

ENGAGEMENT OF JR. TECHNICAL ASSOCIATE (WORKS) ON CONTRACT BASIS

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No.-HPB/581/E/C/Staff/JE(Works)Contractual Date: **09.01.2023**

Last Date and Time for Application	30.01.2023 at 17.00 Hrs.
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Important Instructions:

- Please read all the instructions in this notification carefully and ensure that you are eligible to apply before filling the application.
- In case the candidate does not have a VALID personal e-mail ID he/she should create his / her e-mail ID before applying and must maintain that e-mail ID till the end of recruitment process.
- Address for sending the application:- **Deputy Chief Personnel Officer (Construction) Office of the Chief Administrative Officer (Construction) New Administrative Building , 6th Floor Opposite Anjuman Islam School , D.N. Road, Central Railway, Mumbai CSMT, Maharashtra 400001, before 30.01.2023 at 17.00 hours .**
- Central Railway will not be responsible for any postal delay within the specified time.
- It should be mentioned on the envelope of the application " Application for the post of JTA "

Terms and Conditions:**01) Jr. Technical Associate (Const/ Works)**

The engagement will be offered purely on contract basis for a period up to 19/11/2023 or till such time availability of a regularly selected candidate, whichever is earlier.

- (A) Vacancies:** Total vacancies notified are 50 which will be filled from Open Market to work in Central Railway in Construction Organization as per administrative requirement in different units.


The Communal Break up vacancies are as under:-

Total Vacancies	UR	SC	ST	OBC	EWS
50	22	07	03	13	05

02) Educational Qualifications / Professional Qualifications

Candidates should possess the required academic/Technical qualification on or before date of issuing of Notification for applying against the post notified vide notification as given below.

Category of Post	Essential Prescribed Qualification
Junior Technical Associate (Const/ Works)	Four years Bachelor's degree in (a) Civil Engineering or (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University / Institute. OR
	(a) three years Diploma in Civil Engineering or B.Sc in Civil Engineering of three years duration (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University / Institute.

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NOTE:(1) The candidate must have secured required percentage in Bachelor's Degree /diploma for the post of Junior Technical Associates (Const/ Works) as given below.

- a. - General candidates : 60%
- b.- OBC –Non Creamy Layer : 55%
- c.- SC/ST Candidates : 50%

In case the mark sheet of the candidate does not reflect the statement of marks obtained by the candidates then the candidate should attach the supporting documents from the college/university with issued the mark sheet /degree, clearly mentioning the equivalence of CGA/CPA/CGPA, etc. to the aggregate marks (in percentage term) with the application form.

03) Age Limit: The lower and upper limit indicated for the post will be reckoned as on date of notification i.e 09.01.2023

Category	Revised age limit
UR	18-33
OBC	18-36
SC/ST	18-38

04) Processing Fee:-

(i)	For all candidates except those mentioned in sub-para (ii) below	Rs.500/- (Rupees Five Hundred Only) (NON-REFUNDABLE)
(ii)	For candidates belonging to SC/ST/ OBC/Women/Minorities*/ EWS	Rs.250/- (Rupees Two Hundred Fifty Only) with a provision for refunding the same to those who are found eligible as per notification and actually appear in the Personality/Intelligence Test/Interview . If called for. Candidates in this category should check their eligibility thoroughly before applying. Fee in respect of candidates who are ineligible, but still apply, shall not be refunded.

- 4.1 Payment of processing fee is to be paid in the form of Demand Draft drawn in favour of **FA&CAO (C) Central Railway, Mumbai CSMT** and sent along with the application in and other documents on this address:- Deputy Chief Personnel Officer (Construction) Office of the Chief Administrative Officer (Construction) New Administrative Building , 6th Floor Opposite of Anjuman Islam School , D.N. Road, Central Railway, Mumbai CSMT, Maharashtra 400001, on or **before 30.01.2023** at 17.00 hours .
- 4.2 Minorities means ,Muslim, Christians, Sikhs, Bhuddists, Jains and Zoroastrians (Parses) for claiming waiver of examination fee. Minority candidates should furnished "self-declaration" as mentioned in Annexure-B along with Application Form. Such candidates claiming waiver of examination fee will be required to furnish "Minority Community Declaration" affidavit on non-judicial stamp paper that he/she belongs to any of the above minority communities. "If the affidavit in this regard is not submitted along with Application form to get the benefit of fee waiver the fee will not be refunded"
- 4.3 Economically backward candidates means those whose annual family income from all sources is less than Rs.50,000/-they have to submit income certificate at the time of applying in the prescribed format as given in annexure - A on the letter head of the issuing authority
- 4.4 EWS: economically weaker section means whose family has annual income is less than Rs.8.00 Lakhs. Income shall also include income from all sources i.e., salary, agriculture, business profession etc for the financial year. The benefit of reservation under EWS can be availed only upon production of an income certificate issued by competent authority in prescribed format which shall only be accepted.


