



भाकृअनुप-केन्द्रीय कटाई-उपरान्त अभियांत्रिकी एवं प्रौद्योगिकी संस्थान  
डाक घर: पी ए यू., लुधियाना -141 004 (भारत)  
**ICAR-Central Institute of Post-Harvest Engineering & Technology**  
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F.No. 2(17)/2022-Rectt./ 17

**Through Email**  
Date: 13.04.2022

To

The Directors/Project Directors of all the ICAR Research Institutes/  
National Research Centers/ Project Directorates/Bureaux/ATARIs etc.

**Sub: Filling-up posts of Senior Technical Assistant and Technician under Functional group-Field Farm Technician of Category-II & Category I through Inter-institutional Transfer basis at KVK Fazilka, Abohar under Administration of ICAR-CIPHET, Ludhiana.**

Sir/Madam,

In reference to the Inter-institutional Transfer Policy for Technical staff issued vide Council's letter F.No. TS-19(01)/202-Estt-IV dated 19.03.2020 and subsequent amendments/inclusion issued by the Council's vide its letter F. No. TS-16(6)/2020-Estt.IV dated 19.03.2021, the following Technical posts under KVK Fazilka, Abohar under Administration of ICAR-CIPHET, Ludhiana are proposed to be filled up by Inter-institution Transfer basis. The particulars of posts, category and eligibility are detailed below:

| S# | Name of the post(s)   | Pay Scale Level in 7 <sup>th</sup> CPC Pay Matrix | No. of Posts     | Qualifications   |
|----|---|---|------------------|--|
| 1  | 2   | 3   | 4                | 5  |
| 1. | Sr. Technical Assistant<br>Farm Manager/T-4                             | Pay Level-06                                      | 01 (One)<br>[UR] | Bachelor's degree in Agriculture/<br>Agricultural Engineering/<br>Horticulture or any other branch<br>relevant to agriculture or<br>equivalent qualification from<br>recognized university.  |
| 2. | Sr. Technical Assistant<br>Programme Assistant<br>(Computer) / T-4      | Pay Level-06                                      | 01 (One)<br>[UR] | Bachelor's degree in Computer<br>Science/ Information Technology<br>(B.Tech. Computer Science/ B.<br>Tech. Information Technology)<br>from a recognized university.                          |
| 3. | Sr. Technical Assistant<br>Programme Assistant (Lab.<br>Technician)/T-4 | Pay Level-06                                      | 01 (One)<br>[UR] | Bachelor's Degree in<br>Agriculture/Agricultural<br>Engineering/Horticulture or any<br>other branch relevant to<br>agriculture or equivalent<br>qualification from recognized<br>university. |

| S# | Name of the post (s) | Pay Scale Level in 7 <sup>th</sup> CPC Pay Matrix | No. of Posts  | Qualifications  |
|----|----------------------|---|---------------|---|
| 1  | 2                    | 3   | 4             | 5   |
| 4. | Driver               | Pay Level-4                                       | 02 (Two) [UR] | <p>1. Matriculation pass qualification from a recognize board.</p> <p>2. Possession of a valid and appropriate driving license (light motor vehicle and heavy motor vehicle) from prescribed Govt. Authority (the candidate will have to pass the practical skill test to be taken by an appropriate committee of the Institute/Hqr).</p> <p><b>Desirable:</b></p> <p>1. One year trade certificate in the relevant field from ITI; or</p> <p>2. Experience of driving in a recognized Institution; or</p> <p>3. Experience of motor mechanic work.</p> |

**Eligibility Criteria:-**

1. The Technical personnel who possess essential qualification & be initially appointed in Category-I & II at entry level post of Senior Technical Assistant (T-4) in the KVK and Technician (T-1) in the Institute.
2. The employees should have completed five years of service after their initial appointment on the date of notification of calling of application i.e. 13.04.2022 except the candidates applying on medical/working spouse grounds. (If applied on Medical/Working Spouse Grounds necessary certificate should be enclosed as per Council's letter dated 19.03.2020).

