₹25,000/- per month (fixed) with scope of 5% annual increase as per the approved BIRAC project provisions.
Upper Age Limit: 30 years as on the date of interview.
Essential Qualification
Master's degree in Agriculture/Horticulture/Post-Harvest Technology/Food Science & Technology/Food Technology/Biotechnology/Life Sciences/Microbiology/Biochemistry/ Chemistry or allied disciplines OR equivalent degree in a relevant discipline from a recognized University/Institution.
Desirable: At least one year of relevant experience in Teaching/Research/Industry/Project activities.
Desirable Qualifications/Experience

1. Experience in laboratory/research work and handling analytical/scientific instruments.
2. Experience in research/project implementation, data collection, documentation and scientific/technical report writing.
3. Interest or experience in innovation, entrepreneurship, incubation and start-up activities.
4. Knowledge/experience in project procurement, inventory, laboratory management and maintenance of project records.
5. Experience in organizing training programmes, seminars, workshops and outreach activities.
6. Good computer, communication, scientific writing and content-development skills.

Job Responsibilities

- The Project Assistant shall provide scientific, technical and administrative support to the E-YUVA Centre and assist the Project Coordinator/PI in implementation of project activities.
- The incumbent shall assist E-YUVA Fellows/innovators in laboratory and research activities; maintain laboratory facilities and scientific instruments; assist in procurement, inventory, project documentation and day-to-day activities; maintain scientific/project records; organize seminars, workshops, training and outreach programmes; and assist in preparation of research proposals, pitches, business plans and reports.
- The incumbent shall also undertake any other project-related duties assigned by the Project Coordinator/PI/Nodal Officer from time to time.

3. OFFICE ASSISTANT

Number of Post: 01

Consolidated Emoluments: ₹15,000/- per month (fixed) with scope of 5% annual increase as per the approved BIRAC project provisions.

Upper Age Limit: 27 years as on the date of interview.

Essential Qualification

Bachelor's degree in any discipline from a recognized University/Institution with minimum 55% marks or equivalent grade, with proficiency in English and computer applications, particularly MS Office (Word, Excel and PowerPoint).

Desirable Qualifications/Experience

1. Experience in office/administrative work in a University/Government organization/research institution/externally funded project.
2. Good communication and drafting skills.
3. Experience in official correspondence, documentation and record keeping.
4. Knowledge of purchase/procurement-related documentation, bills/vouchers, stock/inventory records and project documents.

Job Responsibilities

- The Office Assistant shall provide administrative and office support for smooth functioning of the E-YUVA Centre, including maintenance of files, records and documents; official correspondence; data entry; assistance in purchase and financial documentation; maintenance of project-related registers; and logistical support for meetings, seminars, workshops, training and outreach programmes.
- The incumbent shall also undertake any other project-related duties assigned by the Project Coordinator/PI/Nodal Officer from time to time.

TERMS AND CONDITIONS

1. The positions are purely temporary and contractual and are co-terminus with the BIRAC E-YUVA project. The engagement shall not confer any right or claim for regular appointment/absorption in Central Agricultural University or BIRAC.
2. The initial engagement shall be for a period of six (06) months, which may be extended based on satisfactory performance, requirement of the project and availability of funds.
3. Candidates must bring the duly filled application form in the prescribed format, a recent passport-size photograph, detailed CV and one set of self-attested photocopies of all relevant certificates/documents relating to date of birth, educational qualifications, experience, category, publications/patents and other claims.
4. Candidates must also bring all original certificates/documents for verification at the time of interview. Candidates failing to produce the requisite original documents shall not be allowed to appear in the interview.
5. Candidates shall report at the venue on the date and time specified in the advertisement. Candidates reporting after the prescribed reporting time shall not be permitted to appear for the interview.
6. Selection shall be based on the performance of the eligible candidates in the Walk-in Interview.
7. Age relaxation shall be applicable to SC/ST/OBC/PwBD/Women and other eligible categories as per applicable Government of India/CAU rules, wherever admissible.
8. Candidates currently employed must produce a No Objection Certificate (NOC) from the employer.
9. The selected candidates shall strictly comply with the directions contained in the order issued by the Registrar, Central Agricultural University, Imphal, vide Letter No. CAU/Reg/91/Apptt-C/96/(Pt.1)/4077 dated: 24.11.2025.
10. No TA/DA shall be paid for attending the Walk-in Interview.
11. The Competent Authority reserves the right to cancel/postpone the interview, increase/decrease the number of positions or not fill any or all of the advertised positions, without assigning any reason. Canvassing in any form shall lead to disqualification.
12. The decision of the Competent Authority/Selection Committee in all matters relating to eligibility and selection shall be final and binding.
13. For further details, application format and updates, candidates are advised to visit the University/College websites.

Copy to:

1. The Registrar, CAU, Imphal for kind information please
2. The Director of Research, CAU, Imphal for kind information please
3. The Comptroller, CAU, Imphal for kind information please
4. The In-Charge, PRMM Cell, CAU, Imphal, Manipur for uploading the advertisement on the University Website please.
5. The In-Charge, IT Cell/ PRMM Cell, CHF, CAU (Imphal), Pasighat for uploading the advertisement on the College Website.
6. Dr. Pushpendra Kumar, Assistant Professor (Sr. Scale) & Principal Investigator, BIRAC E-YUVA Project, Dept. of Post Harvest Management, CHF, CAU (Imphal), Pasighat, for information and necessary action please.
7. Guard File

19/9/25

(Prof. L. Wangchu)
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