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(5) **Reservation:**

Reservation for Schedule Caste, Scheduled Tribe, Other Backward Classes Non Creamy Layer) EWS is applicable and admissible as per extant rules.

Note(i): Candidates applying against reserved vacancies [SC/ST/OBC-NCL (Non Creamy Layer)]/EWS and/or seeking age relaxation must submit requisite caste certificate in the prescribed format (**As per Annexure**) from the competent authority otherwise their claim for reserved posts [SC/ST/OBC-NCL (Non Creamy Layer)]/EWS will not be entertained and the candidature/application of such candidates, if fulfilling all the summarily rejected.

(06) SELECTION CRITERIA - DIVISION OF MARKS

TOTAL MARKS – 100

- (A) Qualification 55 marks
(B) Experience 30 marks
(C) Personality/Intelligence 15 marks

100 Marks

(A) Qualification - 55 Marks

(i)	Minimum qualification is (a) Three years Diploma in Civil Engineering or B.Sc in Civil Engineering in three years duration (b) a combination of any sub stream of basic streams of Civil Engineering from a recognized University/Institute.	
(ii)	50% of overall percentage marks (in all semesters) obtained in diploma/degree in Civil Engineering. The marks will be calculated as explained in 2 above.	50 marks
(iii)	5 marks weightage will be given for higher education of qualification in Civil Engineering (A) Higher Educational qualification (B.Tech or Equivalent) (B) Higher Educational Qualification (M.Tech or Equivalent)	5 marks

(B) Experience- 30 Marks

(i)	Minimum experience should be of 01 year in the field of Civil engineering. (a) Working experience other than Rly -	20 Marks
(ii)	(a) Minimum experience should of 01 year in experience. In Const/Works/civil Engg. In Govt./Semi Govt/PSU Project- (b) Additional 01 year /2 year experience In Const/Works/civil Engg. In Govt./Semi Govt/PSU Project 2.5 Marks each year - (c) Those are having CAD/CAM/CATIA/Project Management -	05 Marks 05Marks 10 Marks
(iii)	(b) Working experience in Railway - 10 Marks Weightage of additional experience of working in Indian railways Projects (a) 5 marks per year experience In Const/Works/civil Engg. In Indian Railways (b) Additional 01/02 year experience In Const/Works/civil Engg. In Indian Railways 2.5 Marks each year, Maximum 05 Marks	05 Marks 2.5 Each (Max 05 Marks)

(C) Personality/Intelligence test/ Interview -15 marks

(i)	15 marks have been kept for assessing personality/intelligence of such other attitudes as necessary for the post.	
	Distribution Of Marks will be as under (05 Marks Each for x,y,z)	(05 Marks Each for x,y,z)
x	Technical knowledge in relevant field (Practical & Theoretical knowledge of work, quality test, specification ,codal provision etc	05 Marks
y	Personality, Initiative & Communication Skill	05 Marks
z	Proficiency in CAD/CAM/CATIA, Project management etc	05 Marks
Total A+B+C 55+30+15 = 100 Marks		

(7) Remuneration:

Monthly remuneration for technical manpower of Engg (Works) recruited on contract in Construction Organization (in Rupees)			
Pay level against which recruited	Class of City in which posted.		
	"Z" class	"Y" class	"X" class
JTA	25000	27000	30000

