

File No.A-12031/2/2022- Recruitment Section
GOVERNMENT OF INDIA
MINISTRY OF CIVIL AVIATION
DIRECTORATE GENERAL OF CIVIL AVIATION
RECRUITMENT SECTION
(www.dgca.gov.in)

Opp. Safdarjung Airport,
Aurobindo Marg, New Delhi-110 003
Dated: 17th January, 2024

Vacancy Circular

Subject:- Engagement of Consultants (Medical Officer), on contract basis, for Medical Directorate in Directorate General of Civil Aviation (DGCA)- regarding.

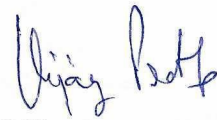
Applications are invited from Indian nationals in the prescribed proforma for engagement of Consultants (Medical Officer), on contract basis, in Directorate General of Civil Aviation **initially for a period of one year** or till the Consultants attain the age of 65 years or till Consultants remain eligible as per requirements or till the regular incumbent (s) join (s) or until further orders, whichever is earlier.

2. The details of eligibility requirements, job profile, number of vacancies, upper age limit, etc. for engagement of Consultants are available at **Annexure-A**. The details of monthly remuneration, allowances etc have been indicated in para 2 of Terms & Conditions (**Annexure-B**).
3. The applications in the prescribed proforma neatly typed on white paper in double space and typed on only one side of paper from the eligible and interested candidates should reach Room No. A-29, Recruitment Section, DGCA along-with NO OBJECTION CERTIFICATE from the present employer, if any, **latest by 15th February, 2024 (15:00 hours)**. Applications not conforming to prescribed format will not be entertained.
4. Further, only hard signed copies of applications alongwith the required documents will be accepted. Applications sent through other modes like e-mail etc. will not be entertained.
5. Self-attested and legible photo-copies of all the relevant documents supporting the candidate's eligibility in terms of the requirements for the said engagement are also required to be forwarded along-with duly filled in application. Applications without the supporting documents will not be considered.
6. Applications received after the closing date or otherwise found incomplete will not be considered. Decision of DGCA shall be final.
7. Only those fulfilling the requirements will be shortlisted and called for original documents verification and interview thereof. The selected candidate will be required to join at the place of posting within seven (07) days from the date of receipt of joining communication, failing which her/his selection/candidature shall be treated to be cancelled without any further communication and no extension shall be allowed.

8. Canvassing by candidates in any manner will invite disqualification of their candidature.

9. In case of non-joining of the selected candidates as Consultants, on contract basis, she/he shall be debarred for a period of one year from the date of refusal or cancellation of her/his candidature, whichever is earlier, for applying for engagement as Consultant, on contract basis, in DGCA.

10. Consultant's engagement will be as per Terms and Conditions enclosed at **Annexure-B.**



(Vijay Pratap Singh)

Deputy Director of Administration

Details of vacancies and eligibility requirements for engagement of Consultants (Medical Officer), on contract basis, for Medical Directorate in Directorate General of Civil Aviation.

Tentative requirements	Upper age limit	Eligibility Requirements
Seven (07)	The upper age limit shall be 64 years as on the date of issue of the said Vacancy Circular.	Essential:- (i) MD in Aviation Medicine/Aerospace Medicine. (ii) Work experience at IAF Boarding Centre or IAF Renewal Centre or Medical Directorate at DGCA (Hqrs.). Desirable: (i) Experience as DGCA approved Class I Medical Examiner.

Duties and Responsibilities of Consultants (Medical Officer), on contract basis, for Medical Directorate in DGCA:-

1. Perusal and approval of the medical examinations conducted by DGCA empaneled Medical Examiners, Indian Air Force Medical/Boarding Centers and designated Civil Hospitals conducting Class 1 Initial Medical Examinations.
2. Issue ‘Medical Assessments’ on the Fitness/Unfitness in respect of DGCA licence/rating holders.
3. Aeromedical Decisions on Permanent Unfitness/ Appeal Medical Examination cases through DGMS (Air) at Air HQ (RK Puram), who is the advisor to DG (CA) on all medical matters.
4. Granting ‘No Objection Certificate (NOC)’ for conduct of Delayed/Early/Special/Post TU Medical Examinations.
5. Assist in conduct of Physical/ e-workshops for DGCA empaneled Medical Examiners.
6. Assist in revision of Civil Aviation Requirements (CARs) and Aeronautical Information Circulars (AICs), Procedure & Training Manual and Handbook for Medical Examiners.
7. Any other work assigned by the Director General/ DMS (CA).