



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि०

## DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT.No.DMRC/PERS/22/HR/2026 (223).Dated: 30/01/2026

### ANNEXURE-I

### DMRC APPLICATION FORMAT

AFFIX A  
RECENT  
PASSPORT  
SIZE SELF  
ATTESTED  
PHOTOGRAPH

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No	DETAILS	PARTICULARS				
1A	POST NAME					
B	POST CODE					
C	TYPE OF ENGAGEMENT	<b>DEPUTATION</b> <input type="checkbox"/> <b>POST RETIREMENT CONGTRACTUAL ENGAGEMENT</b> <input type="checkbox"/> <b>FIXED TERM CONGTRACTUAL ENGAGEMENT</b> <input type="checkbox"/>				
2	APPLICANT's NAME (Sh./Smt./Ms.)					
3	FATHER's/HUSBAND's NAME(Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2026	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY/COMMUNITY					
11	Gender (Male /Female /Other)					
12	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars (Name of degree)	Subject	Institute/ University	%or CGPA	Passing Year
A	GRADUATION					
B	PROFESSIONAL					
C	POST GRADUATION/ OTHERS					

<b>D</b>	<b>ANY OTHER</b>					
<b>13</b>	<b>WORK EXPERIENCE (AS ON 01/01/2026)</b> <b>(FILL ONLY THE APPLICABLE COLUMN)</b>					
<b>I</b>	<b>TOTAL WORK EXPERIENCE</b>		<b>YEARS</b>	<b>MONTHS</b>	<b>DAYS</b>	
<b>A</b>	<b>DATE OF LAST PASSED REGULAR EXAMINATION (DD/MM/YYYY)</b>					
<b>B</b>	<b>DATE OF JOINING FIRST REGULAR JOB(DD/MM/YYYY)</b>					
<b>DETAILS OF WORK EXPERIENCE</b>						
<b>II</b>	<b>FOR APPLICANT WORK/WORKING IN <u>CDA/IDA</u> SCALE</b> (Complete details of service/position held since joining) (separate sheet may be attached, if necessary) (Tick the applicable pay-scale type–CDA/IDA and mention the full pay-scale below)					
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (IDA/CDA)</b>	<b>Period (From– To) dd/mm/yy– dd/mm/yy</b>	<b>Job Profile</b>	
<b>A</b>						
<b>B</b>						
<b>C</b>						
<b>D</b>						
<b>III</b>	<b>WORKING IN CDA/IDA Payscale, AS MENTIONED IN THE ELIGIBILITY CRITERIA, IN THE ADVT.</b>			<b>YES/NO</b>		
<b>IVa</b>	<b>WHETHER HAS WORK EXPERIENCE AS PER PARA 2 OF THIS NOTIFICATION</b>			<b>YES/NO</b>		
<b>b</b>	<b>NO. OF YEARS OF WORKING WITH THE PRESENT EMPLOYER</b>					
<b>c</b>	<b>TOTAL NO. OF YEARS OF EXPERIENCE WORKING IN MRTS SYSTEMS/INDIAN RAILWAY</b>					
<b>d</b>	<b>WHETHER HAVING WORK EXPERIENCE IN RELEVANT DISCIPLINES</b>					
<b>V</b>	<b>BRIEF DESCRIPTION OF THE WORK EXPERIENCE</b>					
<b>14</b>	<b>WHETHER ANY CONVICTION (by court of Law) /PUNISHMENT / PENALTY (due to disciplinary action by employer)WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>			<b>YES/NO</b>		
	IF YES, DETAILS OF CASE			Enclose Separate sheet		
<b>15</b>	<b>WHETHER ANY CASE IS PENDING IN THE COURT OF LAW OR ANY DISCIPLINARY ENQUIRY IS GOING ON, AGAINST APPLICANT</b>			<b>YES/NO</b>		
	IF YES, DETAILS OF ENQUIRY			Enclose Separate sheet		

16	NOC FROM CURRENT EMPLOYER ENCLOSED	YES/NO
17	VIGILANCE & D&AR STATUS FROM CURRENT EMPLOYER ENCLOSED	YES/NO
18	COPIES OF ANNUAL PERFORMANCE APPRAISAL REPORT FOR LAST 5 YEARS ENCLOSED	YES/NO
19	WHETHER APPEARED FOR INTERVIEW IN DMRC IN PAST (IF YES, DETAILS OF THE INTERVIEW)	
20	ANY OTHER RELEVANT INFORMATION (DISTINCTION /AWARD / CERTIFICATE etc.)	
21	HOBBIES/INTERESTS	

I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled, if any information found to be incorrect or false at any point in time.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Signature of Candidate**

**Name:** \_\_\_\_\_

**Mobile No.:** \_\_\_\_\_

**Email ID.:** \_\_\_\_\_

**Documents to be enclosed (whichever applicable):**

1. Educational Certificates (Graduation, Professional degree, Post-Graduation & Others)
2. Work Experience Certificate, latest salary slip with appointment letter
3. NOC from Employer alongwith D&AR & Vigilance clearance (in case of Govt. employee).
4. Annual Performance Appraisal Reports of Last 5 years (in case of Govt. employee)
5. Documents in support of substantive grade, on regular basis (for candidates worked /working in CDA pay scale).

**PARTICULARS OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE COMMENTS/CLEARANCE  
BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

1. Name of Official (in full) : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Date of Retirement : \_\_\_\_\_
5. Date of Entry into service : \_\_\_\_\_
6. Service to which the official : \_\_\_\_\_

Belongs including batch/year cadre-  
etc wherever applicable.

7. Positions held including whether the :  
Officer has functioned as a CVO in  
Part time or additional charge capacity  
(During the ten preceding years)

S. No	Organization (Name in Full)	Designation & place of posting	Administrative/Nodal Ministry/Deptt. Concerned (in case of officers of PSUs etc.,)	From	To
1.					
2.					
3.					
4.					
5.					
6.					

Date:

(SIGNATURE)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

**VIGILANCE PROFILE OF THE OFFICIAL/EXECUTIVE FOR WHOM VIGILANCE**  
**COMMENTS/CLEARANCE BEING SOUGHT**

(To be furnished and signed by the CVO or HoD)

Name of the Official: \_\_\_\_\_

8.	Whether the Official has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity" (If yes, details to be given)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result	
10.	Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty	
11.	Is any disciplinary/ criminal proceedings or charge sheet pending against the officer, as on date	
12.	Is any action contemplated against the officer as on date (If so, details to be furnished)	
13.	Whether any complaint with vigilance angle is pending against the officer (If so, details to be furnished)	

**Date:**

**(SIGNATURE)**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_