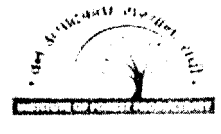




वन उत्पादकता संस्थान
(भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद)
(An Autonomous Body of the Ministry of Environment, Forest and Climate Change, Govt. of India)
Lalgutwa, Gumla Road, N.H.-23, Ranchi-835303 (Jharkhand)
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File No. EST-III-126/2020-21/507.

Dated, the 22nd July, 2020.

RECRUITMENT NOTIFICATION

ADVERTISEMENT NO. IFP/2020-1

Applications are invited from the Indian citizens who fulfill the requisite qualification and other eligibility criteria for filling up of the following posts in the Institute of Forest Productivity, Lalgutwa, Gumla Road, N.H.- 23, Ranchi – 835 303 (Jharkhand). These posts carry All India transfer liability in ICFRE Institute/Centres. The detailed information (Application Form, Terms & conditions, proforma etc.) may be downloaded from our official website <http://ifp.icfre.gov.in> or <http://icfre.org>.

Sl. No.	Name of Post	Pay Scale	No. of Post	UR	SC	ST	OBC	EWS
1	Lower Division Clerk (01)	7 th CPC Pay Matrix Level-2 Pay scale Rs.19,900-63,200	1	1	--	--	--	--
2	Forest Guard (06)	7 th CPC Pay Matrix Level-2 Pay scale Rs.19,900-63,200	6	5	--	--	1	--
3	Multi Tasking Staff (MTS) (13)	7 th CPC Pay Matrix Level-1 Pay scale Rs.18,000-56,900	13	3	2	--	6	2
TOTAL			20	9	2	--	7	2


(Dr. Nitin Kulkarni)
Director

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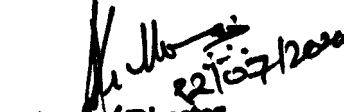
1. Chairman, Recruitment Cell, IFP, Ranchi.
2. IT & GIS under F&S Division to upload on the official website of ICFRE & IFP, Ranchi.

Details of Posts, Age and Eligibility

Sl. No.	Name of Posts & Pay Scale	Eligibility
1.	<p><u>Lower Division Clerk</u></p> <p>7th CPC Pay Matrix Level-2 Pay scale Rs.19,900-63,200</p>	<p>Educational & Other Qualification :</p> <ol style="list-style-type: none"> 1) 12th class certificate from a recognized Board 2) A typing speed of 30 words per minute in English or 25 words per minute in Hindi on manual typewriter. <p style="text-align: center;">OR</p> <p>Typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer.</p> <p>Age limit:</p> <ul style="list-style-type: none"> • Not below 18 years or exceeding 27 years. • Upper age limit for SC candidates is 32 years and for OBC candidates is 30 years. Age relaxation for SC and OBC is as per Govt. of India orders issued from time to time. No age relaxation is allowed to SC/OBC candidate applying against the unreserved posts. • Age relaxation upto 05 years will be allowed for the departmental candidates. Relaxable for Government servants in accordance with the instructions or orders issued by the Government of India from time to time.
2.	<p><u>Forest Guard</u></p> <p>7th CPC Pay Matrix Level-2 Pay scale Rs.19,900-63,200</p>	<p><u>Educational Qualification</u></p> <ul style="list-style-type: none"> • 12th Pass with Science from Government recognized Board. • The appointees will be required to successfully complete Forestry training course from a recognised Forest Guard Training Institution during the Probationary Period. <p><u>Physical Standards:</u></p> <p><u>Men</u> Walk 25 Kms. In 4 hours. Height Minimum 165 cms. Chest 79 cms without expansion and 84 cms with expansion.</p> <p><u>Women</u> Walk 14 kms in 4 hrs Height Minimum 150 cms. Chest 74 cms without expansion and 79 cms with expansion (Physical standards in respect of Scheduled Tribes men and women candidates will be relaxable upto 5 cms. in height & 4 cms. each in respect of chest without and with expansion.)</p> <p>Age limit:</p> <ul style="list-style-type: none"> • Not below 18 years or exceeding 27 years. • Upper age limit for SC candidates is 32 years and for OBC candidates is 30 years. Age relaxation for SC and OBC is as per Govt. of India orders issued from time to time. No age relaxation is allowed to SC/OBC candidate applying against the unreserved posts. • Age relaxation upto 05 years will be allowed for the departmental candidates. Relaxable for Government servants in accordance with the instructions or orders issued by the Government of India from time to time.
3.	<p><u>Multi Tasking Staff (MTS)</u></p> <p>7th CPC Pay Matrix Level-1 Pay scale Rs.18,000-56,900</p>	<p>Educational Qualification:</p> <ul style="list-style-type: none"> • Essential: 10th Standard pass certificate from recognized Board/recognized School. • Desirable: 03 years or more experience in relevant trade. <p>Age limit:</p> <ul style="list-style-type: none"> • Not below 18 years or exceeding 27 years. • Upper age limit for SC candidates is 32 years and for OBC candidates is 30 years. Age relaxation for SC and OBC is as per Govt. of India orders issued from time to time. No age relaxation is allowed to SC/OBC candidate applying against the unreserved posts. • Age relaxation upto 05 years will be allowed for the departmental candidates. Relaxable for Government servants in accordance with the instructions or orders issued by the Government of India from time to time.

