

## APPLICATION FORM

Staple 01 photographs  
here

- 1 Post Applied for **LOWER DIVISION CLERK**
- 2 Category of Post (Reserved for OBCs): **Other Backward Class (OBC)**  
(Please attach self-attested photostat copy of related Certificate issued by Competent Authority on the Attached format (Annexure-I). \_\_\_\_\_
- 3 Amount of application/processing fee & Bank Draft Bank Draft No \_\_\_\_\_ dated \_\_\_\_\_ ₹ 300/-
- 4 Full Name (In Block letters) \_\_\_\_\_
- 5 Father's/ Husband's Name \_\_\_\_\_
- 6 Correspondence Address with Pin code (in Block letter) \_\_\_\_\_  
Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 7 Permanent Address with Pin code (in Block letters) Mobile/ Phone Number with STD code, if any. \_\_\_\_\_
- 8 Sex Male \_\_\_\_\_ Female \_\_\_\_\_
- 9 a) Date of Birth Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_  
b) Age as on the last date of receipt of application i.e., as on \_\_\_\_\_
- 10 Whether age relaxation claimed, if so indicate . \_\_\_\_\_
- 11 Educational Qualification (Please attach self-attested Photostat copy of certificates and mark sheets).

Affix one  
photograph  
here

Sl N	Examination Passed (Tenth onwards)	Name of Board/ University	Month & Year of Passing	Subjects	Marks Obtained Total Marks	Percentage of Marks

- 12 Typing Speed:  
i) **On manual Typewriter** English \_\_\_\_\_ Words Per Minute **OR** Hindi \_\_\_\_\_ Words Per Minute  
**OR**  
ii) **On Computer:** English \_\_\_\_\_ Words Per Minute **OR** Hindi \_\_\_\_\_ Words Per Minute

13 Experience:

Sl. N	Post Held	Name of Employer	Period		Pay Scale	
			From	To		

- 14 Whether the candidate is under any contractual obligation to serve Central/ State Govt./ any other Public Sector Undertakings or Autonomous body and if so, give details (Attach NOC, if applicable)
- 15 List of Documents attached:  
1.  
2.  
3.

## DECLARATION

I hereby declare that all the facts mentioned in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the relative advertisement, my candidature / application is liable to be cancelled/ terminated.

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

Signature of Candidate  
Name of the Applicant \_\_\_\_\_

Remarks of the forwarding Authority (in case of Govt. Employees):

Certified that

- i) The particulars furnished by Sh./ Smt. \_\_\_\_\_ are correct.
- ii) There is no vigilance /disciplinary case either pending or contemplated against him/ her
- iii) Integrity of the applicant is certified.
- iv) Photocopies of the up-to-date ACRs attested by an officer not below the Rank of an Under Secretary to the Government of India are enclosed.

(Signature of Head of the Department/  
Forwarding Authority)

Date :

Name \_\_\_\_\_  
Department \_\_\_\_\_  
Telephone /(Fax No.) \_\_\_\_\_