



	केन्द्रीय वस्तु एवं सेवा कर आयुक्तालय रायगड OFFICE OF THE COMMISSIONER OF CGST & CENTRAL EXCISE, RAIGAD. प्लॉट न.-1, सेक्टर-17, खांदेश्वर, नवी मुंबई-410206. PLOT NO. 1, SECTOR -17, KHANDESHWAR, NAVI MUMBAI- 410206.	
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F.No.II/13-01/Estt/RGD/2022

Navi Mumbai dated 22.08.2022

CIRCULAR



To,

The Chief Secretary, Govt. of Maharashtra/ Gujarat,

All Principal Chief Commissioners/ Chief Commissioners CGST & Central Excise,

All Principal Chief Commissioners/ Chief Commissioners of Customs,

All Principal Director General/ Director General of Directorates under CBIC.

Madam/ Sir,

Sub: Filling of the post of Administrative officer in CGST & Central Excise, Raigad Commissionerate on deputation basis-reg.

In pursuance of the Board's letter F.No.A-26017/91/2017-Ad.II.A dated 16.03.2022 and CGST & Central Excise, Mumbai Zone letter F.No.II/13-CCA-04/GST-MZ/DEP/AO/2022/926 dated 28.04.2022; this office propose to fill posts of Administrative officer by way of deputation. The details are as under:-

Name of the post	Classification of the post	Level of Pay matrix	No of posts to be filled
Administrative Officer	General Central Service, Group 'B' Gazetted Ministerial	Level 7 in the pay matrix (Rs.44900-142000/)	05

2. The above post will be filled up by way of deputation as per under mentioned eligibility criteria as prescribed in the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes & Customs, Administrative Officer, Group 'B' post Recruitment Rules, 2020, which is as under:

Deputation:

Officers of the Central Government or State Government or Union territories:

- (a) (i) holding analogous posts on regular basis in the parent cadre or Department ; or
(ii) with five years regular service in the grade rendered after appointment thereto on regular basis in level-6 in pay matrix(Rs. 35400-112400) or equivalent in the parent cadre or Department.

(b) Possessing the following education qualification and experience:

- (i) Bachelors degree from a recognized University or Institute.
(ii) Two years experience in Accounts, Administration, Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or statutory body.

Note 1: The period of deputation including the period in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government, shall ordinarily not exceed five years or extended as per the guidelines issued by the Government of India from time to time.

Note 2: The departmental officer in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: The Maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.


3. It is requested that the applications of willing and eligible officers may be forwarded to this office with particulars viz name, address, education qualification, date of birth, present posting, date from which the present post is held, scale of pay, ACR grading of last 05 years and also 'No Objection Certificate' and 'Vigilance Clearance'. The willing and eligible officers are requested to send their application through proper channel addressed to 'The Commissioner, CGST & Central Excise, Raigad, Plot No. 1, Sector -17, Khandeshwar, Navi Mumbai- 410206'. No advance copy will be entertained.

4. The officers who are selected would be normally appointment for a period of 03 years & will also be eligible for Deputation Allowance as applicable. They will not be allowed to withdraw their name and will also not be relieved till the expiry of tenure of three years. If the performance & conduct of the officer is not found to be satisfactory during his/ her tenure in this Commissionerate, the officer will be repatriated to the parent Commissionerate/ Directorate even before completion of the deputation period.

5. It is requested that this circular may please be brought to the notice of all the formations under your jurisdiction.

6. The last date of receipt of application is 30 days from the date of publishing of this circular.

7. This is issued with the approval of the Commissioner, CGST & Central Excise, Raigad.


(Sanjay Kumar)
Additional Commissioner (P&V)
CGST & C. Ex., Raigad.

Copy to: The Webmaster (CBIC), Directorate of Systems, CR Building, I.P. Estate, New Delhi
with a request to place this circular on CBIC's Website.