The terms & conditions for Inter-Institutional transfer will be governed as laid down in the Council's letter F.No. TS-19(01)/2020-Estt. IV dated 19.03.2020 and subsequent amendments issued by the Council's vide its letter F. No. TS-16(6)/2020-Estt.IV dated 19.03.2021. The technical personnel initial appointed against KVK strength and Institute Strength may apply through proper channel in separate prescribed format i.e. Annexure-I for KVK.

It is requested that the vacancies may please be circulated amongst the eligible and desirous candidates working at your Institute/Regional Station who fulfill the requisite eligible conditions i.e. Qualification, Functional Group & Category to enable them to apply for the same on the Performa given overleaf. Application of only such candidate(s) who can be relieved immediately in the event of their selection for the above posts may please be forwarded alongwith following documents latest by **04.05.2022**:

1. Initial appointment letter for the post of Senior Technical Assistant and Technician issued by their respective Institutes.
2. APAR dossiers for the last five years.



3. Vigilance Clearance and Integrity Certificate.
4. A statement of major/minor penalty, if any, imposed on the applicant during the last five years.

The duly filled application should be addressed to the **Chief Administrative Officer, ICAR-CIPHET, PO: PAU Campus, Ludhiana-141004 (Punjab)** (email: cao.ciphet@icar.gov.in) and must reach through proper channel latest by **04.05.2022**. No application after due date and no direct application will be entertained. The Selection Committee/ the Director, ICAR-CIPHET, however, will reserve the right to accept/reject the applications without assigning reason thereof.

  
**(B.C. Katoch)**  
Administrative Officer

Encl: Performa of Application.

**ANNEXURE-I**

**Application Proforma for Inter-Institutional Transfer  
for the post of Senior Technical Assistant / Technician under KVK**

|     |   |  |
|-----|---|--|
| 1.  | Sr. No. and Name of the post applying for   |  |
| 2.  | Name of the Applicant   |  |
| 3.  | Father's/Husband's Name   |  |
| 4.  | Date of Birth & Age as on closing date  |  |
| 5.  | Gender (Male/Female)  |  |
| 6.  | Whether belongs to UR/SC/ST/OBC/  |  |
| 7.  | Physically Handicapped- <i>Divang</i>   |  |
| 8.  | Corresponding Address   |  |
| 9.  | Permanent Address   |  |
| 10. | Mobile No.  |  |
| 11. | Email ID  |  |
| 12. | Date of Initial Appointment   |  |
| 13. | Reasons of transfer<br>(Please specify-Max 100 and attach necessary documents, if any)  |  |
|     | a. Spouse ground<br>(Whether employed in ICAR/ State Govt./ Central Govt./ Autonomous Body/ PSUs. If yes, please attach copy of self-attested ID proof issued by spouse's department/ office. |  |
|     | b. Medical ground (self or spouse)  |  |
|     | c. Other, if any (Give details)   |  |

**14. Educational Qualification including Technical Qualifications (10<sup>th</sup> onwards)**

| Exam passed | Board/ University | Year of passing | Subjects | Percentage |
|-------------|-------------------|-----------------|----------|------------|
|             |                   |                 |          |            |
|             |                   |                 |          |            |
|             |                   |                 |          |            |
|             |                   |                 |          |            |

**15. Service Details (Starting from initial appointment)**

| Name of the KVK and ICAR Institute where working at present | Name of the post, Category and functional group | Pay Level | Period |    | Nature of Duties |
|---|---|-----------|--------|----|------------------|
|   |   |           | From   | To |                  |
|   |   |           |        |    |                  |
|   |   |           |        |    |                  |
|   |   |           |        |    |                  |

**Declaration by the Applicant**

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall be abide by the decision of the Director, ICAR-CIPHET, Ludhiana.

**Signature of applicant with date**

(Name: \_\_\_\_\_)

**For Use of Forwarding Office**

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/record(s) and found correct.
2. It is certified that no disciplinary/vigilance case is pending or being contemplated against the applicant (Copy of the Vigilance Clearance and Integrity Certificate attached.)
3. It is certified that in the last five years, no penalties/following penalties have been imposed against the applicant.
4. Certified copies of APAR dossiers for the last five years are attached.
5. It is confirmed that in case of selection of the applicant, he/she may be relieved within 10 days of receiving the orders.

**Signature of the Head of Office  
with seal**