- 8.1 The number of vacancies indicated in this notification is provisional and may decrease or even become NIL at a later stage depending upon the actual needs of the Railway administration. The railway administration also reserves the right to cancel the notified vacancies at its discretion and such decision will be final and binding on all. In the event of cancellation of notified vacancies, the processing fee paid by the candidates will not be refunded.
- 8.2 Engagement of Selected candidates is subject to their passing requisite Medical Fitness Test to be conducted by the Railway administration, final verification of educational and community certificate and verification of antecedents/character of the candidates.
- 8.3 Candidate those who are already in service of PSU/Government Organizations and are eligible for the above should produce "No Objection Certificate" for the same from his/her employer.
- 8.4 Candidate's admission for the contractual recruitment will be purely Temporary subject to satisfying the prescribed eligibility conditions. Mere issue of Call Letter/e-admit card via Email/whatsapp to the candidates will NOT imply that their candidature has been finally accepted..
- 8.5 Candidates selected against contractual appointment as Jr.T.A shall be terminated from service, if the information and documents furnished by him/her for recruitment, are found incorrect/fake at any stage.
- 8.6 The decision of selection committee/administration in all matters relating to eligibility, acceptance or rejection of application etc. will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.
- 8.7 Candidates who have been debarred for life from any RRB/RRC examinations or candidates who have been debarred for a specific period which is not yet completed need NOT apply in response to this notification. Their candidature will be rejected during any stage of professional ability Test/ Interview as and when detected.

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- 8.8 Candidates are required to obtain caste certificates in the proper Proforma from the appropriate authority and produce the original certificate at the time of verification, failing which he/she may be disqualified. This is strictly required as per Chapter 13 of the Brochure (published by Govt. of India, Ministry of Personnel, Public Grievance & Pensions Department of personnel Training, New Delhi) on verification of the claims of Schedule Castes and Schedule Tribes.
- 8.9 The Caste Certificate should have been issued by the Competent Authority, not below the rank of Tehsildar, in case of SC/ST/OBC/Minorities/EWS Candidates. OBC candidates shall also submit **OBC Non-Creamy-Layer Certificate in Central Government format issued on or after 01/04/2022 by the Competent Authority** should contain **Caste, Date of Issue** etc and bear the Seal of the Issuing Authority. Format of caste certificate shall be as per **Annexure A for EWS**, as per **Annexure B** declaration for minority community candidates, **Annexure C for Income certificate for EBC**, **Annexure-D for SC/ST**, **Annexure-E for OBC**.
- 8.10 The application must be sent to **Deputy Chief Personnel Officer (Construction) Office of the Chief Administrative Officer (Construction) New Administrative Building, 6th Floor Opposite Anjuman Islam School, D.N. Road, Central Railway, Mumbai CSMT, Maharashtra, 400001 before 17.00 hrs on 30.01.2023.**

9 Grounds for Invalid application

Candidates are requested to read all instructions thoroughly before submitting the application; otherwise their applications may get rejected on one or more of the following reasons:

- 9.1 Applicant's signature in capital letters.
- 9.2 Not possessing the prescribed Educational Qualification for the post on the date of submission of application.
- 9.3 Over-aged & under-aged, date of birth not filled or wrongly filled.
- 9.4 Candidate's name figuring in the debarred list.
- 9.5 Multiple applications with varied details for same post.
- 9.6 Applications without examination fee of Rs. 500/- wherever applicable or less fee.
- 9.7 Any other form of irregularities found.
- 9.8 Application not received on or before last date i.e. within **17.00 hrs of 30.01.2023**.
- 9.9 The colour photograph of size 4.5 X 3.5 cm (not earlier than three month from the date of Notification), with clear front view of the candidate without cap and sunglasses, should be scanned on the space provided. Candidates may note that Railway Authority may, at any stage, reject the applications for uploading old/unclear photograph on the application or for any significant variations between photograph scanned/uploaded in the Application Form and the actual physical appearance of the candidate. Candidates are advised to keep two additional copies of the same photograph ready with them for bringing along with valid Photo ID at the time of personality test.
- 9.10 Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.

10) GENERAL CONDITIONS: Other Entitlements/Facilities:

- (i) Daily allowance: Candidate engaged on Contract basis shall be paid Daily allowance, when on tour as admissible, at the rate of Rs. 500/- (0-6 hours – 30%, 6-12 hours – 70% & more than 12 hours -100%). This is similar to the pattern of TA admissible for Railway employees except the rate of TA (Rly Board's letter No 2018/Trans Cell/S&T/Contractual Staff dated 20 11 2018)
- (ii) Leave entitlement: Candidate engaged on Contract basis shall be


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permitted off on Sundays and National Holidays. However, they may be called for duty on any day including Sundays & National Holidays for which Compensatory Rest shall be given later. In addition, Candidate engaged on Contract basis shall be granted two days leave for each completed month of engagement in Railways. The accumulated leave will get lapsed as soon as the contractual period is over and cannot be carried over to next contract (if any). (Rly Board's letter No. 2018/Trans Cell/S&T/Contractual Staff dated 20.11.2018)

11) Duration:

The contract engagement will be for a maximum period upto **19.11.2023** or till availability of regular selected candidates or completion of project, whichever is earlier.