General Instructions:-

1. Mere fulfilling of the minimum qualification and experience requirements shall not vest any right in the candidate for being called for written examination.
2. All the applications received within due date in response to this advertisement shall be considered for short-listing by a Screening Committee and only the candidates recommended by the screening committee will be called for, for appearing in the written examination. The decision of the Director, IFP, Ranchi on short-listing will be final and no correspondence will be entertained in this regard.
3. Short-listed candidates for all the posts will be informed about the Date, Time and venue for written examination separately.
4. If candidate wishes to apply for more than one post, he/she should submit separate application with required fee, copy of testimonials etc. Application for more than one post in a single application will not be entertained.
5. The Envelope containing the application should be superscribed as "Application for the post of _____". The envelope without superscription of the post applied for will not be entertained for further scrutiny.
6. Only Indian Citizens are eligible to apply.
7. No age relaxation is allowed to SC/OBC candidate applying against the unreserved posts.
8. Age relaxation for Govt. servants in accordance with the instructions or orders issued by the Government of India from time to time. Relaxation in upper age limit is applicable as per the norms of Govt. of India to the employees already working in Central Govt. Departments. There is no upper age limit for the officials already working in ICFRE and its Institutes/Centres. In case of departmental candidate, it is mandatory to attach relevant service experience certificate (mentioning name/present designation/post, present level of pay as per VII CPC, present location/office address etc.) on official letter head from competent authority with the application form.
9. Govt. servants applying for the above posts should forward their application "Through proper channel" and should enclose "No Objection Certificate" obtained (Annexure-I) from their Appointing Authority. They may send an advance copy of the application by the due date, if so desire. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve /spare the official within the time specified in the offer of appointment.
10. A Non-refundable application fee & processing fee (Rs.200 + 100) of Rs.300/- is to be deposited by the candidates belonging to General and OBC categories. The PH/SC/ST/Women are exempted from payment of application fee. However, processing fee of Rs.100/- is to be deposited by the candidates belong to PH/SC/ST/Women categories. The payment of application fee and processing fee should be made through Demand Draft drawn from any nationalized Bank in favour of the Director, Institute of Forest Productivity payable at Ranchi which should be enclosed along with application. No other mode of payment of application fee is acceptable.
11. Apart from affixing one photograph on the application form, the candidates are required to send TWO additional identical photographs separately along with the application form, with their name and post written in capital letters on the back side of the photographs.
12. The application duly completed in all respects shall be submitted along with the self attested photocopies of certificates of educational and technical qualification, age proof, recent claim of belonging to SC/OBC/EWS category, experience etc. In case the certificate is in a local vernacular language, its English translation duly attested by a Gazetted Officer should be submitted.
13. Candidates applying under EWS category will be considered only subject to production of recent EWS certificate from the competent authority.


22/07/2020
निदेशक / Director
वन उत्पादकता संस्थान,
Institute of Forest Productivity,
रांची / Ranchi-835303

Contd..

14. The selection of the candidates will be on the basis of written examination for all the posts. No Interview will be conducted for the advertised posts, however, Physical Fitness Test for the posts of Forest Guard and Typing Test (proficiency test) for the post of LDC will be conducted.
15. **Application will be liable for rejection due to reasons such as :**
- Incomplete or illegible and not submitted on prescribed format.
 - Unsigned/undated/without photographs (including additional photos).
 - Without proper certificate (prescribed by DoPT) in respect of SC/OBC/EWS.
 - Under aged/over aged candidates.
 - Not possessing the requisite educational qualification at the time of submitting application.
 - Educational qualification from non-recognized institution
 - Application received after due date.
 - Application without prescribed fee.
 - Any other irregularity like mutilated or damaged application/documents etc.
 - Application for more than one post in single application.
16. The crucial date for determining the age limit shall be the last date for receipt of application i.e. **11.09.2020**.
17. Interested/eligible candidates may submit their applications to 'The Director, Institute of Forest Productivity, Lalgotwa, N.H.-23, Gumla Road, Ranchi-835 303 (Jharkhand) so as to reach on or before **11.09.2020** which would also be the crucial date for determining the age limit. Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahul & Spiti districts and Panji sub division of Chamba district or Himachal Pradesh, A&N Island, Lakshadweep, the last date of receipt of application is **25.09.2020**. Application received after due date, unsigned applications, incomplete applications will not be entertained. This Institute shall not be responsible for any postal delay or loss during the postal transit.
18. The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01.01.2004.
19. No correspondence and interim enquiries will be entertained in any manner. Canvassing in any form by the applicant will disqualify his/her candidature.
20. The Director, IFP reserves the right to increase or decrease the posts or not to fill up any or all the advertised posts without assigning any reason.
21. Legal disputes, if any, shall be subject to the jurisdiction of the Competent Court at Ranchi, Jharkhand.
22. After qualifying in the written examination for the post of LDC, and Forest Guard, candidates have to appear for the following skill / physical test:
- Lower Division Clerk:** Typing speed of 30 words per minute in English and 25 words in Hindi on manual typewriter or typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer with computer handling skills.
- Physical Standards:**
- Forest Guard:**
- Men**
- Walk 25 Kms. In 4 hours.
 - Height Minimum 165 cms.
 - Chest 79 cms without expansion and 84 cms with expansion.
- Women**
- Walk 14 kms in 4 hrs
 - Height Minimum 150 cms.
 - Chest 74 cms without expansion and 79 cms with expansion
- (Physical standards in respect of Scheduled Tribes men and women candidates will be relaxable upto 5 cms. in height & 4 cms. each in respect of chest without and with expansion.)
23. The Candidates must note that if his/her ineligibility is detected at any stage before or after the written examination, the conditions prescribed in the rules and instructions given in the advertisement or any other information/documents called for at any stage are not complied within the time specified therein, his/her candidature will be liable for cancellation. The Institute will not be responsible for cancellation of the candidature on this account.

(Dr. Nitin Kulkarni)
Director

निदेशक / Director

बन उत्पादकता संस्थान,

Institute of Forest Productivity,

राँची / Ranchi-835303