

## APPLICATION FORMAT

Passport  
size  
photograph  
with self  
attestation

1. Notification No. : HD/02/Rectt/2/SP-44/2022
2. Application for the position : Project Staff
3. Name of the Candidate :  
(in Capital letters) :
4. Mother's Name :
5. Father's Name/Husband's Name :
6. Date of Birth :
7. Whether belong to :  
SC/ST/OBC/PWD/EWS :
8. Nationality :
9. Address :  
(a) Permanent : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(b) For communication : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Telephone & **Mobile No** : 

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
11. **Email id** (in CAPITAL LETTERS) :

12. Educational qualifications

| S. No | Name of the Exam passed | Name of the Institution/Board/ University | Month and year of passing | Marks Secured | Percentage | Class/ Division |
|-------|-------------------------|---|---------------------------|---------------|------------|-----------------|
| 1     |                         |   |                           |               |            |                 |
| 2     |                         |   |                           |               |            |                 |
| 3     |                         |   |                           |               |            |                 |
| 4     |                         |   |                           |               |            |                 |

13 Details of experience (Please attach separate sheet):

| Sl. No. | Name of the position held | Name of the organization | Manu-<br>facturing/<br>R&D | Period |    | Nature of experience | Contact person with Mobile No. & e-mail id |
|---------|---------------------------|--------------------------|----------------------------|--------|----|----------------------|--|
|         |                           |                          |                            | From   | To |                      |  |
|         |                           |                          |                            |        |    |                      |  |
|         |                           |                          |                            |        |    |                      |  |
|         |                           |                          |                            |        |    |                      |  |
|         |                           |                          |                            |        |    |                      |  |

14 Documents attached in support of experience (Please tick in appropriate box):

- (a) Appointment Letter
- (b) Experience Certificate
- (c) Latest/Last Pay slip

15 Present Position

- a. If you are studying, please mention course/subject details.
- b. Details of fellowship/post
- c. Name of the institution/organization in which you are studying/working.

16 Projects under taken at PG level/working organization

17 References (two references) **(Must be indicated clearly)**

|    |       |    |       |
|----|-------|----|-------|
| 1. | _____ | 2. | _____ |
|    | _____ |    | _____ |
|    | _____ |    | _____ |
|    | _____ |    | _____ |

Mobile No.

Mobile No:

E-mail id:

E-mail id:

18 Any other information:

**DECLARATION**

I affirm that the information given in this application is true and correct. I also fully understand that at any stage it is discovered that an attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or my employment terminated.

Date:

Signature of the Candidate