

136/c

Annexure -A

FORMAT OF APPLICATION

- 1. Advertisement dated :
- 2. Post applied for :
- 3. Name in full (Block Letters):
- 4. Father's/ Spouse Name :
- 5. (a) DOB: (dd/mm/yyyy) :
- (b) Age on closing date :
- 6. Belongs to category :
- 7. Educational / Technical Qualifications: (In chronological order from matriculation onwards).

Affix Colored Passport size photograph

(not more than three month old)

S.No.	Name of Course/ Exams passed	University/ Institution/ Board	Duration of the Course	Year of Passing	Main subjects taken	Subject specialisation of	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the given space is insufficient)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status).

S.No.	Name & Address of Employer	Post/ Designation	Please specify whether the post was held on adhoc/ regular/ permanent/ current duty charge/ MACP basis	Period (from – To)	Total period of each employment in years, months & days for the said post/ designation	Scale of pay & grade pay (Regular/ MACP) basis	Nature of duties

(Enclose a separate sheet, duly authenticated by your signature, if the given space is insufficient)

9. Total Experience in years.....

10. Total Experience in years as per eligibility criteria of DSIIDC

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11. Computer skills :

12. Course/ Certification:

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13. (i) Address for correspondence (In BLOCK LETTERS):

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.....

Pin Code :.....

13. (ii) Permanent Address (In BLOCK LETTERS) :

.....
.....

Pin Code:

Telephone Number:.....

14. Employer Address (Controlling Authority/Office):

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.....

Pin Code :

(ii) Telephone No:

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(a)Office No. :

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(b) Residence No:

.....

(iii) Mobile No. :

.....

(iv) E-mail ID

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15. Any other information you may wish to add (like list of publications, Membership of earned societies, awards and recognition, etc. (in brief)) :

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CERTIFICATE

(TO BE FORWARDED BY THE HEAD OF ORGANIZATION)
(Applicable for candidates already working in Central Govt./State Govt./Public Sector
Undertakings/Autonomous Institutions)

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer integrity of the officer is also certified.
- (ii) The application of Mr./Mrs./Ms.....is recommended. In case of his/her selection, the Department / organization will relieve him/ her.
- (iii) The Copies of ACRs/ APARs for the last five years are also enclosed.
- (iv) It is hereby declared that we will not have any objection to relieve him/her, in case of his/her selection.

Place:

Date :

Signature of the Head of the
Organization / Office with Office Seal