## **FORMAT OF APPLICATION**

Copy of passport size photograph to be pasted here

1.	Name in Full	(IN BLOCK LETT	ERS)			
2.	The second of the first of the	For (Separate ap nt for different p	and the second second			
3.	Date of Birth (DD/MM/YYYY)					
4.	Date of superannuation (DD/MM/YYYY)					
5.	Service to which you belong					
6.	(Pl. specify State Govt	ur present emplo whether Cent ./Autonomous/ J/ University/ others)	ral Govt./ Statutory			
7.	Initial date of appointment in Govt. service					
8.	Office address with Telephone No. & e-mail					
9.	Residential Address with Telephone No.					
10.	Present post held, along with Pay Level and present Basic Pay/ Pay Scale/Pay Band and Grade Pay of the post held					
11.	Educational	Qualification (M	latric onwa	rds):		
	Exam Passed	Name of University / Institute / Board	Year of Passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)
						4:

....2/-

12.	Please state clearly whether in the light of entries made below, you meet the requisite Essential Educational and other qualifications and work experience required for the post (If any qualification has been treated as equivalent to the one prescribed in the rule, state the authority for the same								
Qualification/Experience required			Qualification/Experience possessed by						
Essential:				Essential:					
A) Qualification				A) Qualification					
B) Experience				B) Experience					
Desirable				Desirab	Desirable				
A) Qualification				A) Qualification					
B) Experience			B) Experience						
13.	Details of employment in chorological order) If needed, enclose a separate sheet duly authenticated by your signature in the format given below):								
	Name of Office/Instt./ Organisation	Post Held (Designation)	Period of	f service To	Nature of Appoint- ment (Regular/ Ad-hoc/ Deputation)	Scale of Pay i.e. Pay Level/ Pay Band and Grade Pay#	Nature Duties	of	
14.	'enforcement	of any ecor	nomic/reg	ulatory I	der, if any, aw dealing w (Mention the	ith regulation	/investiga	tion	
15	etc. & specify	number of ye	ears of suc	ch experie		name of the b	conomic t	.aws	
15.	Nature of Permanent /	present e	employme	nt i.e.					

16.	In case the present employment is held on deputation, please state:	
	a) The date of initial appointment.	
	b) Period of appointment with address	
	c) Name of the parent office /organisation.	
17.	Details of training undergone:	
18.	Details of proficiency in computer:	
19.	Any other information, applicant wants to furnish:	
20.	Please state briefly how you find yourself best	suitable for the post applied for:
	Applicants not holding the post in the new Pa ining to Central Government should indicate the al Government's pay scales and also furnish sup	equivalence of their pay scale vis-a-vis the
by the	I have carefully gone through the vacancy circ he Curriculum Vitae duly supported by docume e Selection Committee at the time of selection nation furnished above is correct and true to the ion I shall abide by the terms and conditions of	nts submitted by me will also be assessed n for the post. It is also certified that the best of my knowledge. In the event of my
Place	-	Signature:
Date:		Name:

## (Certificate to be furnished by the Employer/Head of office/ Forwarding authority)

Certified that the information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2.	It is also certified:-				
(i)	That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./Ms				
(ii)	That his / her integrity is certified.				
(iii)	That his / her CR / APAR dossier in original is enclosed / photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.				
(iv)	That no major / minor penalty has been imposed on him / her during that last ten years or A list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).				
(v)	That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.				
	Signature				
	Name and Designation				
	Tel. No				
	Office Seal				
Place					
Date					
List o	f enclosures:				
1.					
2.					
3.					
4.					

5.