



केन्द्रीयहोम्योपैथीअनुसंधानपरिषद्

(स्वायत्तनिकाय, आयुष, मंत्रालय, भारत सरकार)

CENTRAL COUNCIL FOR RESEARCH IN HOMOEOPATHY

(An Autonomous Body under Ministry of AYUSH, Govt. of India)

जवाहरलालनेहरु भारतीय चिकित्सा एवंहोम्योपैथीअनुसंधानभवन

Jawahar Lal Nehru Bhartiya Chikitsa Avum Homoeopathy Anusandhan Bhawan

61-65 संस्थागत क्षेत्र, डी-ब्लॉक के सामने, जनकपुरी, नई दिल्ली-110058

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi-110058

Advt. No. 20/2021

Date: 9th October, 2021

Recruitment of Research Officer (Homoeopathy)

On-line applications are invited from Indian nationals for filling up of the posts of Research Officer (Homoeopathy) as per following details: -

Name of post:	Research Officer (Homoeopathy)
No. of posts:	21 (Twenty-one) [Group-A] (UR-11, SC-03, ST-01, OBC-04, EWS-02) [One post is reserved for physically handicapped candidate]
Level in the Pay Matrix:	Level-10 + NPA
Age Limit:	Not exceeding 40 years.
Educational and other qualifications:	(i). M.D. in Homoeopathy from a recognized Statutory Board/ Council/ University included in the Second Schedule to Homoeopathy Central Council Act, 1973. (ii). Enrolment on the Central Register of CCH or State register of Homoeopathy.

The details about other terms and conditions are available on the website of the Council, www.ccrhindia.nic.in. The last date for receipt of on-line applications is 8th November, 2021.


Assistant Director (Admn)

On-line applications are invited from Indian nationals for filling up of the post of Research Officer (Homoeopathy) in Central Council for Research in Homoeopathy. Qualifications and other eligibility conditions are given below:

No. of post (s):	21 (Twenty-one) [Group-A] (UR-11, SC-03, ST-01, OBC-04, EWS-02) [One post is reserved for physically handicapped candidate.] (The posts are suitable for Orthopedically Handicapped persons with One leg or one arm affected).
Level in the Pay Matrix:	Level-10+NPA
Age Limit:	Not exceeding 40 years (Relaxable for Government Servants in accordance with the instructions or orders issued by the Central Government).
Educational and other Qualifications:	(i) M.D. in Homoeopathy from a recognized Statutory Board/Council/University included in the Second Schedule to the Homoeopathy Central Council Act, 1973. (ii) Enrolment on the Central Register of CCH or State Register of Homoeopathy.
Duties:	To undertake research in the field of Homoeopathy and assist the Council in the administration, planning and execution of research programmes and other activities of the Council.

A. GENERAL CONDITIONS:

1. The candidates are advised to go through the advertisement and detailed instructions for submission of on-line application carefully before applying on-line. The link for submission of application on the website of CCRH would be activated from 10.00 A.M. on 9th October, 2021.
2. The last date for receipt of on-line applications is 8th November, 2021. Thereafter the on-line link will stand disabled.
3. Eligibility of the candidate including maximum age limit will be counted as on the closing date for receipt of applications.
4. The competent authority reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for the posts at any stage of recruitment. In case the closing date for receipt of applications is extended, the eligibility of a candidate will be determined only with reference to the closing date already specified, that is, 8th November, 2021.
5. The candidates are required to pay the following fee:

General, OBC and EWS	Women/SC/ST/Physically handicapped
Rs. 1000/- (one thousand).	Nil

Fee can be paid by Debit Card, Credit Card or Netbanking. The candidate will also be required to pay the applicable transaction charges.

