

## Proforma

Application for the post of \_\_\_\_\_

1. Name in full (In Block Letters)
2. Father's/Husband's name
3. Mother's Name
4. Gender
5. Address for communication  
Telephone Number  
Mobile Number  
E-mail Address
6. Permanent Address
7. Date of birth  
Age (as on 31/05/2023)
8. Nationality
9. Marital status
10. Category (General/SC/ST/OBC)
11. Whether Ex-serviceman?
12. Whether Physically Handicapped?
13. Type of Disability
14. Disability Percentage (minimum 40% disability)
15. Educational/Professional Qualifications  
(Starting from Matriculation or equivalent onward)

Self Attested  
on front  
Photograph

S No	Qualification	Mode of Education	Year of Passing	Board/University	CGPA/ Percentage of Marks	Main Subjects/Discipline

**16. Experience (Present Employer onwards)**

S. No	Organization	Organization Type	Designation	Basic Pay & Pay Scale	CTC (for private jobs)	Date of Joining	Brief Job responsibility	Date of Leaving	Reason of Leaving	Total Years of Experience
							Enclosed separate sheet for brief Job Responsibilities			

❖ Working experience in ERP or other related Software : **Yes/ No**

### Undertaking

I hereby solemnly declare that the information given above is true & correct to the best of my knowledge and belief.

Place

Date

Signature of the Applicant