

HIGH COURT OF GUJARAT

AT SOLA, AHMEDABAD - 380 060.

Websites : www.gujarathighcourt.nic.in AND <https://hc-ojas.gujarat.gov.in>**ADVERTISEMENT NO. HCG/NTA/01/2024/[I]3**

DIRECT RECRUITMENT OF COMPUTER OPERATOR (INFORMATION TECHNOLOGY CELL) ON THE ESTABLISHMENT OF THE HIGH COURT OF GUJARAT.

TENTATIVE IMPORTANT DATES**Please refer to the Information Bulletin**

The High Court of Gujarat invites '**Online Application**' from eligible Candidates for filling up a total of **148** vacant posts of **Computer Operator (Information Technology Cell)** in the Pay Matrix of **Rs.19,900-63,200/-** plus usual allowances as per the Rules, on the establishment of the High Court of Gujarat, by way of Direct Recruitment.

1. CATEGORY-WISE VACANCIES :

Total No. of post	Category-wise breakup					Out of Category-wise Posts reserved for Women					Out of total vacancy Reservation for	
	General	SC	ST	SEBC	EWS	General	SC	ST	SEBC	EWS	Ex-servicemen	PH
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
148	62	11	23	38	14	20	04	08	13	05	15	07

Note :

- As far as Differently Aabled Persons are concerned, only the physically disabled candidate with locomotor disabilities are allowed to apply, subject to production of a Medical Certificate of Fitness from Civil Surgeon or Medical Officer or a Medical Board within two months from the date of his/her first appointment, which may be extended for further period upto six months in suitable cases. Further, looking to the nature of job, the Visually Impaired Person will not be allowed to apply.
- The High Court reserves its rights to adjust/alter the number of vacancies notified.

2. ELIGIBILITY CRITERIA :**[as on the Last Date for submitting Online Application] :****(A) Essential Educational Qualification :**

- (i) Bachelor's Degree in Computer Application/Information Technology / Computer Science or its equivalent from a recognized University or from an Institution duly recognized by the Gujarat Government / Central Government.

Or

- (ii) 03 years Diploma Course in Computer Science/Information Technology or its equivalent from a Polytechnic Institute duly recognized by the Gujarat Government / Central Government.

Or

- (iii) Bachelor's Degree or its equivalent from a recognized University;

And

- (iv) Diploma of at least one Year duration in Data Entry Operation/Computer Application/Computer Programming or its equivalent from a recognized University or from an Institute duly recognized by the Gujarat Government / Central Government.

Or

“O” Level Course from DOEACC Society.

(B) Age Limit :

- (i) A Candidate applying to the said posts, shall not be less than **18 years** and not more than **35 years** of age, as on the last date of submitting Online Application.
- (ii) The Upper Age Limit may be relaxed as follows:

Sr. No.	Category	Age Relaxation
1.	Unreserved Candidates	-
2.	Employees working in District Courts of the State of Gujarat or any other High Court	05 Years OR to the extent of equal number of years for which service has been put in by him/her, whichever is less.
3.	SC, ST, SEBC & EWS Candidates (of Gujarat origin ONLY)	5 Years
4.	Women Candidates	5 Years
5.	Differently Abled Persons	10 Years
6.	Ex-Servicemen	Actual service rendered plus 3 Years

- (iii) In any case, the Upper Age Limit for any Candidate under any Category/Class, shall NOT exceed 45 Years, while availing the above mentioned Age Relaxations, as on the Last Date of submitting the 'Online Application'.

3. RESERVATION :

- (a) The Reservations for various Categories and Classes [i.e. Scheduled Castes, Scheduled Tribes, Socially and Educationally Backward Classes, Physically Disabled Persons, Women, Ex-Servicemen & Economically Weaker Sections (EWSs)], shall be in accordance with the **prevailing policies** of the State Government.

- (b) Candidate belonging to the Reserved Categories in the State of Gujarat, shall only be eligible for Reservation / Relaxation benefits.

4. FEES AND MODE OF PAYMENT :

Please refer to the Information Bulletin

5. SCHEME OF EXAMINATION :

The Competitive Examination shall consist of :

- | | | |
|-----|---|-------------|
| (A) | Elimination Test (Objective Type- MCQs) | [100 Marks] |
| (B) | Computer Aided Test | [100 Marks] |

(A) Elimination Test (Objective Type-MCQs) [100 Marks]

- (i) Question Paper of Elimination Test shall consist of **100** Multiple Choice Questions (**MCQs**), each of **1 Mark**. For every wrong / multiple answer, there shall be **Negative Marking of 0.33 Marks**. Language of the Question Paper shall be **English** only (except the questions in Gujarati Language).

Duration of the Elimination Test shall be **02 (Two) Hours**.