6. The date of issuance of mark-sheet shall be deemed to be the date of acquiring the qualification.
7. Age relaxation and reservation to candidates belonging to SC/ST/OBC (as per Central List of OBCs) and Physically handicapped, etc. will be available as per the orders of the Government of India (DoPT). Such candidates should submit the certificates from the competent authority in the prescribed format. Physically handicapped candidates are required to submit certificate in the prescribed format from the competent medical authority indicating the degree of physical disability as 40% or more. OBC certificate should have been issued within last 03 years of the closing date for receipt of applications. Further, the candidates belonging to OBC category (non-creamy layer) should also submit a non-creamy layer declaration. Candidates who wish to apply for the post under the category of EWS should submit the certificate from the competent authority in the prescribed format. Relevant formats are attached (**Annex-1 to 4**).
8. The upper age limit is relaxable for Government servants as per Government of India (DoPT) orders. A candidate seeking age relaxation under this category would have to submit a certificate issued after the date of advertisement from his/her employer on the office letter head as per the proforma attached (**Annex-5**). The age relaxation will be admissible to only such Government servants as are working in post which are in the same line or allied cadres and where a relationship could be established that his service already rendered in a particular post will be useful for the efficient discharge of the duties of the post the recruitment of which has been advertised.

B. SELECTION PROCEDURE

1. Selection will be made through a written test and interview.
2. The written test will be of 150 marks and comprise **150 Multiple Choice Questions**. Each question will carry 01 mark. There will be negative marking (0.25) for wrong answer. The duration of the test will 02 (two) hours. The language of the Questions will be English only.
3. **Multiple Choice Questions** will comprise questions covering the following subjects: All the subjects under BHMS and common subjects of MD (H), namely, Research Methodology, Research updates and Bio-statistics. A candidate will be required to indicate the best possible option, out of the suggested options, in the given scenario.
4. **Interview:** This will comprise 30 (thirty) marks.

C. SCHEDULE OF WRITTEN TEST AND INTERVIEW:

Details of the date and venue of test and interview will be notified later on.

D. CUT-OFF MARKS:

While making the final list, cut-off marks will be applied for written test and interview separately, that is, a candidate will have to secure the minimum cut-off marks in the

Written Test and Interview to be considered for inclusion in the select list or reserve panel. The cut-off marks will be as under:

Category	Cut-off marks
General/OBC/EWS	45%
SC/ST/PH	40%

However, the competent authority reserves the right to fix a lower cut-off marks in case of SC/ST/PH candidates for the written test and interview in case the candidates belonging to these categories meeting the prescribed cut-off marks are not available to fill up the posts reserved for them.

E. INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM:

1. The candidate should keep the following documents ready before initiating the process of filling up of application form online:
 - i. A recent coloured photograph (in white background (size 200kb).
 - ii. Signature on a plain paper (size 50kb).
 - iii. Identity proof (size-200kb) .
 - iv. Proof of Date of Birth, that is, Matriculation/Tenth standard certificate issued by the Central/State Board of Education.
 - v. Caste/Tribe/Community/EWS/PH Certificate etc. as applicable (size 200kb)
 - vi. OBC declaration (non-creamy layer), if applicable (size 200kb).
 - vii. BHMS mark sheet (final year) (size 200kb).
 - viii. BHMS Degree Certificate or Provisional Certificate issued by the University (size 200kb).
 - ix. Result of MD (H) of (final year) (size 200kb).
 - x. MD (H) Degree Certificate or Provisional Certificate issued by the University (size 200kb).
 - xi. Registration Certificate issued by the State Board of Homoeopathy (size 200kb).
 - xii. Registration Certificate issued by the Central Council of Homoeopathy (size 200kb).
 - xiii. Proof of studying MD(H) in the College/Institution mentioned in the application form, if not indicated either in the Mark-sheet or Degree certificate of MD(H).
 - xiv. Experience Certificate, if any (size 200kb).
 - xv. Any other document (size 200kb).

Detailed guidelines for filling up the online application form are attached (**Annex-6**).

2. Candidates should ensure that the documents uploaded are clear and legible.
3. If any uploaded document/ certificate is in a language other than Hindi or English, the candidates should upload a self-certified translated copy of the same either in English or Hindi.

