

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, FARIDKOT**

**Proforma for the post of Steno-typist/Stenographer Gr-III on Adhoc basis  
(Should be filled in Capital letters)**

- 1. Name of the Candidate: \_\_\_\_\_
- 2. Father/Husband's Name: \_\_\_\_\_
- 3. Date of Birth: \_\_\_\_\_
- 4. Age (As on 01.01.2025): \_\_\_\_\_
- 5. Punjabi Passed at : \_\_\_\_\_  
Matriculation
- 6. Category: \_\_\_\_\_
- 7. Nationality \_\_\_\_\_
- 8. Permanent Address: \_\_\_\_\_
- 9. Correspondence Address: \_\_\_\_\_
- 10. Contact/Mobile No.: \_\_\_\_\_
- 11. Email ID: \_\_\_\_\_
- 12. Educational Qualification(Matriculation onwards)

Paste a  
Coloured  
Recent Passport  
size Photograph

Name of the Examination	Board/University	Year of Passing	Marks(Secured/Total)	Percentage of marks

- 13. Details of Computer education (Degree/ Diploma etc.) \_\_\_\_\_
- 14. Details of the Work Experience : \_\_\_\_\_  
\_\_\_\_\_

**DECLARATION BY CANDIDATE**

I have read the terms and conditions of the Advertisement and agree to the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of the my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place : \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of the Candidate

**List of Documents Attached:**

- 1. Date of birth Proof
- 2. Punjabi Passed certificate.
- 3. Qualification documents Matriculation onwards.
- 4. Certificate of Computer education.
- 5. Experience Certificate, if any.
- 6. Copy of Aadhar Card.
- 7. Two passport size photographs
- 8. Any other