

**GOVERNMENT GENERAL HOSPITAL,
ANANTHAPURAMU.**

(Notification No. 04/GGH.ATP/ 2021)

Recruitment on contract basis to work under SNCU/National Health
Mission /DPH&FW Control

Affix
Latest Colour photo
passport size

APPLICATION FOR THE POST OF : **DATA ENTRY OPERATOR.**

Application No. (To be filled by the office) :

1	Name of the Candidate	
2	Gender	
3	Father Name	
4	Mother Name	
5	Date of Birth (DD-MM-YYYY)	
6	Social status (OC/SC/ST/ BC-A,B,C,D,E)	
7	Whether claiming for Service Weight age	Yes / No
8	Local / Non-Local	
9	Aadhar No.	
10	Mobile No.	
11	Address for communication :	

MARKS OBTAINED IN THE REQUISITE QUALIFICATION

Qualification	Name of the Course studied	Total Marks	Secured marks	Percentage
SSC				
Intermediate				
Degree				
PGDCA qualification				
Others if any				

DETAILS OF SCHOOL EDUCATION:

Sl. No.	Class	Year of passing	School in which studied	District
1	IV			
2	V			
3	VI			
4	VII			
5	VIII			
6	IX			
7	X			

CONTRACT / OUT SOURCING WORKING PERIOD DETAILS IF ANY as on 01.07.2021.

Sl. No.	Name of the institution	Contract / Outsourcing	Period of service		Total period (YY-MM-DD)	Service Certificate issued by the appointing authority enclosed Yes /No.
			From	To		

DECLARATION

I, Smt./Kum./Sri.....D/o,S/o.....
 certify that above particulars furnished by me are correct to the best of my knowledge.
 I also agree that in the event of any of the particulars furnished in my application being found to be incorrect or false at a later date, my candidature will be cancelled summarily.

Signature of the candidate

::03::

CHECK LIST

Candidates are instructed to submit the documents in the following order:

1.	Filled prescribed application form	Yes / No
2.	S.S.C or Equivalent examination Marks Memo.	Yes / No
3.	Intermediate or 10+2 examination Marks Memo.	Yes / No
4.	Qualifying Examination Pass Certificate.	Yes / No
5.	Degree Marks memos of all the years (qualifying examination)	Yes / No
6	Diploma in PGDCA / Office Automation Certificate whichever is applicable	Yes / No
7.	Latest Caste certificate issued by the Tahsildar concerned	Yes / No
8.	Study certificate for the years from 4 th class to 10 th Class. In case of Private study candidates, the residence certificate issued by the Tahsildar concerned for 04 to 07 years prior to SSC and its equivalent.	Yes / No
9.	The service weight age will be allowed to the candidates those who are presently working in the respective cadre on contract / outsourcing basis in the Govt. institutions under the control of the DPHFW,DME,APVVP . The service certificate is mandatory. Otherwise service weight age will not be allowed..	Yes / No
10.	Physically Handicapped Certificate (SADARAM) in respect of candidates claiming reservation under PH Quota.	Yes / No

- NOTE :** (1) Applicants should attend the walk-in-interview along with this prescribed application
(2) Application without the requisite certificates will summarily rejected
(3) All the Xerox documents should be self attested by the candidate only.

Signature of the candidate