

TEBMA SHIPYARDS LIMITED (TSL)
(A WHOLLY OWNED SUBSIDIARY OF COCHIN SHIPYARD LIMITED, CSL)
MALPE, KARNATAKA

No. TSL/ADM/GEN/PROP&APPR/On contract CIVIL/2021/13

19 October 2021

SELECTION OF PROJECT OFFICER (CIVIL) ON CONTRACT BASIS

Tebma Shipyards Limited (TSL), a wholly owned subsidiary of CSL invites online applications for appointment of Project Officer (CIVIL) on contract basis.

A. Discipline, Number of Vacancies, Reservation, Educational Qualification and Experience:

Sl No	Discipline	Number of Vacancies/ Reservation	Educational Qualification	Experience
PROJECT OFFICER ON CONTRACT BASIS				
1	Civil	1 Post (UR)	Degree in Civil Engineering with 60% of marks from a recognized University	Essential: Minimum of two years post qualification experience/ training in a Central/ State Govt./ PSU/ Autonomous organizations/ Private construction companies engaged in the implementation of large Infrastructure/ Industrial projects (Highways, Railways, Ports, Shipyard, Bridges, Metros, Refinery, Large IT Parks, High Rise Institutional Complex etc) Desirable: a) Experience in site supervision (quality checking, bill checking,, progress monitoring etc) of large civil engineering works involving RCC piling, deep excavations, underground RCC works etc. Proficiency and experience of working in a computerized environment. b) Knowledge of Kannada & good communication skill

II. Period of Contract

The above post is temporary in nature and for a period of **Three years** subject to project requirements and individual performance.

III. Remuneration:

The remuneration detail for the post for the three years of contract is as under:

Name of Post	Contract Period	Consolidated Pay (₹ per month)
Project Officer on contract basis	First year	₹ 37,000/-
	Second year	₹ 38,000/-
	Third year	₹ 40,000/-

IV. Age:

- Age shall not exceed 30 years as on 09 Nov 2021. The upper age limit is relaxable by 3 years for OBC (Non Creamy Layer) candidates and 5 years for SC/ST candidates in post reserved for them. The upper age is relaxable by 10 years for Persons with Benchmark Disabilities (PwBD).
- Age relaxation for Ex-servicemen shall be as per Government for India guidelines, calculated by deducting the period of military service from the actual age and adding three years thereto, subject to a maximum age of 45 years

V. Method of Selection:

- Applicants meeting the requirements shall attend a **Walk in selection** on stipulated date to submit their application along with the self-attested copies of their certificates. Based on the notified eligibility requirements ascertained through the certificates submitted by the applicants, only shortlisted candidates shall be permitted to attend Personal Interview which would be scheduled on same day or a later day based on number of applicants reporting at venue.
- The marks are assigned to the following parameters for the final selection are as follows:

Particulars	Marks
Work experience	80%
Personal Interview	20%
Total	100 Marks

- Marks for work experience shall be awarded based on relevance of experience to the notified post. The candidates who are shortlisted based on the eligibility requirements of the post shall only be allowed to offer the personal interview.
- However, TSL reserves the right to fix minimum marks for pass in the final selection at its sole discretion.

VI. Conditions:

- Reservation** – Government of India guidelines on reservation will be applicable.
- Qualification**

- i) The minimum qualification stipulated for the post must be from a University/ Examination Board recognized by AICTE/ appropriate statutory authority in India/ state/ Central Government.
- ii) Some Universities/ Institutes/ Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI, etc.). In case University/ Institute/ Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/ or percentage of marks, the same shall be accepted. However, where the University/ Institute/ Examination does not define criteria for conversion of Aggregate Grade Point into Class and /or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.

C) Experience

- I. Experience acquired after the date of passing of the qualification, period of post qualification experience shall be reckoned as on 09 Nov 2021.
- II. The period of Apprenticeship Training in the relevant discipline under the Apprentices Act 1961, shall be treated as experience. Any training with remuneration shall also be treated as experience.
- III. **Experience Certificates obtained from Companies registered under the Companies act 1956 or Foreign Companies shall only be considered for short listing to attend selection process.**
- IV. Applicants who are presently working in any company (Private / Public Sector / Govt.) in the absence of experience certificate, should submit copy of **Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn as proof of experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. During the certificate verification process. The candidates should produce all certificates in original to establish the experience claimed in their online application, failing which their candidature shall be cancelled and they shall not be considered for further selection.**
- V. Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having Degree endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Ex-servicemen claiming equivalency of Degree should produce the certificate of equivalency of endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt of India), should produce certificate indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience during certificate verification process. They should produce experience certificate from the authorities concerned. Failing which their candidature shall not be considered.
- VI. Work experience obtained from contractors (Proprietary Firms and Partnership Firm) engaged by registered companies may be considered based on the endorsement of the Principal Employer on the certificates issued by the contractor. Such applicants are required to submit their experience certificates along with further proof such as ESI/EPF statements. Certificates of training issued by the contractors without the endorsement of the Principal Employer shall not be considered.

d) How to apply

Applicants meeting the requirements shall attend Walk-in selection on **09 November 2021 from 09:00 AM to 03:00 PM** with the application filled in prescribed format along with all necessary documents proof of two copies self-attested certificates qualifies the conditions mentioned in B and C above. Candidates who fail to furnish sufficient documentary proofs for the criteria above will be summarily rejected and will not be permitted to attend the interview/further selection process.