4. Candidates will submit application form "ONLINE ONLY". No printout copy will be sent by post. Candidates may take a printout of the online application form (complete with payment details, if not fee exempted applicant) on A-4 size paper as a proof of submission of application and for their future reference and submission to the Council at the time of interview (Please also see para F.3).
5. Name, Father/Mother name and Date of Birth should be as mentioned in Matriculation Certificate or equivalent issued by Central/State Board of Education. In case of change of surname of female candidate after her marriage, the candidate is required to furnish marriage registration certificate or affidavit.
6. Registration process is made by verifying Mobile Number and eMail ID recorded at the time of Registration. Hence, candidates are advised to fill valid mobile number and email ID only and not to change their Mobile Number and email ID. One e-mail ID and one mobile number can be used only once while registering in the system for online registration.
7. Password – The length of password should be minimum 08 characters. Further, password must contain at least one upper case alphabet (A-Z), one lower case alphabet (a-z), one special character (like @,\$,%, etc.) and one numeral (0-9). In case a candidate forgets the password, he can reset his password by verifying the OTP on his e-mail ID. Candidates are advised in their own interest not to share their password.
8. All fields are mandatory and will be filled up by the candidates as applicable.
9. Entries for Caste, Category reservation, if applied for, will be as given in the documents/certificates issued by the competent authority.
10. Documents/Certificates in **JPEG format** only, as applicable to the post applied for and the Caste, Category relaxation sought for, may be uploaded in the "Uploading Documents" section on the online application form. The size of the document will be as specified.
11. Any technical query relating to on-line filing of application, may be submitted on the following e-mail:

establishment@ccrhindia.nic.in

F. MISCELLANEOUS:

1.

- 1.1 The Council will not undertake scrutiny of the applications before the written test and all the candidates whose applications have been provisionally accepted on-line would be issued admit cards for the written test.
- 1.2 Based on the documents submitted on-line, scrutiny of applications of only those candidates who have scored the minimum cut off marks will be done and this would be in the ratio of –



Category	No. of posts	No. of candidates to be short-listed for scrutiny of applications and interview per post	Total candidates	Cut off marks
General	11	03	33	45%
OBC	04	05	20	45%
EWS	02	05	10	45%
Scheduled Caste	03	05	15	40%
Scheduled Tribe	01	05	05	40%
Physically handicapped	01	05	05	40%

If two or more candidates score the same marks, all of them will be short-listed for scrutiny of applications.

- Scrutiny of applications of only these candidates will be taken up and, if found eligible, will be invited for interview. However, such candidates whose applications are not found meeting the eligibility criteria on any account would be given an opportunity to represent against the proposed rejection within a period of three days. However, such candidates will not be allowed to submit any additional document. Thereafter, the decision of the Council would be final and binding on the candidate. No further correspondence would be entertained by the Council in this regard. Therefore, the candidates should ensure that they fulfill all the eligibility conditions. Their admission to the written test will, therefore, be purely provisional, subject to their satisfying the prescribed eligibility conditions. If, on verification at any time after the written test, it is found that they do not fulfill any of the eligibility conditions, their candidature will stand cancelled.
- At the time of Interview, the candidates will be required to submit an ink-signed copy of his application alongwith self-attested enclosures submitted on-line, fee receipt and also produce all the original documents for verification and No Objection Certificate from their employer. **Failure to produce original documents/NOC will render the candidate ineligible to appear for the interview.**
- The number of vacancies may vary subject to the requirement at the stage of final selection.
- The jurisdiction for all legal matters for this recruitment will be exclusively at New Delhi and legal cases filed (if any) in other courts will not be maintainable.
- Council will not be held responsible for any system interruption/poor network and connectivity issues at the last stage. Therefore, the candidates are advised to submit the applications well in time before the closing date.**
- Candidates are requested to see Council's website (www.ccrhindia.nic.in) on regular basis for any new announcement in this regard. Any new announcement will be made only through the website of the Council.