Syllabus of Elimination Test :

- a. Computer Knowledge
 - b. General Knowledge
 - c. English Language
 - d. Numeric & Mental Ability
 - e. Analytical & Reasoning Skills
 - f. Current Affairs
 - g. Gujarati Language
- (ii) The Elimination Test will be conducted either at Ahmedabad or at any District place/places as may be decided by the High Court, depending upon the number of Candidates applying.
- (iii) Candidates shall have to secure **minimum 50 Marks** in the Elimination Test and only those qualifying therein, may be called for Computer Aided Test.
- (iv) Marks obtained in the Elimination Test (Objective Type-MCQs) will NOT be considered for determining the merits, for preparing the Final Merit List.
- (v) The Elimination Test (Objective Type-MCQ) shall be administered either through an OMR Sheet or any other mode as may be decided by the High Court. In any case, re-evaluation, rechecking / reassessment will not be entertained by the High Court. No Objections in this regard will be entertained.

(B) Computer Aided Test [100 Marks] : (Duration of Test : 02 Hours)**(i) Syllabus of Computer Aided Test :**

- a) Windows & Linux
 - b) Microsoft Office & Open Office
 - c) Basic Knowledge of Computer
 - d) Basics of Computer Peripheral
 - e) Troubleshooting, Installation and Best Practices
 - f) Internet Technology
- (ii) The Computer Aided Test will be conducted at Ahmedabad at the Centre(s), which would be decided hereafter.
- (iii) Candidates shall have to secure **minimum 50% Marks** in the Computer Aided Test and only those qualifying therein, may be called for Verification of Original Documents.
- (iv) In case, large number of Candidates qualify in the Elimination Test / Computer Aided Test, it will be open for the High Court to restrict the number of Candidates as deemed necessary, according to Merit, for the Next Stage.

6. PREPARATION OF SELECT LIST :

- (a) The **Select List** shall be prepared on the basis of Marks obtained by the Candidates in the **Computer Aided Test**.
- (b) Any Candidate who does not accept the offer of appointment within the time-limit, **shall lose his/her right to appointment**.
- (c) The **Select List** shall be published on **High Court website as well as on 'HC-OJAS' website**, and/or through any other mode, as may be decided by the High Court.

7. DISQUALIFICATION FOR APPOINTMENT :

Please refer to the Information Bulletin

8. HOW TO APPLY :

Please refer to the User Manual - How To Apply

9. GENERAL INSTRUCTIONS :

- (a) **Please refer to the Information Bulletin**
- (b) Candidate is required to produce the following **original testimonials/ documents** as well as **one set of self-attested copies thereof alongwith recent passport size colour photograph**, as and when called for, by the High Court :
 - (i) **Print-out** of the duly filled-in **Online Application**.
 - (ii) **School Leaving Certificate or Birth Certificate** issued under Birth & Death Registration Act.

- (iii) Marksheets and Certificates of SSC, HSC & Essential Educational Qualifications as stipulated in Para 2 (A) above and Certificate of Work Experience / Training obtained etc, if any.
 - (iv) **Caste Certificate** issued by the Competent Authority of the State of Gujarat, in case, the Candidate has applied under Reserved Category [SC/ST/SEBC] and if belongs to SEBC Category, **Non-Creamy Layer Certificate valid for the current financial year.**
 - (v) Economically Weaker Section (EWS) Eligibility Certificate issued by the Competent Authority of the State of Gujarat, in case the Candidate has applied under Reserved Category (EWS). The validity of the said certificate will be in accordance with the provisions prescribed by the State Government.
 - (vi) In case of **Differently Abled (PH) (a)** a Certificate from a Competent Authority to the effect that he/she has a **disability of not less than 40%** and **(b)** a Certificate from the Standing Medical Board at Ahmedabad, to the effect that he/she would be **able to perform the duties** of the post in question.
 - (vii) **Certificate of Discharge** from Service, in case of **Ex-Servicemen.**
 - (viii) **'No Objection Certificate (NOC)'**, in case, if employed in State/Central Government.
 - (ix) **Certificates** from Two Respectable Persons being Professionals/ Dignitaries like Doctor, Engineer, M.L.A., M.Ps., certifying his/her good moral character (original) *(to be issued in last 6 Months)*
 - (x) **Government Gazette**, showing change in name/surname etc, if any.
 - (xi) In case any **Criminal Case(s) / Civil Case(s) / Complaint(s)** have been filed against / by the Candidate concerned, authenticated / attested copies of the relevant documents, viz. FIR / Charge-sheets, Judgment etc.
 - (xii) Original **Identity Proof** as prescribed in the Information Bulletin.
10. Any **Application**, even **under the R.T.I. Act**, seeking any information, **will NOT be entertained till the completion of the entire Recruitment Process.**
11. **The decision of the High Court of Gujarat in respect of all matters pertaining to this Recruitment Process would be final and binding upon all the Candidates.**

High Court of Gujarat,
Sola, Ahmedabad.
Date : 22/05/2024

Sd/-
Registrar (Recruitment)