



Hindustan Copper Limited
(A Govt. of India Enterprise)
Tamra Bhavan, 1, Ashutosh Chowdhury Avenue,
Kolkata-700 019.

No. HCL/HR/Rectt./RETAINER DOCTOR/2023

Dated: 13/09/2023

ADVERTISEMENT FOR THE POST OF PART-TIME RETAINER CONSULTANT DOCTOR

1. Eligible Physicians (MD/MBBS) are invited for the **Walk-in Interview** to be held on **28/09/2023**, "Tamra Bhavan, 1, Ashutosh Chowdhury Avenue, Kolkata-700019 (Opposite: Modern Girls High School and near Ice Skating Rink)" for engagement as Part-Time Retainer Consultant Doctor at its Corporate Office, Kolkata.
2. **The reporting time shall be from 9.30 AM to 1.30 PM.**
3. The terms and conditions in details are as under.

SN	Heading	Terms & Conditions
i.	Post Name	Retainer Consultant Doctor
ii.	Number of Post	01 (One)
iii.	Essential Qualification	MD / MBBS with Valid Registration Number from Medical Council of India / State Medical Council
iv.	Experience	Minimum 10 years Post Qualification Experience (Preferably of CPSE / Govt. Department)
v.	Age	Maximum 65 Years
vi.	Visiting / Working Hours	Four Hours on all working days at HCL, CO, i.e., from 10.00 AM to 2.00 PM.
vii.	Scope of Work	<ol style="list-style-type: none">a) To extend medical consultation to employees/ex-employees posted at Corporate Office of Hindustan Copper Limited, which includes, prescribing medicine to be supplied by Company empanelled Medicine Supplier and also advising employees to undergo Diagnostic Tests as per requirement, at Company empanelled Diagnostic Centers.b) To scrutinize, the medical claims of employees and/or their dependents posted at Corporate Office and other Regional / City Offices.c) To extend medical consultation and scrutinize the medical claims preferred by superannuated employees restricted to self and spouse and also to members of Post-Retirement Medical Scheme for OPD treatment.d) To offer advice / suggestions on matters relating to medical and health services from time-to-time including offering specific suggestions on cases of in-patient treatment / OPD of employees and or their dependents received from the Units / Offices.e) To extend medical treatment to an employee or the eligible dependent(s) at the Private Chamber / Residence of the Doctor. In case of emergency, the Retainership Doctor is required to visit the Residence of an Employee to extend medical treatment to an employee and/or his eligible dependent within Kolkata Municipal Corporation limits.
viii.	Retainership Fee	<ol style="list-style-type: none">a) Consolidated fee of Rs.56000/- per month for MD and Rs.46000/- per month for MBBS.b) Consultation fee at Doctor's Private Chamber would be payable at the rate, i.e., 50% of the normal fees charged at Private Chamber.c) Consultation visit at residence of the Employee: Rs.600/- per visit for MD and Rs.500/- per visit for MBBS.d) Teleconsultation: Rs.450/- per teleconsultation subject to submission of prescription copy issued to employee and / or eligible dependent.
ix.	Engagement Tenure	Initially for a period of 2 Years and to be extendable by another term of 2 Years subject to satisfactory performance.

x.	Leave	12 days every year. If total period of leave exceeds 12 working days, pro-rata deduction will be affected from the retainership fee. In case leave absence exceeds continuous 02 (two) working days, you shall have to make alternative arrangements to secure for the company, another qualified medical practitioner (at least MBBS degree holder) on retainership basis to cover the period of your leave / absence and the company shall pay such medical practitioner fee at the same rate on pro-rata basis as applicable to you.
xi.	Notice Period	Either side, i.e., from Management or Retainer Doctor, one month notice period for discontinuation of the Retainership or one month pay in lieu of notice period, as per the decision of the HCL.
xii.	Conveyance	The Doctor shall have to arrange his / her own conveyance.
xiii.	Reckoning Date	Reckoning date for computation of eligibility towards age / experience / qualification etc. shall be 28/09/2023.

4. General

- i. Candidate should note that the details provided in the application are taken on their face value and the onus of proving the correctness and authenticity of the same, as and when required, lies with the applicant.
- ii. In matters requiring the interpretation of any of the terms and conditions of the Retainership spelt out above, and all the other matters referred in this advertisement, the final decision shall be of the Chairman & Managing Director, Hindustan Copper Limited.
- iii. No Travelling Allowance shall be paid for appearing at the Walk-in Interview.
- iv. In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to Qualification / Caste etc., the applicant shall be required to submit an affidavit sworn-in before judicial magistrate / appropriate authority to this effect along with the respective documents at the time of interview failing which the candidature shall be liable to be cancelled.
- v. HCL shall be free to reject any application at any stage of the recruitment process if the candidate is found ineligible for the applied post.
- vi. The Corrigendum and updates, if any, shall be given only at our website www.hindustancopper.com and the candidates are advised to see the same from time to time on our website only. No publication of any update shall be made in newspapers.
- vii. **Application Form (Four sets) in the prescribed proforma (enclosed) with photocopy of Certificates in support of Qualifications / Post Qualification Experience (along with Original Certificate) and other credentials should be brought at the Time of Walk-In Interview, arranged in order given below.**
 - a) Filled-in application form
 - b) Date of birth proof (Birth Certificate / Matric Certificate having date of birth)
 - c) Qualification document (Marksheet and Certificate for MBBS and MD)
 - d) Experience Certificate (Chronological order)
 - a) Photo Identification Card (Aadhar / Voters ID / Driving License / PAN / Passport)
 - b) Other Document, if any.
- viii. In case of any doubt or discrepancy or conflict or confusion or ambiguity that may arise in Hindi version the content of English version shall prevail.

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