

Annexure-I

**APPLICATION FOR THE POST OF VIGILANCE ASSISTANT ON DEPUTATION BASIS IN
EMPLOYEES' PROVIDENT FUND ORGANISATION**

S.N	Details required:	Details furnished																																										
1.	Name of the applicant: Designation: Pay Level:																																											
2.	Date of Birth (in Christian Era) Age as on the closing date of receipt of application																																											
3.	Date of entry into service: Date of retirement on superannuation:																																											
4.	Name and complete postal address of the EPFO office in which the official is posted																																											
5.	Educational Qualification:																																											
6.	Details of employment in chronological order (Enclose a Separate Sheet, if required)																																											
	<table border="1"> <thead> <tr> <th>Name of the Office</th> <th>Post Held (Regular)</th> <th>From</th> <th>To</th> <th>Pay Level of post held on regular basis as per 7th CPC</th> <th>Period of Experience and nature of duties</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Name of the Office	Post Held (Regular)	From	To	Pay Level of post held on regular basis as per 7 th CPC	Period of Experience and nature of duties																																					
Name of the Office	Post Held (Regular)	From	To	Pay Level of post held on regular basis as per 7 th CPC	Period of Experience and nature of duties																																							

Important: Pay Level granted under MACP/NFSG/NFU are personal to the official and therefore, should not be mentioned. Only Pay Level/Pay Scale of the post held on regular basis to be mentioned. Details of financial upgradation under MACP/NFSG/NFU with present Pay Level/Pay Scale where such benefits have been drawn by the applicant may be indicated as below-

Organisation/Department	Pay Level drawn under MACP/NFU/NFSG Scheme	From	To

7.	Nature of present regular employment:	
8.	Nature & extent of other assignments (i.e. Short term, Deputation etc.):	
9.	Total emoluments drawn per month:	
10.	Whether being on deputation earlier (Yes/No). If Yes, details thereof <ul style="list-style-type: none"> The date of appointment on deputation Period of appointment on deputation Name of the parent office / Organisation to which the applicant belongs 	

	<ul style="list-style-type: none"> Name of the post and pay of the post held in substantive capacity in the Parent Organisation Whether mandatory cooling-off period completed after completion of deputation period (Yes/No). If yes, date of cooling-off period completion date. Whether the applicant has ever been debarred from applying the post of deputation? If yes, reason thereof 											
11.	Whether belong to SC/ST/OBC:											
12.	Indicate max. three choice of stations (in order of preference)											
13.	Last 05 years APAR grading <table border="1"> <tr> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> <th>2022-23</th> <th>2023-24</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	2019-20	2020-21	2021-22	2022-23	2023-24						
2019-20	2020-21	2021-22	2022-23	2023-24								
14.	Additional information, if any, in support of suitability for the post. Enclose a separate sheet, if the space is insufficient											

Undertaking: I have carefully gone through the vacancy circular / advertisement and the information / details furnished by me are correct and true to the best of my knowledge and no material fact has been suppressed / withheld.

Place:
Date:

Signature of the Candidate
Mobile No:
E-mail ID:

Certificate (To be given by the Cadre Controlling Authority)

1. Certified that the particulars of the official as furnished above have been verified and found to be correct.
2. The official is holding the post / analogous post on regular basis.
3. Certified that no disciplinary proceedings are pending/contemplated against the officer.
4. The Integrity of the official is also certified.
5. No major/minor penalty has been imposed during the last 10 years.
6. Copies of APARs for the last 05 years _____ are enclosed.

Encl:

**Signature of the Cadre Controlling
Authority/Head of the Department
with Seal
Office Telephone No.
E-mail ID:**
