

	<b>भारत सरकार</b> <b>GOVERNMENT OF INDIA</b> <b>प्रधान आयुक्त का कार्यालय</b> <b>OFFICE OF THE PRINCIPAL COMMISSIONER</b> <b>केंद्रीय जीएसटी आयुक्तालय, गुवाहाटी</b> <b>CENTRAL GST COMMISSIONERATE, GUWAHATI</b> <b>जीएसटी भवन , केदार रोड, फैंन्सि बाज़ार , गुवाहाटी-781001</b> <b>GST Bhawan Kedar Road, Fancy Bazar, Guwahati - 781001</b> <b>Phone No.0361-2730008</b> <b>Email:ccaghy2021@gmail.com</b>	
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**RECRUITMENT AGAINST SPORTS QUOTA IN THE CGST, CENTRAL EXCISE & CUSTOMS DEPARTMENT, GUWAHATI ZONE, GUWAHATI-2025**

Central GST, Central Excise & Customs, Guwahati Zone, Guwahati invites applications for recruitment of meritorious Sports Persons in all 65 sports disciplines notified by DoP&T under Sports Quota in the grade of Tax Assistant and Havaladar.

**2. Important Dates:-**

Check Points	Date
Date of Issue of Notification	23/08/2025
Last date of submission of the application	13/09/2025
Last date of submission of the application for only such candidates domiciled in Andaman & Nicobar Islands, Lakshadweep, Jammu & Kashmir and Ladakh	20/09/2025
Cut-off date for determining the age and other eligibility criteria	13/09/2025

**3. Post wise numbers of vacancies for recruitment are as mentioned in the table below:-**

Sl. No	Name of the Posts	Total No of Posts	UR	EWS	OBC	SC	ST	Pay (As per 7th CPC)
1.	Tax Assistant	01	01	0	0	0	0	Level-4 in the pay matrix (Rs. 25,500 -81,100)
2.	Havaladar	10	09	0	01	0	0	Level-1 in the pay matrix (Rs. 18,000 -56,900)

**4. The application form along with terms and conditions and instructions to the candidates should be downloaded from the Office of the Chief Commissioner CGST, Central Excise & Customs Guwahati Zone website <http://www.cexcusner.gov.in> and official website**

of CBIC i.e. <http://www.cbic.gov.in>.

5. The application form duly filled in all respects should be submitted in a closed cover super scribed with words - "Application for Sports Quota Recruitment 2025" and addressed to:

**The Additional Commissioner (CCA Cell)**  
**O/o The Principal Commissioner of CGST & Central Excise,**  
**Guwahati Commissionerate,**  
**Room No. 113/112, 1<sup>st</sup> Floor, GST Bhawan, Kedar Road Fancy**  
**Bazar, Guwahati-781001.**

6. Physical Copy of the application, neatly typed on a plain paper in the prescribed formats, enclosed as '**Annexure-A**' & '**Annexure-B**', **along with all requisite enclosures**, as provided in this Recruitment Advertisement/Notice should reach the address mentioned above by post or by hand **by 06:00 PM on or before 13/09/2025 (20/09/2025 till 06:00 PM for the candidates domiciled in Andaman & Nicobar Islands, Lakshadweep, Jammu & Kashmir and Ladakh).**

**The applications received after last date will not be entertained under any circumstances.**

#### **7. TERMS & CONDITIONS**

- Candidates should read the below mentioned terms and conditions and instructions carefully before filling up the form.
  - The application should be strictly as per the pro-forma prescribed. Application not accompanied by the prescribed forms and copies of relevant merit/participation certificates will be liable for rejection.
  - Only one application should be submitted by the candidate. If any candidate submits more than one application, all such applications will be summarily rejected and the candidate will not be eligible.
- The application should be filled up in Block Letters in English using ballpoint pen preferably in **Black ink**.
- Along with the application (Annexure-B, Part-I & II), the following mentioned forms duly filled up and signed by the respective sports authorities as mentioned in the forms (Enclosed as Annexure-A) should be submitted.