12) Medical Examination:

- (I) Candidates will have to undergo medical examination (as applicable for direct recruitment for JE(works) category) and will be considered for contract appointment only if they are found medically fit. Medical fitness will be examined by the nominated Railway hospitals.
- (II) The candidates should fulfill the requirements of Medical Standard A-3 as given in Chapter 5 of Indian Railway Medical Manual Volume-1 accessible at www.indianrailways.gov.in

13) Training:

13.01 The candidates engaged on contract basis, will be given training for a prescribed period regarding orientation in rules, regulations and practices related to safety, technical and other areas before they are deputed on work.

13.02 After completion of training/orientation, the suitability/competency of the candidate will be assessed by a Competent Officer, before deputing him/her for field job. If required, the candidates engaged on contract basis, need to undergo for another round of Training/s.

14) General Guidelines:

- (i) The above posts are for projects in jurisdiction of Central Railway/Construction for the limited period and are not for the regular establishment of Railway. No other perks or benefits would be admissible except those mentioned in Notification.
- (ii) The engagement on contract basis will not confer to any right to the candidate to claim for regular Employment /Absorption/Extension in the Railway.
- (iii) Applicants working in Govt. /PSU will have to submit NOC at the time of application and they will have to resign from their organization on their engagement.
- (iv) The contract may be terminated by either side by giving one month's notice. The performance monitoring of contractual appointees shall be done on regular basis and those who are unable to discharge the duties or who fail to perform as per expectations of the administration, may be given 30 days' notice and their contract will be terminated. However, in case of gross negligence/misconduct/irregularities, the engagement may be terminated with immediate effect.



(15) Important Instructions:

- (i) The list of candidates shortlisted for Professional Personality test/Interview will be intimated on given Mail Login ID /WhatsApp Call letters will not be issued to the Shortlisted applicants to their correspondence address for the Professional Personality test/Interview.
- (ii) Candidate's admission at all stages of the Professional Personality test/Interview will be purely provisional subject to satisfying the prescribed eligibility conditions.
- (iii) Selected candidate will be terminated from work, if the information and documents furnished by him/her for selection, are found incorrect/fake at any stage; observing requisite procedure for such termination. An FIR as per appropriate Act may also be registered at the police station in whose jurisdiction CR/ HQ Office is located.
- (iv) The decision of Railway Administration/Screening Committee in all matters relating to eligibility, acceptance or rejection of application, final selection, offer of appointment, suitability for Central Railway (Construction) and assigning of Post & Pay will be final and binding on the candidates and no inquiry or correspondence will be entertained in this connection.
- (v) All these selections will be dealt with as per Railway Board's letter no. 2018/Trans Cell/S&T/Contractual Staff dated 16.03.2018 and 20.11. 2018 Policy for engagement of technical manpower on contract basis from open market, read with modifications issued by the Railway Board from time to time.
- (vi) Any subsequent changes in the terms and conditions in the Notification as per extant rules will stand good. Central Railway /Construction organization reserves the right to consider/incorporate any subsequent changes/modification/additions/cancellation in the terms & conditions to selection under this Notification as and when applicable.
- (vii) The date, venue (Preferably in Mumbai) and time of the Professional Personality test/Interview will be intimated to the eligible shortlisted candidates through Mobile WhatsApp number and his email address also .

Important Advisory

Construction Organization Central Railway has not appointed any Agents or for action on its behalf. Candidates are warned not to fall under the lure against any such claims being made by Persons/Agencies.

Canvassing in any form to officers of Railway for ensuring appointment will be liable to be dealt with severely.

The application for contractual appointment process is a serious matter for recruitment in public service. The applicants are expected to take it in all seriousness. Any attempt by the applicants to manipulate the process by furnishing false information or mischief by uploading obscene/objectionable photograph or matter shall be dealt severely and they shall be liable for criminal action, besides other administrative action.


DY. Chief Personnel Officer
(Const)
For CAO/C

