



**ICMR- NATIONAL INSTITUTE OF MEDICAL STATISTICS**  
**Ansari Nagar, New Delhi-110029**

**Advertisement**

The following positions have to be filled purely on temporary basis under the ICMR NTF scheme under ICMR-National Institute of Medical Statistics, New Delhi.

1.	<b>Name of the Project</b>	<b>Impact of COVID-19 on Maternal and Child Health Services through the public health system in India.</b>
<b>A. Project Technical Officer</b>		
1.	Name of the Post	Project Technical Officer
2.	Number of Post	One
3.	Upper Age Limit	Not more than 30 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 32,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Graduate in Anthropology/ Population Studies/Social Work/Sociology/Psychology from a recognized university with five year's work experience OR Master's degree in the above subjects
7.	Desirable Experience	Experience in research related to Maternal and Child Health.
8.	Nature of Duties	Quantitative and Qualitative data collection, data analysis and report writing.
<b>B. Project Technical Officer</b>		
1.	Name of the Post	Project Technical Officer
2.	Number of Post	One
3.	Upper Age Limit	Not more than 30 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 32,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Graduate in Statistics/ Biostatistics/ Population Studies/Psychology/ Anthropology from a recognized university with five year's work experience OR Master's degree in the above subjects
7.	Desirable Experience	Experience in research, data collection and implementation.
8.	Nature of Duties	Quantitative data collection and analysis
<b>C. Data Entry Operator (Grade A)</b>		
1.	Name of the Post	Data Entry Operator (Grade A)

2.	Number of Post	1 (one)
3.	Upper Age Limit	Not more than 25 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 17,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Intermediate or 12 <sup>th</sup> Pass from a recognized board. A speed test of not less than 8000 key depression per hour through speed test on computer
7.	Desirable Experience	Experience in a research organization
8.	Nature of Duties	Data entry of quantitative and qualitative data

2.	<b>Name of the Project</b>	<b>Factors Related to Covid-19 Stigma: A Mixed-Methods Study</b>
<b>A. Scientist B (Non-Medical)</b>		
1.	Name of the Post	Scientist B ( Non-Medical )
2.	Number of Posts	One
3.	Age Limit	Not more than 35 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 54,300/- pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	1 <sup>st</sup> class Master's degree in Psychology/Social Work/Sociology/ Anthropology/ Population Studies from a recognized university with two year's work experience OR 2 <sup>nd</sup> class master degree with Ph.D. in the above subjects
7.	Desirable Experience	Experience in community based research, analysis and documentation.
8.	Nature of Duties	Overall coordination and conduct of the project activities including analysis and report writing along with the study team.
<b>B. Project Technical Officer</b>		
1.	Name of the Post	Project Technical Officer
2.	Number of Post	One
3.	Upper Age Limit	Not more than 30 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 32,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Graduate in Social Work/Sociology/Psychology/ Anthropology/ Population Studies from a recognized university with five year's work experience OR Master's degree in the above subjects
7.	Desirable Experience	Experience in qualitative research and data analysis.
8.	Nature of Duties	Quantitative and Qualitative data collection, data transcription/ translation, analysis and report writing.
<b>C. Project Technical Officer</b>		
1.	Name of the Post	Project Technical Officer
2.	Number of Post	One

3.	Upper Age Limit	Not more than 30 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 32,000/-pm (fixed)
5.	Duration	3 months
6.	Essential Qualification and Experience	Graduate in Statistics/ Biostatistics/ Population Studies/Psychology/ Anthropology from a recognized university with five year's work experience OR Master's degree in the above subjects
7.	Desirable Experience	Experience in research, data collection and implementation.
8.	Nature of Duties	Quantitative data collection and analysis
<b>D. Project Officer</b>		
1.	Name of the Post	Project Officer
2.	Number of Post	One
3.	Upper Age Limit	Not more than 28 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 32,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Graduate in any discipline from a recognized university with five year's work experience of administration/finance and accounts work OR Master degree in any discipline
7.	Desirable Experience	Experience in a research organization
8.	Nature of Duties	Overall coordination of administrative activities under the project along with the Study team
<b>E. Data Entry Operator (Grade B)</b>		
1.	Name of the Post	Data Entry Operator (Grade B)
2.	Number of Post	1 (one)
3.	Upper Age Limit	Not more than 28 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 18,000/-pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Intermediate or 12 <sup>th</sup> Pass in science stream from a recognized board with DOEACC 'A' Level from a recognized institute and/or 2 years of experience in EDP work in Government, Autonomous, PSU or any other recognized organization A speed test of not less than 8000 key depression per hour through speed test on computer
7.	Desirable Experience	Experience in a research organization
8.	Nature of Duties	Data entry of quantitative and qualitative data

3.	Name of the Project	Mental Health and Social Stigma Among Healthcare Personnel involved in the management of COVID-19 patients in India
<b>A. Research Associate</b>		
1.	Name of the Post	Research Associate
2.	Number of Post	One
3.	Upper Age Limit	Not more than 40 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 58,280/- pm (fixed)
5.	Duration	4 months
6.	Essential Qualification and Experience	PhD (Social sciences) or having 3 years of research, teaching and design and development experience after MSW or MA/MSc (Social sciences) with at least one research paper in Science Citation Index (SCI) journal.
7.	Desirable Experience	Knowledge of qualitative data analysis of public health data using any software
8.	Nature of Duties	1. Data management 2. Qualitative data analysis 3. Report writing 4. Drafting of research manuscript 5. Drafting policy briefs
<b>B. Research Assistant</b>		
1.	Name of the Post	Research Assistant
2.	Number of Post	One
3.	Upper Age Limit	Not more than 30 years as on 4th August, 2020
4.	Consolidated Salary	Rs. 31,000/- pm (fixed)
5.	Duration	6 months
6.	Essential Qualification and Experience	Graduate in science /Life sciences from a recognized university with five years' work experience from a recognized institution or Master's degree in science/Life sciences
7.	Desirable Experience	Experience in writing reports and scientific documents. Working knowledge of computer and MS Office
8.	Nature of Duties	1. Assist the scientist in coordinating the project. 2. Assist in report writing, publication and policy briefs. 3. Other relevant work as assigned by the scientist.

**General Terms and Conditions:**

- i. The Post is to be filled on purely temporary basis till the project lasts. The appointment can be terminated with one month notice from either side without assigning any reason.
- ii. Since the post is purely temporary, the incumbents selected will have no claim for regular appointments at ICMR-NIMS or the ICMR or any other institute of the council or claim continuation of his/her service in any other project. No other benefits are admissible as per ICMR rules.

- iii. No TA/DA will be paid for attending the interview.
- iv. Leave shall be as per ICMR rules for project staff.
- v. Age relaxation will be as per Govt. of India norms.
- vi. Qualification and experience should be from a recognized university/organization/institution. Experience should have been gained after acquiring the minimum essential qualification.
- vii. Mere fulfilling the essential qualification does not guarantee the selection.
- viii. Appointing authority, reserves the right to consider or reject any application/candidature.
- ix. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- x. Canvassing in any form will be a disqualification and the decision of the Selection Committee will be final.
- xi. Interested candidates fulfilling the educational qualifications and experience may apply in the prescribed format. PDF of the duly filled in format along with copies of all certificates and testimonials may be sent by e-mail to icmrnims.prc@gmail on or before **4th August, 2020**. Candidates may clearly mention the post and project applied for in the subject of e-mail and in the application form and separate applications may be sent for each post applied. Shortlisted candidates will be called for a personal discussion by video conferencing (link will be provided by ICMR-NIMS).

Administrative Officer