**List of authorities competent to award certificates on eligibility for recruitment of sportspersons:-**

<b>Sl. No.</b>	<b>Competition</b>	<b>Authority awarding Certificate</b>	<b>Form in which certificate is to be awarded</b>
1	International Competition	Secretary of the National Federation of the Game concerned.	Form-1
2	National Competition	Secretary of the National Federation or Secretary of the State Association of the Game concerned.	Form-2
3	Inter-University Tournaments	Dean of Sports or other officer in overall charge of sports of the University concerned.	Form-3
4	National/Sports / Games for Schools	Director or Additional/ Joint or Deputy Director in overall charge of sports/games for Schools in the Directorate of Public Instructions/Education of the State.	Form-4
5	Khelo India University Games/Khelo India Youth Games/Khelo India Winter Games/Khelo India Para Games	Officer designated/Officer in charge from Sports Authority of India (SAI) for Khelo India University/Khelo India Youth Games/Khelo India Winter Games/Khelo India Para Games.	Form-5

**8. ELIGIBILITY CONDITIONS**

- I. The candidate must be a citizen of India.
- II. **AGE LIMIT:** The candidate must be of 18 to 27 years of age on 13/09/2025. However, relaxation up to a maximum of 5 years (10 years in the case of those belonging to SC/ST category) shall be allowed in accordance with the provisions of the Department of Personnel & Training (DoP&T) Office Memorandum No.15012/3/84-Estt.(D) dated 12.11.1987.

**Note-** Age relaxation as mentioned above will be admissible only to those sportspersons, who satisfy all other eligibility conditions related to education and sports qualifications, backed by a certificate in the prescribed form, from an authority, as detailed in this Notification.

### III. EDUCATIONAL QUALIFICATION:

Post	Educational and other qualification required
Tax Assistant	<ol style="list-style-type: none"><li>1) Degrees from the recognized University or equivalent.</li><li>2) Should have basic knowledge in the use of computer applications.</li><li>3) Should possess a data entry speed of not less than 8000 key depressions per hour.</li></ol> <p><b>Note:</b> The speed of 8000 key depressions per hour for data entry work is to be judged by conducting a speed test on the Electronic data processing machine</p>
Havaldar	<p>Matriculation or equivalent from any recognized Board.</p> <p><b>Note:</b> Candidates will be required to possess the physical standards and pass physical tests as specified in the new Recruitment Rules.</p> <p><b>For Male Candidates:-</b> Physical standard (minimum) Height – 157.5 Cms (relaxable by 5 Cms in the case of Garhwalis, Assamese, Gorkhas and members of the Schedule Tribes) Chest–81Cms (fully expanded with minimum expansion of 5Cms)</p> <p><b>Physical Test:</b> Walking–1600 Meters in 15 minutes</p> <p><b>For Female Candidates:-</b> Physical standard (minimum) Height – 152 Cms ; Weight 48 Kgs. (Height relaxable by 2.5 Cms and weight by 2 Kgs. in the case of Garhwalis, Assamese, Gorkhas and members of the Schedule Tribes)</p> <p><b>Physical Test:</b> Walking–1 km in 20 minutes.</p>

### IV. SPORTS ELIGIBILITY:

The proficiency will be evaluated on the basis of their participation in recognized tournaments/events in the calendar years 2025, 2024, 2023, 2022, 2021 and 2020 for which details should be furnished as Annexure-B Part-I. **Certificates of participation/achievements for which concerned forms issued by concerned Authorities are not enclosed, will not be considered for evaluating the proficiency.** The tournaments/events will be evaluated in the following descending order of importance.

### **a) Order of Preference:-**

a) First preference to those candidates who have represented the country in an International Competition with the clearance of the Department of Sports, Ministry of Youth Affairs and Sports

(b) Next preference may be given to those who have represented a State/U.T. in the Senior or Junior level national Championships organized by the National Sports Federations recognized by Department of Sports, Ministry of Youth Affairs & Sports or National Games organized by Indian Olympics Association and have won medals or positions upto 3<sup>rd</sup> place. Between the candidates participating in Senior and Junior National Championships/games, the candidates having participated and won medal in Senior National Championship should be given preference.

(c) Next preference may be given to those, who have represented a University in an Inter-University competition conducted by Association of Indian Universities/Inter University Sports Board Or Khelo India University Games conducted with authorization of Department of Sports, Ministry of Youth Affairs and Sports and have won medals or positions upto 3<sup>rd</sup> place in finals.

(d) Next preference may be given to those who have represented a State/UT in Khelo India Youth Games (age category above 18 years) or Khelo India Winter Games or Khelo India Para Games conducted with authorization of Department of Sports, Ministry of Youth Affairs and Sports and have won medals or positions upto 3<sup>rd</sup> place in finals.

(e) Next preference may be given to those who have represented the State Schools in the National sports/games for Schools conducted by the All-India School Games Federation and have won medals or positions upto 3<sup>rd</sup> place.

(If Next preference may be given to those who represented a State/Union Territory/ University /State Schools Teams at the level mentioned in categories (b) to (e) but could not win a medal or position, in the same order of preference.

