



**दिल्ली मेट्रो रेल कॉर्पोरेशन लि०**  
**DELHI METRO RAIL CORPORATION LTD.**  
(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

**ADVT No. DMRC/PERS/22/HR/2025(192)**

**ANNEXURE-J**

**DMRC APPLICATION FORMAT**

**AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH**

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT)

S. No	DETAILS	PARTICULARS				
1.A	POSTNAME (please tick any one)	Supervisor/ Civil (Bridge)				
B	POST CODE	1/NE/S/C				
C	Basis of Application	Post Retirement Contractual Engagement				
2	APPLICANT NAME(Sh./Smt./Ms.)					
3	FATHER/HUSBAND NAME(Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/03/2025 (Min. 55 Years and Max. 62Years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCEADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	DATE OF SUPERANNUATION (IF APPLICABLE) (dd/mm/yyyy)					
12	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Subjects	Institute /University	% or CGPA	Passing Year
A						
B						
C						
13	WORK EXPERIENCE DETAILS (AS ON 01/03/2025) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL WORK EXPERIENCE	YEARS	MONTHS	DAYS		
A	CURRENTLY EMPLOYED/ SUPERANNUATED					

B	<b>CURRENT ORGANIZATION</b> (if currently employed)			
C	<b>LAST ORGANIZATION</b> (if Superannuated)			
D	<b>DATE OF SUPERANNUATION (DD/MM/YYYY)</b>			
<b>II</b>	<b>FOR APPLICANT FROM the Indian Railways/ PSUs/Metro Organization in <u>CDA/IDA SCALE</u></b> (Complete details of service/ position held since joining) (separate sheet may be attached)			
	<b>Post Held</b>	<b>Organization Name with place of posting</b>	<b>Pay Scale (IDA, or, CDA) Mention the substantive Pay Scale With GP (MACP not to Be mentioned)/</b>	<b>Period (From – To) dd/mm/yy–dd/mm/yy</b>
A				
B				
C				
D				
<b>III</b>	<b>ESSENTIAL WORK EXPERIENCE</b>			
A	Having experience in Bridge inspection, Maintenance/ construction of bridges in the Indian Railways / PSUs/ Metro Organization			<b>YES/NO</b>
B	Working in/retired from the CDA/IDA pay scale from Indian Railways/PSUs/ Metro Organization, as mentioned in para. 2.1 of the Advertisement			<b>YES/NO</b>
V	<b>BRIEF DESCRIPTION OF THE WORK EXPERIENCE</b>			
14	<b>WHETHER ANY CONVICTION (by court of Law) /PUNISHMENT / PENALTY (due to disciplinary action by employer) WAS AWARDED TO APPLICANT IN THE LAST 10 YEARS</b>			<b>YES/NO</b>
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed
15	<b>WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST THE APPLICANT</b>			<b>YES/NO</b>
	<b>IF YES, DETAILS THEREOF</b>			Separate sheet may be enclosed
16	<b>NOC FROM THE CURRENT EMPLOYER ENCLOSED</b>			<b>YES/NO</b>
17	<b>VIGILANCE AND D&amp;AR STATUS FROM THE CURRENT EMPLOYER ENCLOSED</b>			<b>YES/NO</b>
18	<b>COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED</b>			<b>YES/NO</b>

<b>19</b>	<b>WHETHER APPEARED FOR INTERVIEW IN DMRC IN THE PAST (IF YES, DETAILS THEREOF)</b>
<b>20</b>	<b>ANY OTHER RELEVANT INFORMATION (DISTINCTION/AWARD/CERTIFICATE etc.)</b>
<b>21</b>	<b>HOBBIES/ INTERESTS</b>

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information is found to be incorrect or false at any point of time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Email Id.:** \_\_\_\_\_

**Documents to be enclosed (which ever applicable)**

1. Educational Certificates (Matric /Diploma/Graduation &Others)
2. Work Experience Certificate/ Service Certificate
3. NOC from present Employer (for currently employed candidates)
4. Vigilance and D&AR Clearance in Annexure-II
5. APARs of the Last 5 years
6. Document in support of functional/ substantive grade on regular basis
7. Copy of Pension Pay Order

**PARTICULARS OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/ CLEARANCE  
BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of Official (in full) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Date of Retirement : \_\_\_\_\_
5. Date of Entry into service : \_\_\_\_\_
6. Service to which the official : \_\_\_\_\_

Belongs including batch/year cadre-  
etc wherever applicable.

7. Positions held :  
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name : \_\_\_\_\_  
Designation : \_\_\_\_\_

**VIGILANCE PROFILE OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE  
COMMENTS/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Official: \_\_\_\_\_

8.	Whether the Official has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/ criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date( If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

**Date:**

**(SIGNATURE)**

**Name** : \_\_\_\_\_

**Designation** : \_\_\_\_\_