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सीमेंट कार्पोरेशन ऑफ इंडिया लि.  
(भारत सरकार का उद्यम)  
**Cement Corporation of India Ltd.**  
(A Government of India Enterprise)  
Tandur Cement Factory, PO. C.C.I. Tandur  
Vikarabad Dist. (T.S.) PIN - 501 158  
Tel : 08411-247223 Fax : 08411-247243  
Email : tandur@ccilttd.in Website : www.ccilttd.in

## ADVERTISEMENT NO. TCF/02/02/CONT/ADVT-04/2021

Cement Corporation of India Limited is a Central Government Public Sector Undertaking engaged in manufacturing and marketing of Cement.

CCI proposes to engage retired qualified and experienced professionals for the following positions on Fixed Term Contract basis at Tandur Cement Factory.

CCI wishes to engage the following positions for Tandur Cement factory through a Walk-in Interview **13.10.2021, i.e. (Wednesday)** at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur mandal, Vikarabad district, Telangana. Details of the available positions along with essential and desirable qualifications are given below:

S No	Post	No. of posts	Educational Qualification	Experience	Maximum Fixed monthly pay
1	Manager / Consultant (Marketing)	1	Graduation	25 years	Rs. 28,300.00
2	Driver (P&A)	1	Heavy Vehicle Driving License- Transport	10 years	Rs. 15,185.00

- **Contract Period:** Minimum period of One year and extendable by another one year period
- The contract tenure will be extendable upto attaining age of 65 years, depending upon requirement of the company and the performance of the individual.
- Experience requirement details mentioned in below.
- Reservation will be as per Govt. of India guidelines

### Age Limit:

Upper age limit as on the date of walk in interview for the above posts should not be more than 62 years.

### Experience Requirement, Job Profile & Responsibilities:

#### **1. Manager / Consultant (Marketing):**

- Close monitoring and coordination of dispatch activities in round the clock
- Short out the issues of transporters for boost up of dispatches
- To maintain day to day dispatches as per guidelines based on orders
- To conduct meetings with transporters periodically
- Indents for bags requirements and subsequent inspection
- Coordination with packing plant, production department along with Weigh Bridge or any other assignment related to marketing of cement.

#### **2. Head Driver:**

- Maintenance of vehicle as per checklist
- He / She should have valid driving license issued by competent authority to drive corporation's vehicle of TATA Sumo, Bus and Trucks.



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- Driving and maintenance of GM's vehicle or corporation bus or Truck as per advice of Unit management or authorized representative of CCI Management
- Any other and miscellaneous works assigned by HOD (P&A) or authorized representative.

#### How to Apply:

Interested candidates shall report at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur Mandal, Vikarabad District, Telangana – 501158 on **13.10.2021, i.e. (Wednesday)** at **10:00 am** for registration and should submit duly filled-in application forms with recent passport-size photograph affixed, along with self-attested true copies of testimonials of educational qualifications, experience, date of birth, community, extracurricular activities etc. All original documents in support of qualifications, age, etc. should be produced at the time of walk-in interview for verification.

#### General Terms & Conditions:

1. Candidates applying for the above position should possess the Essential Qualification as per the details given.
2. Selected candidate will be engaged initially for a period mentioned against the advertised position. Subsequently his/her tenure may be extended depending upon the exigencies of work at sole discretion of the Management and satisfactory performance of the candidate. It is purely a fixed term engagement and can be terminated at any time.
3. The selection of the candidate(s) will be based on the walk-in interview to be held at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur mandal, Vikarabad District, Telangana – 501158. Candidates should report to the venue at 10 AM on the interview day for registration.
4. Canvassing in any form is liable to rejection of the candidature.
5. The Company will not provide accommodation & TA / DA for candidates appearing for the interview.
6. The application form can also be downloaded from the link [www.ccilttd.in/careers](http://www.ccilttd.in/careers)
7. The Management of CCI reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason.
8. The selected candidate should have a clear record and his/her engagement is based on receipt of vigilance clearance, if engaged from Government/PSU.
9. The selected candidate should submit medical fitness certificate certified by Factory Medical Officer at Tandur Unit.
10. The selected candidate shall be entitled to 01 (one) leave per month.

#### Medical Examination:

- 1) Candidates shortlisted after interview are to appear for document verification with their medical reports signed by Chief Medical Officer (CMO) of a Govt. of Hospital, in the prescribed format of CCI as per medical standards of CCI.
- 2) The candidate's medical reports shall be examined by CCI's Factory Medical Officer before document verification.
- 3) Candidates found to be medically unfit, as per CCI's recruitment rules; will not be considered for document verification.

HOD (P&A)

Cement Corporation of India Limited  
Tandur Cement Factory

**\*\*Candidates are requested to strictly adhere the use of mask, follow social distancing & proper Hygiene. \*\***

Regd. & Head Office: Core 5, Scope Complex, 7 Lodhi Road, New Delhi – 110003

CIN: U74899DL1965GOI004322