

APPLICATION-FORM
(Must be Computer Printed or downloaded in A4 Size paper)
HIGH COURT OF CHHATTISGARH, BILASPUR
APPLICATION FOR THE POST OF COURT MANAGER

Roll No.
(For office use only)

Affix self
attested recent
passport size
Photograph
here don't
staple or pin

Place for Signature

Place for Thumb Impression
(Left Thumb for Male/Right Thumb for Female)

1. Full name in Block Letters :.....
2. Father's/Husband's Name :.....
(As per educational qualification of 10th / 12th)
3. Category (UR/SC/ST/OBC) :.....
4. Sex (Male/Female/Third Gender) :.....
5. Whether Domicile of State of :.....
Chhattisgarh, (if yes, submit domicile certificate).
6. Address for Correspondence :.....
:.....
:.....
:.....
7. Contact No./Tel. No. :.....
8. Permanent Address :.....
:.....
:.....
:.....
9. Date of Birth :.....
10. Age as on 01.01.2023 :Year.....Month Day.....
11. Year of securing M.B.A. or :.....

Advance Diploma in General Management.

12. The number of years of experience/training in System and Process Management or experience/training in I.T. Systems Management/Human Resources Management/Financial Management. :.....
13. (a) Have you ever been arrested?
- (b) Have you ever been prosecuted?
- (c) Have you ever been kept under detained?
- (d) Have you ever been bound down?
- (e) Have you ever been fined by a Court of law?
- (f) Have you ever been debarred from any Examination or rusticated by any University or any other educational authority/Institution?
- (g) Have you ever been debarred/disqualified by any High Court or UPPSC or State Public Service Commissions or any services selection board or Staff Selection Commission from appearing at its Examination/selection?
- (h) Is any case pending against you in any court of law at the time of filling up this application form?
- (i) Is any case pending against you in any University or any other educational authority/ Institution at the time of filling up this application form?
- (j) Whether you were ever convicted by a Criminal Court?

(If so, when, for what offence and by which Court)

Note:- All queries from 13 (a) to 13 (j) above must be answered specifically in "Yes" or "No" compulsorily.

14. Whether, the candidate is under financial debt?
If so, to whom and to what extent?
15. Details of Educational qualifications :-

S. No.	Name of Exam	Board/University	Year of Passing	% of Marks
1.	High School			
2.	Higher Secondary			

3.	Graduation			
4.	Post Graduation			
5.	M.B.A. or Advance Diploma in General Management			
6.	LL.B.			
7.	Any other Qualification			

DECLARATION

I, the above-named applicant, do here declare that the statements made in this application are true, complete and correct to my personal knowledge and belief and that I have not suppressed any material fact. If at any time, either during the course of recruitment or after joining services, it is discovered that any of the information furnished is incorrect or any material fact was suppressed, my candidature shall be liable to be rejected/ services shall be liable to be terminated, as the case may be.

Place.....

Date

.....

Signature of the candidate

Enclosures :-

- | | |
|----|----|
| 1. | 2. |
| 3. | 4. |
| 5. | 6. |

Space for extra photographs
(to be stapled)

Note:- Please do not paste the
photograph

Space for extra photographs
(to be stapled)

Note:- Please do not paste the
photograph

INSTRUCTIONS FOR CANDIDATES

1. Please read all the instructions cautiously mentioned in the advertisement relating to this examination. Do not provide wrong or incomplete information.
2. Application format must be downloaded or computer printed in A4 size paper.
3. All the columns of the application must be filled by the applicant in his/her own hand writing.
4. Photograph should be affixed in appropriate place on the Application Form & Identity-Sheet. Name and address of the candidate must be written on the back of all the four photographs.
5. Scheduled Caste, Scheduled Tribe and Other Backward Classes who are bonafide residents of Chhattisgarh state shall only be entitled for getting benefit of reservation. The candidates of other states shall be treated as unreserved candidate.
6. Candidates of SC, ST, OBC should make sure that the Caste Certificate attached is valid in all respects.
7. Application form should be filed in English BLOCK LETTERS only in **Blue or Black ink.**
8. Photograph should be affixed and attached in appropriate place.
9. For age relaxation attested copy of caste certificate must be attached.
10. Application form should be accompanied with duly attested copies of marks sheets of High School, Higher Secondary, Graduation, Management qualification, Caste certificate, Domicile Certificate and other necessary Certificates.
11. Experience/training in System and Process Management or experience/training in I.T. Systems Management/ Human Resources Management/ Financial Management must be enclosed.
12. Do not fold the application form and testimonials, certificates etc.
13. Use 14 X 10 Inch size envelope for sending the application form.
14. Application form and documents must be arranged in following order:-
 1. Application form
 2. Identity sheet
 3. Testimonials etc.
 4. Experience Certificate
15. Chhattisgarh High Court Services (Appointment, Conditions of Service and Conduct), Rules, 2017 may be referred to in the website **<https://highcourt.cg.gov.in>** while filling the application form.

HIGH COURT OF CHHATTISGARH, BILASPUR
IDENTITY SHEET
COURT MANAGER

Examination Centre : <small>(For office use only)</small>		Roll No.	
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Date & Time of Examination/Interview
(To be filled by candidate)

Candidate's Name :

Father's/Husband's Name :

(As per educational qualification of 10th / 12th)

Date of Birth : Gender:

Domicile of C.G. : Category:

Correspondence Address :

:

:

Affix self
attested recent
passport size
Photograph
here
don't staple or
pin

Candidate's Signature

Candidate's Signature in Examination Hall

Candidate's Thumb Impression in Examination Hall

Left thumb for Male candidate/Right thumb for Female Candidate

ANSWER SHEET NUMBER

Signature of the Invigilator

Signature of Centre Superintendents

Note :- Before sending the application form along-with Identity Sheet, the candidate must ensure that the information filled in the Identity Sheet is correct. Also put his/her signature in the appropriate space.
