

# Ministry of Coal

Applications are invited "through proper channel" in the Proforma at Annexure-"A" from eligible officers for appointment to the post of Project Advisor in the Ministry of Coal in the pay level 14 (Rs.1,44,200-2,18,200/-) in the 7th CPC pay matrix. The post will be filled up by deputation (including short term contract).

**Classification:** General Central Services, Group 'A', Gazetted, Non-Ministerial.

**Field of Selection:** Officers under the Central Government or State Governments or Union Territories or Recognized Research Institutions or Universities or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations.

**Eligibility:**

(a)(i) holding analogous posts on regular basis in the parent cadre or Department; or  
(ii) with **two years' service** in the grade rendered after appointment thereto on a regular basis in posts in the **Level 13A of the Pay Matrix (Rs.1,31,100-2,16,600/-)** or equivalent in the parent cadre or department; or

(iii) with **three years' service** in the grade rendered after appointment thereto on a regular basis in posts in **Level 13 of Pay Matrix (Rs. 1,23,100-2,15,900)** or equivalent in the parent cadre or department; and

(b) possessing the following educational qualification and experience as prescribed in the RR.

**Essential -**

(i) Bachelors' Degree in Engineering or Technology (Mining) from a recognized University and

(ii) **Fourteen (14) years' experience** in Coal Industry in the Government sector.

**Desirable Qualifications:**

(i) Master's Degree in Engineering or Technology (Mining) or Masters in Business Administration.

**Last date of receipt of application:** The application (in triplicate) routed through proper channel on plain paper in the proforma given and envelops superscripted, "Application for the post of Project Advisor in the Ministry of Coal, addressed to Shri Sanjib Bhattacharya, Under Secretary, Ministry of Coal, Room No, 351-A, Dr. Rajendra Prasad Road, Shastri Bhawan, New Delhi under Registered cover must reach the Ministry of Coal positively **within 45 days of the date of publication in the Employment News**. Applications incomplete or received after the stipulate time shall not be considered.

**Note I:** The selection will be made in consultation with the UPSC.

**Note II:** The selected officers will be treated on foreign service/ reverse foreign terms and his pay will be regulated in accordance with the provisions contained in the Ministry of Finance (Department of Expenditure) O.M. No.F.10(24)E. III/60 dated 04th May, 1961 as amended from time to time read with Department of Personnel & Training's OM No. 6/8/2009-Estt (Pay.II) dated 17.06.2010 & OM No. 2/11/2017-Estt(Pay-II) dated 24.11.2017 as the case may be and as amended time to time.

**Note III:** The period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not to exceed 5 years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of the receipt of applications.

**ANNEXURE-A**

**BIO DATA PROFORMA**

1.	Name and address in block letters				
2.	Date of Birth (in Christian era)				
3.	Date of retirement under Central/State Govt. Rules				
4.	Educational Qualifications				
5.	Whether educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)				
	<b>Qualification/Experience Required</b>			<b>Qualification/Experience Possessed by the officer</b>	
	<b>Essential</b>	(i)			
		(ii)			
		(iii)			
	<b>Desired</b>	(i)			
		(ii)			
		(iii)			
6.	Please state clear whether in the light of the entires made by you above, you meet the requirements of the post.				
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient				
	<b>Office/Instt/ Orgn</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of pay</b>
8.	Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent				
9.	In case the present employment is held on deputation/contract basis, please state;				
(a)	The date of initial appointment				
(b)	Period of appointment on deputation/contract				
(c)	Name of the parent Office/Organization to which belong.				
10.	Additional details about present employment. Please state whether working under				
(a)	Central Government				

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(b)	State Government	
(c)	Autonomous Organizations	
(d)	Government Undertaking	
(e)	University	
11.	Are you in the revised scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
12.	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belongs to SC/ST	
15.	Remarks	

Date:

Signature of the Candidate  
Address \_\_\_\_\_

Countersigned \_\_\_\_\_  
(Employer)