**Note 1:** *In the event of tie those who have secured a higher position or won more than one medal may be given the preference.*

**Note 2:** *Participation in individual and team event/item may be given the same preference.*

**Note 3:** *No preference may be given for winning more than one medal/position.*

**Note 4:** *In case of any doubt about the status of a tournament, the matter will be decided by the Department of Personnel & Training in consultation with Department of Sports, Ministry of Youth Affairs and Sports.*

**Note:-**Only the best three performances during the calendar years 2025, 2024, 2023, 2022, 2021 & 2020 will be considered for evaluation. These should be properly filled up in Annexure-B Part-I of the application.

**b) LIST OF GAMES/SPORTS FOR WHICH RECRUITMENT IS BEING MADE:**

S. No.	Name of the Sport	S. No.	Name of the Sport	S. No.	Name of the Sport
1.	Archery	23.	Handball	45.	Rowing
2.	Athletics	24.	Hockey	46.	Rugby
3.	Atya-patya	25.	Ice-hockey	47.	Sepak Takraw
4.	Badminton	26.	Ice-skating	48.	Soft Ball
5.	Ball-Badminton	27.	Ice-Skiing	49.	Soft Tennis
6.	Baseball	28.	Judo	50.	Squash
7.	Basketball	29.	Kabaddi	51.	Swimming
8.	Billiards & Snookers	30.	Karate	52.	Table Tennis
9.	Body-Building	31.	Kayaking & Canoeing	53.	Taekwondo
10.	Boxing	32.	Kho-Kho	54.	Tenni-Koiti
11.	Bridge	33.	Kudo	55.	Tennis
12.	Carrom	34.	Mallakhamb	56.	Tenpin Bowling
13.	Chess	35.	Motor Sports	57.	Triathlon
14.	Cricket	36.	Net Ball	58.	Tug of War
15.	Cycling	37.	Para Sports (for Sports discipline included in para Olympics and para Asian games)	59.	Volleyball
16.	Cycle-polo	38.	Pencak Silat	60.	Weightlifting
17.	Deaf Sports	39.	Polo	61.	Wushu
18.	Equestrian	40.	Powerlifting	62.	Wrestling
19.	Fencing	41.	Shooting	63.	Yachting
20.	Football	42.	Shooting Ball	64.	Tennis Ball Cricket
21.	Golf	43.	Roll Ball	65.	Yogasana
22.	Gymnastics	44.	Roller Skating		

**9. SELECTION OF THE CANDIDATES**

a) The applications will be scrutinized and suitable candidates will be shortlisted for further selection process. Department reserves the right to decide the number of candidates to be called for field trials based on the credentials of the candidates. The eligible candidates will have to appear in the field test relevant to Sports discipline.

Success in the above tests confers no right to appointment unless the department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the post.

b) Field trial will be conducted to check the fitness levels and performance of the candidates in the sports/games he had applied for. In case any candidate is unable to take the fitness test for any reason whatsoever or having taken the test is not found fit, he would not be considered for the post. The current form will be evaluated based on the year of participation in recognized tournaments/events in the calendar years 2025, 2024, 2023, 2022, 2021 and 2020 for which the details should be furnished as per Annexure-B Part-I.



c) The shortlisted candidates will be called for data Entry Speed Test (in case they have opted for the post of Tax Assistant), Examination of Physical Standards & Physical Efficiency Test (in case they have opted for the post of Havaladar). The field trials along with Data Entry Test and Physical Efficiency Test will be held in Guwahati. The selected candidates will be required to appear for the same at their own expenses on the dates and time to be indicated later.

**10. The applicant should enclose attested copies of the following certificates:-**

- (i) Matriculation/SSC or equivalent certificate for proof of age
- (ii) Education qualification Certificate.
- (iii) Sports/games certificates/forms as mentioned in Annexure-A (Form-1, 2, 3, 4, 5).
- (iv) Caste certificate (in support of claim)
- (v) NOC from present employer, if applicable.
- (vi) Aadhar Card.
- (vii) Recent Passport Size Photo (to be affixed on the application form).