8. The number of posts includes existing and anticipated vacancies. Therefore, after selection, offer of appointment will be issued, in the order of merit, as and when the vacancies arise.
9. The appointment will be subject to medical examination and verification of character and antecedents of the candidates from the competent authorities.
10. The selected candidates will be governed by the Rules and Regulations as are applicable to other employees of the Council and necessary undertaking will have to be given before appointment.
11. New Pension Scheme (NPS) 2004 will be applicable.
12. The individuals selected against the above vacancies will be posted in any of the Institute/Units of the Council. When posted in a teaching institute under the Council, the candidate will be assigned teaching responsibilities and designated accordingly. The exact place of posting will be decided after the selection is finalized. The Institute/Units of the Council are located throughout India and the details are available on the website of the Council.
13. The Candidates selected for appointment are liable to be transferred anywhere in India.
14. No TA/DA will be admissible for attending written test and Interview.
15. **Canvassing through any source will lead to disqualification of the concerned candidate.**


Assistant Director (Admn)

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO
SCHEDULED CASTE OR SCHEDULED TRIBE FOR APPOINTMENT TO POSTS
UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri / Shrimati/ Kumari
Son/daughter* of.....of village/town*.....
..... District/Division* of the State/Union.....
Territory*.....belongs to the
..... Caste/Tribe which is recognized as Scheduled Caste/Scheduled Tribe*under:

- The Constitution (Scheduled Caste) Order, 1950
- The Constitution (Scheduled Tribe) Order, 1950
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951
- The Constitution (Scheduled Tribes) (Union Territories) Order, 1951

[as amended by the Scheduled Caste and Schedule Tribes Lists (Modification) Order, 1956, the Bombay Re-organization Act, 1960, the Punjab Re-organization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Re-organization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976]

- The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribe Order (Amendment) Act 1976
- The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962
- The Constitution (Pondicherry) the Scheduled Castes Order, 1964
- The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- The Constitution (Goa, Daman & Diu) Scheduled Castes, Order, 1968
- The Constitution (Goa, Daman & Diu) Scheduled Tribes, Order, 1968
- The Constitution (Nagaland) Scheduled Tribes Order, 1970
- The Constitution (Sikkim) Scheduled Castes Order, 1978:

2. Shri/Smt.*/Kumari*.....and*/or his/her* Family ordinarily reside(s)
in village/town*..... of..... District/
Divisions of the State/Union territory of.....

Signature.....

Designation.....
(With Seal of Office)
State/Union Territory

Place.....

Date.....

*Please delete the words which are not applicable.

NOTE: The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950

Annex-2

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT OF POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari.....Son/daughter
of.....
of villageDistrict/Division
in the State.....belongs to
the..... community which is recognized as a backward class under
the Government of India, Ministry of Social Justice and Empowerment's Resolution
No..... dated*.

Shri/Smt./Kumari.....and/or his/her family ordinarily reside(s) in
the..... District/Division of the
State/Union Territory. This is also to certify that he/she does not belong to the persons/sections
(Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department
of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993 **.

Dated:

**District Magistrate,
Deputy Commissioner etc.**

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

NOTE: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

Authorities competent to issue the Caste/Tribe/Community certificates

1. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendary Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar; and
4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.

Government of
(Name & Address of the authority issuing the certificate)

INCOME AND ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/ daughter/ wife of _____ permanent resident of _____ Post Office _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'** is below Rs.8 lakh (Rupees Eight Lakh only) for the financial year _____. His/ her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq.ft. and above;
- III. Residential plot of 100 sq. yard and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognised as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport
size attested
photograph of the
applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seek benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/ cities have been clubbed while applying the land or property holding test to determine EWS status.

Annex-4

**DECLARATION TO BE SUBMITTED BY A CANDIDATE BELONGING TO
OTHER BACKWARD CLASSES AT THE TIME OF SELECTION**

"I, -----son/daughter of
Shri -----
-----resident of
village/town/city-----district-----State-----hereby
declare that I belong to the-----community which is recognized as a
backward class by the Government of India for the purpose of reservation in services as
per orders contained in Department of Personnel and Training Office Memorandum
No.36012/22/93-Estt. (SCT), dated 8.9.1993. It is also declared that I do not belong to
persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above
referred Office Memorandum, dated 8.9.1993 as amended from time to time."

