



सीएसआईआर- जीनोमिक्की और समवेत जीवविज्ञान संस्थान
CSIR- INSTITUTE OF GENOMICS & INTEGRATIVE BIOLOGY
MALL ROAD, NEAR JUBILEE HALL, DELHI- 110007
Phone: 011- 35659885



विज्ञापन संख्या/Advt. No. R&A/02/2025

Dated: 17-03-2025

Start Date for Submission of Online Application:	17-03-2025 @08:00AM
Last Date for Submission of Online Application:	07-04-2025 @ 08:00 PM
Last date for Fee Submission Online (if applicable):	
Help Desk	recruit@igib.res.in
Access Link	“Driver Advt. 2025” on https://www.igib.res.in

सीएसआईआर-आईजीआईबी के बारे में/ABOUT CSIR-IGIB

सीएसआईआर-इंस्टीट्यूट ऑफ जीनोमिक्स एंड इंटीग्रेटिव बायोलॉजी (आईजीआईबी) वैज्ञानिक और औद्योगिक अनुसंधान परिषद (सीएसआईआर) का एक प्रमुख संस्थान है, जो जीनोमिक्स, आणविक चिकित्सा, जैव सूचना विज्ञान और प्रोटीओमिक्स के क्षेत्रों में राष्ट्रीय महत्व के अनुसंधान में लगा हुआ है। अधिक जानकारी के लिए कृपया वेबसाइट <https://www.igib.res.in> देखें।

CSIR-Institute of Genomics & Integrative Biology (IGIB) is a premier Institute of Council of Scientific and Industrial Research (CSIR), engaged in research of national importance in the areas of genomics, molecular medicine, bioinformatics and proteomics. For more details, kindly refer to website <https://www.igib.res.in>.

सीएसआईआर-आईजीआईबी सीधी भर्ती के आधार पर ड्राइवर (गैर-तकनीकी) के रिक्त पद के लिए उपयुक्त रूप से योग्य, गतिशील, परिणाम-उन्मुख और समर्पित भारतीय नागरिकों से ऑनलाइन आवेदन आमंत्रित करता है:

CSIR-IGIB invites the online applications from suitably qualified, dynamic, result-oriented and dedicated Indian citizens for the vacant posts of Driver (Non-technical) on direct recruitment basis:

पदनाम Designation	पदों की संख्या व श्रेणी No. of Posts & Reservation	वेतन स्तर Pay Level	ऊपरी आयु सीमा (ऑनलाइन आवेदन जमा करने की अंतिम तिथि तक) से अधिक नहीं Upper Age Limit not exceeding (on the last date of submission of online application)
ड्राइवर (गैर-तकनीकी) Driver (Non-Technical)	03* (01 UR) (01 OBC_Non Creamy Layer) (01 SC)	वेतन स्तर- 2 Pay Level- 2 Rs. 19,900-63,200/- Total 38,483/- **	27 वर्ष/year ***

* उपरोक्त 03 पदों में से 01 पद भूतपूर्व सैनिकों के लिए आरक्षित है।

Out of 03 posts, 01 post is reserved for Ex-servicemen.

** दिल्ली में लागू एचआरए सहित न्यूनतम वेतनमान पर अनुमानित परिलब्धियां।

Approximate emoluments on minimum of scale including HRA applicable to Delhi.

*** कृपया आयु सीमा और छूट कॉलम के अंतर्गत आयु छूट देखें।

Please see age relaxation under Age Limit and Relaxation Column.