**11. General Instruction to the applicants:-**

- i) The applicant has to go through the notification, eligibility criteria, instruction to candidates, vacancy positions, other conditions and instructions etc., carefully before filling up the application form in the given format.
- ii) Recent passport size photograph should be affixed on the Application in the space provided for the said purpose.
- iii) Application not containing the required details/enclosures, or which are incomplete and/or unsigned will not be entertained/considered.
- iv) Failure to comply with the instructions/conditions prescribed in this recruitment advertisement/notice will result in rejection of the application, and no such intimation will be served, nor any communication in this regard will be entertained.
- v) The candidate can apply for more than one post in a single application, but **only one application should be submitted by the candidate**. If any candidate submits more than one application, all such applications will be summarily rejected.
- vi) If a candidate desires to be considered for more than one game/sport, the candidate may select the relevant games/sports while filling the single application form. In no circumstance, the candidate should submit more than one application.
- vii) The applicant should clearly indicate the preference of the posts in the application form to which he is applying, as first preference, second preference, third preference etc.
- viii) Failure to indicate the posts in the column "Post applied for" will make the application liable for rejection without any further correspondence.
- ix) Candidates seeking relaxation benefits must ensure that they are entitled to such relaxation as per the eligibility prescribed in the notification and furnish relevant documents in support of the same.
- x) Copy of the Caste Certificate for SC/ST & OBC category candidates in the prescribed form (Prescribed for appointment under Government of India) from the competent authority is to be enclosed along with the application form. No original Certificate to be enclosed.
- xi) The Candidate should be clear in all the Doping tests done by the World

Anti-Doping Agency (WADA), National Anti-Doping Agency (NADA) or any other relevant authorities.

xii) Further, there should be no ongoing investigation against the candidate regarding Doping or using unfair means of any nature to compete or win in any of Sporting event. A declaration to this effect must be given by the candidate.

xiii) The format of certificates and the competent authorities for issuing the certificates of achievements are mentioned at Para No. 7 above.

xiv) The certificates of sports achievements submitted in any other form, or from authorities not competent to issue the same, will be ignored.

xv) Sportsperson who are already employed in Central Government or State Government departments/organization or PSUs should furnish an NOC from the present employer.

xvi) The candidates will be intimated about any information regarding the recruitment process on their E-mail ID or Phone number mentioned in their respective application form.

## **12. Terms and Conditions governing the application:-**

i) The eligible applicants will be shortlisted by this office and called for a proficiency sports trials, only if required, and the date, time and venue of such trials/tests will be communicated in the course of time.

ii) The candidates are required to make their own arrangements for attending such proficiency trials, if called for, by this office. Success in the above tests confer no right to appointment unless Department finds the candidate suitable.

iii) The Selected candidate are liable to be posted anywhere in Guwahati Zone.

iv) The selected candidates will be on probation for 2 years or such period as per the extant instructions of the Government of India. His/her participation in the tournaments / meets on behalf of the Department will also be a deciding factor in the declaration of his/her probation. The selected candidates will be required to represent the CGST, Central Excise and Customs Department, Guwahati Zone, in the tournament/meets as decided at least for ten (10) years. **The selected candidates will also be required to sign an undertaking that he will not seek inter-zonal transfer for a period of 10 years.**

v) In the event of any tie the decision of the appointing authority will be final.

vi) The Principal Commissioner of CGST, Guwahati Commissionerate has got the right to cancel the recruitment process, at any stage without assigning any reason thereof.

vii) Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of the recruitment process.

viii) The selected candidates should produce all the relevant certificates in original for verification at the time when they are called for.

ix) Medical fitness of the candidates will be ascertained before their formal appointment.

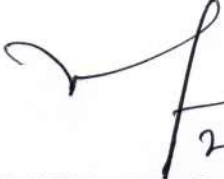
x) The appointment of the candidates will be subject to clearance received in this regard from the Police authorities of their current place of residence after verification.

xi) If at any stage during the recruitment process, the candidate is found to have furnished any wrong information, statement or declaration or falsified/misrepresented any facts, his/her candidature/appointment will be liable for cancellation.

xii) This recruitment is subject to applicable rules for recruitment of meritorious sports persons, issued by Government of India from time to time.



xiii) For update please visit <http://www.cexcusner.gov.in> and <http://www.cbic.gov.in> regularly.

  
20.08.2025

(Additional Commissioner)  
O/o The Principal Commissioner,  
CGST Guwahati Commissionerate,  
GST Bhawan, Kedar Road, Guwahati-781001  
अपर आयुक्त  
Additional Commissioner  
केन्द्रीय वस्तु एवं सेवा कर, गुवाहाटी  
Central Goods & Services Tax, Guwahati

**Enclosure:**

- i) **Annexure-A:-**Form-1, Form-2, Form-3, Form- 4 & Form-5.
- ii) **Annexure-B Part-I:-** Details of tournaments/events participated in the calendar years 2025, 2024, 2023, 2022, 2021 and 2020.
- iii) **Annexure-B Part-II:-** Application form.
- iv) **Format of Caste certificate:-** OBC, SC, ST and EWS.