Application format **Annexure - I** is given along with this advertisement on our website www.cochinshipyard.in (Career Page ►TEBMA)

e) General

- i) The selection to the post notified shall be based on the experience/ competency conforming to the job requirements specified in this notification.
- ii) **Applicants are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the post before submitting the applications.**
- iii) Definition of Ex-servicemen: Ex-servicemen is a person
 - (a) Who has served in any rank whether as combatant or non-combatant in a Regular Army, Navy and Air Force of the Indian Union, and
 - (i) Who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his or her pension; or
 - (ii) Who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - (iii) Who has been released from such service as a result of reduction in establishment;
 - (b) Who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given a gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service; or
 - (c) Personnel of Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension; or
 - (d) Personnel, who were on deputation in Army Postal Service for more than six months prior to 14th April, 1987; or
 - (e) Gallantry award winners of the Armed Forces including personnel of Territorial Army; or
 - (f) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.
- iv) Shipyard reserves the right to call for any additional documentary evidence if requires from candidates in support of educational qualification/ experience/ other notified eligibility requirements as indicated in their online application, and information/ replies to such queries should be only through the e-mail tebmahr@tebma.co.in. However, Tebma Shipyards shall not be responsible for any delay/ non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.
- v) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/ appointment is liable to be cancelled/ rejected.
- vi) **Applicants shortlisted for the certificate verification prior to interview should bring the print out of application form duly signed, original certificates towards proof of age, qualification, experience, caste, disability (if any) etc. and self-attested copies of all these certificates, for verification prior to the interview and their candidature shall be considered on the strength of the original certificates. In case of failure to produce the original certificates, the candidature shall be rejected.**

- vii) **Applicants who fail to produce the original certificates and mark sheets during the certificate verification process shall not be allowed to attend the interview.**
- viii) Schedule of the selection shall be intimated to the short listed applicants through SMS/Email/CSL website in case it is decided to conduct the interview on a later day.
- ix) No TA/DA shall be paid to the candidates for attending the selection.
- x) Mere submission of online application and issue of call letter for the Personal Interview shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- xi) The vacancy is purely on contract basis for a specific period and Shipyard is not liable to offer appointment during or after the completion of contract period of the selected candidates.
- xii) No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
- xiii) The candidate shortlisted for appointment should undergo medical examination in the hospitals as prescribed by TSL. The reports of such medical examination shall be examined by medical officer of CSL and the appointment of this candidate shall be subject to verification of medical fitness by the medical officer of CSL.
- xiv) Rank lists shall be maintained for the post and shall be operated only in the event of occurrence of a vacancy caused by non-joining of a candidate from the rank list within the date of joining as stipulated in the offer of appointment issued to the candidate, OR, where a candidate joins the post and in the event of separation of a person on account of death or resignation from the post during the period of one year from the date of joining in TSL. The validity period of the wait list shall be upto one year from date of publication of results or date of joining as stipulated in the offer of appointment issued to the candidates, whichever is earlier, unless a fresh notification for the same post is issued. Vacancy which arose as stated above shall not be treated as a fresh vacancy and the actual number of post filled up against this notification shall under no circumstances exceed the number of vacancies indicated in this notification.
- xv) Notwithstanding the above or any other conditions, TSL reserves the right not to fill up the vacancies notified. Further, the filling up of the notified vacancy shall be subject to the suitability of candidate in the rank list, availability of projects and job requirements. TSL reserves the right to restrict/ alter/ cancel/ modify the recruitment process as per organisational requirement.
- xvi) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in the Courts/ Tribunals/ Forums at Bangalore and such Courts/ Authorities shall have sole and exclusive jurisdiction.
- xvii) Any amendment, modification or addition to this advertisement shall be given in the CSL website only.
- xviii) TSL shall not be any liability on account of salary/leave salary/gratuity /pension contribution if any candidate working in Government or Public Sector Undertaking.
- xix) If at any stage, it is found that any information furnished is false or incorrect or the candidate does not satisfy the eligibility criterion, the candidature/ appointment is to be cancelled/ rejected.
- xx) All documents related to the selection shall be preserved for a period of two years from the date of publication of result.

xxi) For any queries please contact us via e-mail tebmahr@tebma.co.in

VII. Important Date & Venue:

Walk - in - interview : 09 NOV 2021

**Venue : Tebma Shipyards Limited
Harbour Complex,
Malpe, Udupi - 576108
Karnataka**

**“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”**

Sd/-
CHIEF EXECUTIVE OFFICER (TSL)