पद का नाम: ड्राइवर (गैर-तकनीकी)

Name of the post: DRIVER (NON-TECHNICAL)

पदनाम Post Code	वेतन स्तर Pay Level	पदों की संख्या/आयु सीमा No. of posts/ Age Limit	आवश्यक शैक्षिक योग्यताएं और अनुभव Essential Educational Qualifications & Experience
DR-2501	Pay Level: 02 of 7 th CPC (Rs. 19,900- 63,200)	03 (01 UR) (01 OBC_Non Creamy Layer) (01 SC) Age limit: 27 Years ***	एसएससी/10वीं कक्षा: SSC/10 th Standard: <ul style="list-style-type: none">एलएमवी और एचएमवी के लिए वैध ड्राइविंग लाइसेंस का होना Possession of valid driving license for LMV & HMVमोटर तंत्र का ज्ञान (उम्मीदवार को वाहन में छोटे-मोटे दोषों को दूर करने में सक्षम होना चाहिए) Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle)कम से कम 3 वर्ष तक मोटर कार चलाने का अनुभव Experience of driving a motor car for at least 3 years

ऊपर दर्शाई गई योग्यताओं के अतिरिक्त, कोई अन्य मान्यता प्राप्त योग्यता, जो निर्धारित योग्यता के समतुल्य हो, उस योग्यता के समतुल्य मानी जाएगी।

Apart from qualifications indicated above, any other recognized qualification, which is equivalent to the prescribed qualification, shall be treated at par with that qualification.

1. Mode of Selection:

A. **Screening of Application:** Applications received will be scrutinized by a Screening Committee to be constituted from amongst the member of Selection Committee. The Screening Committee will adopt its own criteria for short-listing the candidates to be called for skill test (Driving Test) (As per CSIR/GoI guidelines).

B. **Stage I (Skill Test):** The candidates as recommended by the Screening Committee will be called for a skill Test which will be qualifying in nature. Those who qualify in the skill Test will be invited for Stage II, i.e., Competitive Written Examination.

C. **Stage II (Competitive Written Examination)**

Scheme of Examination for Driver:

Mode of Examination	OMR Based or Computer Based Objective Type Multiple Choice Examination		
Medium of Questions	The questions will be set both in English and Hindi except the questions on English Language		
Standard of Exam	10 th (SSC)		
Total No. of Questions	100		
Total Time Allotted in paper-I	1 hour 30 minutes		
Subject for Paper-I	No. of Questions	Maximum Marks	Negative Mark
General Intelligence	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
Quantitative Aptitude	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
General Awareness	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer
English Language	25	75 (Three marks for every correct answer)	One negative mark for every wrong answer

- D. **Evaluation of Papers and Final merit list:** Paper-I will be evaluated only for those candidates who will clear the skill test. The final merit list will be prepared on the basis of the marks obtained by candidate in Paper-I.

नोट: बराबरी के मामलों का समाधान: ऐसे मामलों का समाधान जिसमें दो या दो से अधिक उम्मीदवारों ने समान कुल अंक प्राप्त किए हैं, टाई को सीएसआईआर के पत्र संख्या 5-1(211)/2014-पीडी दिनांक 30.05.2023 के अनुसार हल किया जाएगा।

Note: Resolution of Tie cases: Resolution of cases wherein two or more candidates have scored equal aggregated marks, the tie shall be resolved in accordance with CSIR Letter no.5-1(211)/2014-PD dated 30.05.2023.

2. **Benefits under Council Service:**

- A. These posts carry usual allowances i.e., Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR employees at the place of posting. Council employees are also entitled to accommodation according to the CSIR Residence Allotment Rules, 2022, subject to availability. If council or government accommodation is utilized, HRA will not be admissible.
- B. In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical Expenses, Leave Travel Concession and Children's Education Allowances etc. are also available as per CSIR/Govt. of India (GoI) Rules as applicable to the Council Servants.
- C. The selected candidates will be governed by the 'National Pension System' or Extant Pension System based on defined contributions as adopted by CSIR for its employees.
- D. In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964 and Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extend applicable to the employees of Council.
- E. All the posts carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

