

Annexure-I**PROFORMA**

Space for photograph duly
signed by candidate

1. Name:
2. Date of Birth:
3. Category (SC/ST/OBC/UR):
4. Designation/Profession:
5. Contact Details:

	Residential		Official
	Present	Permanent	
Address:			
Mobile/Phone No			
Email:			

6. Cadre/Service [Wherever applicable]:

7. Educational qualification (Bachelor and above in reverse chronological order):

Sl. No.	Name of University/ Equivalent Institution	Degree	Year of passing	Division/ % of marks obtained	Academic Distinction	Subject/ Specialization

8. Work Experience:

Employment record in chronological order; starting with present employment, list in reverse:

Sl. No.	Name address employer	& Designation, Pay or Scale of pay (Pay in Pay Matrix)	Period of Service		Nature of work/ experience
			From	To	

9 A Whether the candidate is or has been a District Judge (Yes/ No)?

9 B. If 'Yes', details of tenure along with the documentary evidence of having served as District Judge

9 C Whether the candidate has served as Member or Chairperson of a Tribunal (Yes/No)?

9D If 'Yes', details of tenure along with the documentary evidence of having served as Member or Chairperson of a Tribunal

10. Present Pay-level and Basic Pay (If retired, last pay drawn):

11. Write up on adjudicating and administrative experience:
(Not more than 200 words)

12. Number of cases disposed of in past 2 years; (Last 2 years of service, if retired):

13. Awards/honours/publications, if any:

14. Affiliation with the professional bodies/institutions/societies/or any other body including political party:

15. Any other Qualification/ Experience not covered above:

16. Additional information, if any, which, you would like to mention in support of the application for the post:

17. Whether any vigilance/ disciplinary case is either pending or being contemplated against the candidate? If Yes, details thereof.

18. Whether any allegation of misconduct Involving vigilance angle was examined against the candidate during the last 10 Years of service? If Yes, details thereof

19. Preference for posting: 1) 2)
.....3)..... 4)..... 5).....

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of knowledge and belief and nothing has been concealed/distorted. If at any time I found to have concealed/distorted any material information; my appointment shall be liable to summary termination without notice.

2. I shall not withdraw my candidature after the meeting of the Selection Committee.

3. I shall not decline the appointment, if selected for appointment by Government.

4. I shall join within 30 days from the date of issue of order of appointment.

5. I am aware that in case I violate any of the conditions mentioned at Sl. No.2 to 4, the Government of India is likely to debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Date:

Signature of the candidate

Annexure-II

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF
OFFICE/FORWARDING AUTHORITY**

1. Certified that the particular furnished by Shri/Smt/Kum_____are correct and he/she possesses educational qualifications and experience mentioned in Annexure-I.
2. It is also certified that there is no vigilance/ disciplinary case either pending or being contemplated against him/her and vigilance clearance issued by CVO in the enclosed Annexure (III).
3. His/her integrity is certified.
4. No major or minor penalty was imposed on Shri/Smt/Kum_____during the last 10 years period.
5. The up-to-date attested Photostat copies of ACR/APAR of last years (each Photostat copy of ACR/APAR should be attested) in respect of Shri/Smt/Kum_____in enclosed herewith.

Seal & Signature of the cadre controlling Authority

Annexure-III

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE CLEARANCE
IS BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Fathers name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service
6. Service to which the officer belongs :
including batch /year/ cadre etc. , wherever applicable
7. Positions held (During ten preceding years):

Sl. No.	Organisation (name in full)	Designation & Place Posting	Administrative/ Ministry/ concerned (in case of officers of PSUs etc.)	Nodal Department of officers	From	To

8. Whether the officer has been placed on :
the agreed list or list of Officer of
Doubtful Integrity (if yes, details to be given)

9. Whether any allegation of misconduct :
Involving vigilance angle was examined
against the officer during the last 10
Years and if so with what result (*)

10. Whether any punishment was awarded to :
the officer during the last 10 years and if
so, the date of imposition and details of penalty (*)

11. Is any disciplinary/ criminal proceedings :
or charge sheet pending against the
officer as on date (if so, details to be
furnished, including reference number, if any of the Commission)

12. Is any action contemplated against the :
Officer as on date (if so, details to be furnished (*))

(*) If vigilance clearance had been obtained from the Commission in the past,
the information may be provided
for the period thereafter,

Date:

(NAME AND SIGNATURE)