Signature

Proforma for claiming age concession

The form of certificate to be produced by Government servants for claiming Age concession

(Letter Head of the Institution/Issuing authority)

This is to certify that Shri/Ms..... S/o, D/o, W/o Shri..... is a regularly appointed employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under: -

.....
.....
.....

Certified that:

*(a) Shri/Shrimati/Kum holds substantively a permanent post of in the Officer/Department of with effect from

*(b) Shri/Smt./Kum has been continuously in temporary service on a regular basis under the Central Government in the post of In the Office/Department with effect from

Place.....
Date.....

Signature.....
Name.....
Designation.....
Ministry/Office.....
Address.....
Office SEAL

* Please delete the words/paragraph not applicable.

(Procedure for filling Online Application)

The process of filling online application consists of two parts:

- (i) One Time Registration
- (ii) Filling of online Application form.

Part-I (One-Time Registration)

Please read the instructions given in the **Advertisement** carefully before filling up the online "Registration" and "Application".

1. Before proceeding with One-Time Registration, keep the following information/documents ready:

- (i) Mobile Number
- (ii) Email ID

For 'One-Time Registration', please follow the following steps:

- i. Fill your name **exactly** as given in Matriculation (10thClass) Certificate.
- ii. Fill your date of birth **exactly** as given in Matriculation (10th Class) Certificate.
- iii. Your Mobile Number.
- iv. Your Email ID. This must be a working Email ID as it will be verified through OTP. It may also be noted that any information which the Council may like to communicate with you, will be sent on this Email ID only. Your Email ID will also be used for retrieval of password/ Registration Number, if required.
- v. When the Basic Details provided are saved, you will be required to confirm email ID. On confirmation, your data will be saved. When the new application form is opened then your Registration Number will be displayed on the screen. Your Registration Number and Password will be displayed to you.
- vi. Select your Gender that is, Male, Female or Transgender.

After completion of registration process, "Basic Details" cannot be changed. THEREFORE, BE EXTREAMLY CAUTIOUS WHILE MAKING ONE TIME REGISTRATION.

YOU ARE AGAIN ADVISED THAT NAME, FATHER'S NAME, MOTHER'SNAME, DATE OF BIRTH, MATRICULATION EXAMINATION DETAIL SHOULD BE FILLED EXACTLY AS RECORDED IN MATRICULATION CERTIFICATE. YOUR CANDIDATURE MAY GET CANCELLED IN CASE OF INCORRECT/WRONG INFORMATION.

Part-II (Online Application Form)

Personal Details

1. Login to online system through your login name (your e-mail ID is your login name) and password.
2. Information in some columns will be automatically filled from your One-time Registration Data which is non-editable.
3. In the column **Advertisement For** choose the Advertisement no. - in this case **20/2021**.
4. Choose the Title of the post in the column **Post Applied For**, in this case **Research Officer (Homoeopathy)**.
5. In the column **Applied Caste / Class Type**, choose whether you belong to SC or ST or OBC or EWS.
6. In the column **Category**, indicate whether you are PH or not.
7. Provide information about your Category -Whether you belong to Scheduled Caste, Scheduled Tribe, Other Backward Community, Physically Handicapped, EWS or General.
8. You have to select the Marital Status.
9. You have to provide any identification mark.
10. You have to select your State of Origin.
11. You have to fill your complete Permanent and Present Address. This includes Address, State, District, City/ Village and PINCODE. All the field are mandatory here.
12. You have to fill your Sub Caste (for Scheduled Caste), Tribe (for Scheduled Tribe), Community (for OBC).
13. If you select Physical handicap in One Time Registration Form, you have to fill physical handicap type and percentage.