3. **Age Limit and Relaxation:**

- A. The upper age limit shall be relaxed by 5 years for Scheduled Caste (SC) and 03 years for Other Backward Class (OBC), as per Government orders in force, only in respect of those cases where the post/ vacancies are reserved for respective categories.
- B. The SC/OBC(NCL) candidates are required to produce original certificate in the prescribed format signed by the specified authority at the time of skill test / written examination. OBC(NCL) candidate should produce the certificate valid for appointment to the posts under the Central Government as per latest instructions issued by the DoPT (GoI).
- C. Candidates belonging to the reserved categories of SC/OBC (NCL) must upload a scanned copy of their caste certificate with their applications. This certificate should be in the prescribed format and issued by the Competent Authority authorized to issue such certificates, such as the SDO, District Magistrate, or Deputy Commissioner, as specified by the Government of India.
- D. The SC/OBC certificates should be in the prescribed formats for appointment to posts under the Government of India (GoI). The OBC (Non-Creamy Layer) certificates must also meet the Non-Creamy Layer criteria for appointment to posts under the GoI as laid down by the GoI and not for appointment in any of the States of Union bearing references to those State Govt. orders.
- E. Eligibility for OBC candidates will be based on castes listed in the **Central List** of the Government of India, and their sub-caste must match the entries in this list; otherwise, their candidature will **not be considered** under any reserved category and will be **treated as Unreserved (UR)**, if otherwise eligible. OBC candidates in the "Creamy Layer" are **not entitled to concessions** available to the OBC category and must indicate their category as **General**.
- F. The OBC (Non-Creamy Layer) are required to additionally furnish a "Form of Declaration" (**attached as Annexure-V**) supporting their claim that they do not belong to the **OBC (Creamy Layer)** category based on income for the immediate preceding three financial years.
- G. SC/OBC (NCL) candidates are required to present the original certificate in the prescribed format, signed by the specified authority, as and when asked. Candidate must upload scanned copy of the

requisite certificate along with online application. However, the claim of the candidate belonging to specific category will be regulated as per extant GoI guidelines on the subject.

- H. A candidate claiming to belong to the category of departmental candidate and thus seeking age relaxation under this para would be required to produce a Certificate issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is regularly appointed and not on casual/adhoc/daily wages/hourly paid/contract basis employee.
- I. As per GoI provisions, age relaxation to Widows, Divorced Women and Women Judicially separated from Husbands who are not remarried, the upper age limit is relaxable upto the age of 35 years [upto 40 years for members of Scheduled Castes and up to 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them]. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
- (i) In case of **Widows, Death Certificate** of her husband together with the Affidavit that she has not remarried since.
 - (ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be with an **Affidavit in respect of divorced** women and they have not remarried since.
- J. Any other Age relaxation shall be applicable as per extant CSIR/GoI Isolated posts Recruitment Rules.
- K. Age relaxation for Ex-Servicemen for appointment to Group C posts will be applicable as per the orders of GoI from time to time. Only those candidates shall be treated as Ex-Servicemen who fulfil the revised definition as laid down in GoI, Ministry of Home Affairs, Department of Personnel and Administrative Reforms Notification No. 36034/5/85/Estt (SCT) dated 27-10-1986 as amended from time to time.

Ex-Servicemen who have already secured employment in civil side under Central Government in Group C posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are not eligible for claiming benefits of reservation under Ex-Servicemen category.

Note: For appointment to vacancies in any Group-C or Group-D posts in Central government, an ex-serviceman shall be allowed to deduct the period of actual military service from his/her actual age.

If the resultant age does not exceed the maximum age limit prescribed for the post for which he/she is seeking appointment by more than three years he/she shall be deemed to satisfy the condition regarding age limit.

- L. Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate will be accepted for determining the age and no subsequent request for change will be considered /granted.
- M. All the age relaxations indicated above are not exhaustive. For detailed information of age relaxations, please refer the orders of CSIR/GoI.

