

THE GAUHATI HIGH COURT AT GUWAHATI

(High Court of Assam, Nagaland, Mizoram and Arunachal Pradesh)

A D V E R T I S E M E N T

No.HC.XXXVII-55/2025/380/R.Cell Dated Guwahati, the 9th December, 2025

Online applications are invited from citizens of India as defined under Article 5 and 6 of the Constitution of India, having a valid Employment Exchange Number registered in the State of Assam for filling up 2 (two) posts of **Computer Assistant** in the Principal Seat of the Gauhati High Court at Guwahati:

1. Break up of vacancies:

Total no. of posts	OBC/MOBC	Reserved for Persons with Benchmark Disabilities (PwBD)
2	2	1*

* Only applicants with the following specified disabilities are eligible to apply against the post reserved for PwBD:

- Hard of Hearing-HH
- One Leg-OL
- Both Leg-BL
- Dwarfism-DW
- Leprosy Cured-LC
- Acid Attack Victim-AAV

N.B:- Candidates belonging to OBC/MOBC category shall have to produce a valid Non-Creamy Layer (NCL) certificate from the competent authority without fail.

1. Important dates:

Description	Last Date & Time
Submission of online application starts from	09-01-2026

Last date for submission of online application	26-01-2026 till Office working hours
Last date for payment of fees	29-01-2026 till bank transaction hours

2. Pay :

Pay band	Scale	Grade Pay	Allowance
PB-2	14000-70000	6200	as admissible under Rules

2. Age limits: A candidate has on the last date of submission of online application should not be more than 40 years of age. Relaxation of upper age limit is applicable as follows:

Category	Maximum age limit
OBC/MOBC	43 years
PwBD	50 years

3. Minimum educational qualification:

A candidate as on the last date of submission of online application:-

- Must be a graduate from a recognized University.
- Must have diploma/certificate in Computer Operation/Application of atleast 6 months duration. The candidate must have received training in execution of works such as data entry and DTP works, basic hardware maintenance including installation of various devices like printers, scanners etc., setting up and configuring LAN, using utilities, application software, Web designing and Web based application software as well as Web based applications of computers.

4. Selection Process:

<u>Written examination: 120 marks</u>	
Stage-I	Written examination (Objective type multiple choices) will be of 2 hours duration on OMR sheet testing the technical knowledge (50 marks),

	English proficiency (20 marks), general knowledge (20 marks) general aptitude and reasoning (10 marks) and Assamese language proficiency (20 marks). The Assamese language segment will be of qualifying nature. Candidates securing atleast 40% marks i.e. 8 out of 20 marks in the Assamese language segment shall be treated as qualified to appear in the Skill test (Stage-II). The marks obtained in the Assamese language segment will be qualifying in nature only and shall not be taken into account while preparing the merit list. There shall be negative marking in the written examination. For every incorrect answer, 0.25 mark (one-fourth of the marks allotted to the question) will be deducted.
Stage-II	<u>Skill test: 30 marks</u> Candidates equal to 5 times the number of vacancies (1:5) in order of merit in the written examination will be called to appear in the skill test. A candidate must secure atleast 60% marks i.e 18 out of 30 marks in the skill test in order to qualify the skill test.
Stage-III	<u>Interview/Viva-Voce: 20 marks</u> Candidates equal to 3 times the number of vacancies (1:3) in order of merit in the written examination and skill test combined will be called to appear in the Interview/Viva-Voce and verification of documents. A candidate must secure atleast 60% i.e 12 out of 20 marks in the Interview/Viva-Voce in order to be considered qualified.
Final selection will be made on the basis of the total marks obtained by the candidate in the written examination (Stage-I), skill test (Stage-II) and Interview/Viva-Voce (Stage-III). Where more than one candidate obtains same grand total marks, the candidate who obtains more marks in the skill test will get preference. Where the marks obtained by such candidates in the skill test are also same, then the candidate who is senior in age will get preference. The Gauhati High Court reserves the right to fix or alter the cut off mark in written examination, skill test and Interview/Viva-Voce.	

5. **HOW TO APPLY**

Before applying online, candidates must possess a valid e-mail ID and Mobile Number which are mandatory for registration. E-mail ID should be kept active. **Though the system is designed to send e-mail immediately acknowledging the Registration Code, sometimes due to network congestion, the e-mail may not be delivered, hence the candidates are requested to note down the Registration Code.**

- I. Log on through the website <https://ghconline.gov.in> and click on '**Online application for the posts of Computer Assistant in the Principal Seat of the Gauhati High Court**'.
- II. Candidates need to upload clear scan copies of the following testimonial (s)/certificate (s) at the time of submission of online application.
 - a) Documents relating to age proof (Class X admit card/Birth certificate),
 - b) Documents relating to educational qualification (Pass certificate),
 - c) Diploma/Certificate in Computer Application.
 - d) Certificate relating to reservation category including NCL certificate.
 - e) PwBD certificate (if applicable),
- III. Application made in any other mode, except as indicated above, shall be summarily rejected without any communication.

