Revised National Tuberculosis Control Program (RNTCP)

Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

6	**Senior Treatment Supervisor (STS)**	1. Bachelor's Degree OR Recognized sanitary inspector's course 2. Certificate course in computer operation (minimum 2 months) 3. Permanent two wheeler driving license & should be able to drive two wheeler	1. Tuberculosis health visitor's recognized course 2. Govt. recognized degree/ diploma in Social work or Medical, Social work 3. Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers	1. Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM. 2. Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB 3. Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU 4. Ensure retrieval of defaulters as per schedule. 5. Maintain the TB Register, incorporating required information with respect to all cases diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit 6. Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit 7. In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO. 8. Supervise each PHI in the area at least once every month, on a systematic schedule. 9. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit. 10. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; Monitoring of consumption of drugs with respect to their shelf life and ensure that no drugs get expired. 11. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc.and assist in reconstitution of medicine boxes at the district level 12. Visit all patients at home before registration and provide health education and counseling to the patients and family. 13. Facilitate organizing patient provider interaction meetings and community meetings. 14. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 15. Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS 16. Identify and facilitate the training of recognized DOT Providers 17. Any other job assigned as per program need