Educational Qualification and Additional Details

14. Educational Qualification and Other Details:

Matriculation (10th Class) Examination Details which include:

- i. Roll Number / Enrollment Number
- ii. School/College Name
- iii. Subject Studied
- iv. Name of Education Board
- v. Date Of Result
- vi. Total marks
- vii. Grade
- viii. Marks/Grade Obtain
- ix. Aggregate
- x. Division Obtain

15. Senior Secondary (12th Class) Examination Details which include:

- i. Roll Number / Enrollment Number
- ii. School/College Name
- iii. Subject Studied
- iv. Name of Education Board
- v. Date Of Result
- vi. Total marks
- vii. Grade
- viii. Marks/Grade Obtain
- ix. Aggregate
- x. Division Obtain

16. BHMS Examination Details which include:

- i. Roll Number / Enrollment Number
- ii. Institute/College Name
- iii. Subject Studied
- iv. Name of University
- v. Date Of Result
- vi. Total marks
- vii. Grade
- viii. Marks/Grade Obtain
- ix. Aggregate
- x. Division Obtain

17. M.D. in Homeopathy Examination Details which include:

- i. Roll Number / Enrollment Number
- ii. Institute/College Name
- iii. Subject Studied
- iv. Name of University
- v. Date Of Result
- vi. Total marks
- vii. Grade
- viii. Marks/Grade Obtain
- ix. Aggregate
- x. Division Obtain

18. If You have any additional qualifications, you can fill the following details. You can add multiple qualifications also.

- i. Qualification Name
- ii. Roll Number
- iii. Institute Name
- iv. Subject Studied
- v. Name of Education Board
- vi. Date Of Result
- vii. Total marks
- viii. Grade
- ix. Marks/Grade Obtain
- x. Aggregate
- xi. Division Obtain

19. If You have any experience, you can fill the following. You can add multiple Experiences also.

- i. Trade
- ii. Name Of Organization

- iii. Post held
- iv. Pay Scale
- v. Institute Type
- vi. Service type
- vii. Nature Of Duty
- viii. Service From
- ix. Service To

Other Details

20. If you belong to Scheduled Caste or Scheduled Tribe or OBC or EWS or PH, you have to fill the relevant Certificate Details as under:

- i. Certificate number
- ii. Issue Date
- iii. Authority Name

21. You have to fill Particulars of Registration with CCH or State Board. Remember one is mandatory.

- i. Registration Number
- ii. Issue Date
- iii. Authority Name

22. If You are a Central Government Employee you have fill some other details like

- i. Date Of Appointment
- ii. Name Of Organization
- iii. Name Of Post
- iv. Office Address
- v. NOC Details, If Applicable

Uploading Documents

23. Document Uploading

- i. You have to upload the following documents in jpg Format. Maximum size allow per document is 200 KB except signature.
- ii. Photo
- iii. Signature
- iv. Identity Card (Any One of AADHAR / PAN / DRIVING License / VOTER ID)
- v. 10th/SSC Certificate
- vi. Caste/Tribe/Community Certificate
- vii. EWS Certificate
- viii. PH Certificate
- ix. BHMS Mark Sheet (Final Year)
- x. BHMS Degree Certificate
- xi. MD Mark Sheet/Certificate Part-I
- xii. MD Mark Sheet/Certificate Part-II
- xiii. MD Degree Certificate
- xiv. Proof of studying MD (H) in the College/Institutions mentioned under the column "Educational Qualification and Other Details" if not indicated either in the marksheet or Degree Certificate of MD (H).
- xv. Registration Certificate

24. Except the above-mentioned documents, if you want to upload any other document, then you can upload them in the other documents section.

Declaration

25. Finally, you have to select "The acceptance of declaration and submit the Application

with entering the Place”.

26. Save the information provided and verify the same. Once all information has been verified, click on the “Submit” button. Once, the form is submitted, you cannot edit any information.
27. **Once you submit your application, the system will inform you about acceptance or rejection of your application. If you are a fee exempted candidate (SC, ST, Female, PH), the process of submission of application is over at this stage and you can take a print-out of the application for future reference. You will be required to submit a copy of the online application at the time of interview. Therefore, please take a print-out and keep it in safe custody.**
28. In case you are not a fee exempted candidate, then you have to make the payment of fee through the online payment gateway otherwise your application will be rejected. Please also take a print-out of the fee receipt for submission at the time of interview.