For any technical assistance for submission of online application forms please email to rec-ghc@nic.in mentioning the name of the post in the subject line and related Registration Code (if any), Applicant's name and Father's name indicating the grievance in the body of the e-mail. A copy of the email should also be sent to ghcrcps@gmail.com.

6. **APPLICATION FEE:** The details of application fee to be paid by the applicants are indicated below:

OBC/MOBC	Rs. 500/-
PwBD	Nil

7. Fee once paid shall not be refunded under any circumstances. The fee will also not be held in reserve for any other vacancies.

8. Candidates are advised in their own interest to apply online well before the last date and not to wait till the last date, so as to avoid heavy load on internet or website.

9. **TERMS AND CONDITIONS:**

- i.* Merely satisfying the eligibility criteria will not entitle a candidate to be called for the written examination/Skill test/Interview etc.
- ii.* Candidates have to upload clear scanned copies of their documents/testimonials rather than submitting physical copies at the time of submission of online application. However, candidates have to produce their original testimonials regarding educational qualification, claim of reservation, date of birth, caste, working experience (if applicable), etc. at subsequent stages when asked for.
- iii.* Number of posts for all the categories of posts may vary at the time of final selection.
- iv.* No person, who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the aforementioned posts.
- v.* The admission of candidates at all stages of the selection process shall be purely provisional and subject to their satisfying the prescribed eligibility criteria. If, on verification at any time before or after the selection process, it is found that a candidate does not fulfil any of the eligibility condition, his/her candidature shall stand cancelled without any notice. Mere calling of candidate to written examination/skill test/Interview etc. or issuance of admits cards/call letter etc. does not mean acceptance of candidature of any

candidate which shall be further scrutinized at every stage and the High Court reserves the right to reject the candidature of any candidate at any time.

- vi.** The provisional list of the candidates and reject list (if any) will be published in the High Court website for the candidates' reference.
- vii.** No TA/DA shall be paid to the candidates for appearing in any stage of the selection process.
- viii.** Valid Disability Certificate for Persons with Benchmark Disabilities (PwBD) must be issued by competent authority.
- ix.** Candidates who are already in the Government Service in State/Central/PSU may apply after intimating their employers regarding submission of online application forms for the advertised vacancies. They shall have to produce "No Objection Certificate" from their present employer at the time of document verification and "Release Order" at the time of appointment.
- x.** The High Court may decide not to issue any admit card/call letter etc. to any candidate and may decide to call candidates to written examination/interview etc. by publishing a notification in the official website and notice board of the High Court. Candidates are advised to visit the official website (www.ghconline.gov.in) of the High Court regularly for updates and important information. Unnecessary correspondence should be avoided.
- xi.** Application form, which is incomplete in any respect, such as without the photograph and signature upload, is liable to be rejected summarily, unless otherwise decided by the High Court.
- xii.** Any information submitted by an applicant in his/her application will bind the candidate personally. The candidate will be responsible for any mistake made by him/her in the application form and the High Court shall not be responsible or liable in any way.
- xiii.** The certificate for claim of benefit of reservation must be issued by the competent authority.
- xiv.** If any candidate is found canvassing directly or indirectly, his/her candidature will be rejected.
- xv.** The High Court reserves the right to cancel the advertisement, alter any terms and conditions of the advertisement at any stage.

- xvi.** The answer keys of the question paper for the written examination will be uploaded in the Official Website after the examination for reference.
- xvii.** The examination materials will be destroyed following the Standard Operating Procedure (SOP) laid down in Notification No. 50 dated 26-06-2025 issued by the High Court.
- xviii.** All other matters which are not specifically provided in this advertisement shall be as decided by the High Court.

By order


Registrar (Administration)-Cum-
I/c, Centralized Recruitment,
Gauhati High Court,
Guwahati-781001

Memo No.HC.XXXVII-54/2025/380A/R.Cell

Dated: 09-12-2025

Copy to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The Registrar (Vigilance/Judicial/Establishment), Gauhati High Court, Guwahati.
3. The Registrar-cum- Principal Secretary to Hon'ble The Chief Justice, Gauhati High Court, Guwahati for favour of his lordship's kind information.
4. The Joint Registrar (_____), Gauhati High Court, Guwahati.
5. The Deputy Registrar (_____), Gauhati High Court, Guwahati.
6. Project Manager, Gauhati High Court, Guwahati for immediate uploading of the advertisement in the High Court website with the caption:
"Advertisement dated 09-12-2025 regarding direct recruitment for filling up 2 posts of Computer Assistant in the Principal Seat of the Gauhati High Court" with a scroll in the home page.
7. PS to Hon'ble Mr. Justice _____ Gauhati High Court, Guwahati for favour of his lordship's kind information.

8. PS to Hon'ble Mrs. Justice _____ Gauhati High Court, Guwahati for favour of her ladyship's kind information.
9. The Administrative Officer (Judicial) _____, Gauhati High Court, Guwahati.
10. Notice Board.

12/05/25'
Registrar (Administration)-cum-
I/c, Centralized Recruitment,
Gauhati High Court,
Guwahati-781001