4. General Conditions:

- A. The Applicant must be a citizen of India.
- B. The prescribed educational qualifications should have been obtained from recognized Board/Institutions/Universities.
- C. The date of determining the age limit/experience/qualifications shall be closing date prescribed for filling up online application, i.e., 07-April-2025. The period of experience in a discipline/area of work, wherever prescribed, *shall be counted after the date of acquiring the minimum educational qualification prescribed for that post.*
- D. The decision of the Director, CSIR-IGIB in all matters relating to eligibility, acceptance or rejection of applications, conduct of skill test / written examination and not to fill up all or any of the posts will be final and binding on the candidates. No enquiry or correspondence shall be entertained in this regard from any individual. Further, in case of a claim for qualification as equivalent qualification, the candidate is required to produce order/letter in this regard by the Competent Authority.
- E. The number of vacancies indicated against each category is provisional and may vary either way at the time of selection. This advertisement does not necessarily tantamount to the selection being actually made. The selection process is subject to the CSIR/GoI instructions prevalent at a given point of time during various stages of selection process.
- F. Candidate should ensure that he/she possesses essential educational qualification/experience for the

post of Driver (non-technical) as per **Essential Educational Qualifications & Experience on page 01 (one)** above, on the last date of filling of online application. Mere fulfilling the minimum essential qualification does not entitle candidates to be called for skill test / written examination. The duly constituted Screening Committee may adopt its **own criteria** for shortlisting the candidates to be called for skill test / written examination.

- G. As the screening of applications will be done on the basis of information furnished in the online application form by the applicants, it is necessary that only accurate, full and correct information is furnished by the applicants. Furnishing of wrong/ false information will be a disqualification and CSIR-IGIB will NOT be responsible for any of the consequence of furnishing such wrong/false information.
- H. The period of experience in the requisite discipline shall be counted w.e.f. the date of acquiring the prescribed minimum educational qualifications (10th/SSC) required for that post.
- I. Documentary evidence such as letter of appointment, joining notification, pay certificate and Experience certificate for the period claimed as experience must be submitted. The experience certificate should clearly state the duration of experience indicating from & to date i.e. date of joining and date of relieving of various organizations / universities concerned as claimed by the candidate. Further, experience certificate must be issued by the Authority, competent to issue such certificates, with respect of the organization[s]/ Institutes/ Universities concerned.
- J. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for the post.
- K. The selected candidate will be on probation for a period of two years from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, he/she will be considered for confirmation in accordance with the extant rules.
- L. The selected candidate will not be permitted to apply for appointment elsewhere during the probationary period and if they have applied for any post in any other organization before joining, they have to intimate the details of such applications, immediately on joining CSIR-IGIB.
- M. If any document/ certificate furnished is in a language other than Hindi or English, a translation in Hindi or English of the same duly attested by a Gazetted Officer or notary is to be uploaded.
- N. Applications from employees of Government Departments, Autonomous Bodies, Public Sector Undertakings and Government Funded Research Agencies will be considered only if the print out of online application is forwarded through **proper channel** (in addition to applying online), certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Applications routed through **proper channel** should reach The Controller of Administration, CSIR-Institute of Genomics and Integrative Biology, North Campus, Mall Road, Delhi – 110 007 within 15 days from the last date of submission of online application. Such applications must be sent in an envelope superscribed **“APPLICATION FOR THE POST OF DRIVER (NON TECHNICAL) & POST CODE”**. Those candidates who will submit NOC online (before closing the portal) from present employer will be considered.
- O. The services in the Council are liable for transfer to anywhere in India. CSIR-IGIB can transfer any employee from one Laboratory / Institute to another including their Extension/Field Centers in Public interest.
- P. Government/CSIR strives to have work force which reflects gender balance and women candidates are encouraged to apply.
- Q. Only a single application will be entertained from each candidate. In case a candidate submits multiple online applications for a single post code with different email IDs, only the latest completed application will be considered.
- R. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post.

5. How to Apply:

- A. योग्य उम्मीदवारों को संस्थान की वेबसाइट <https://www.igib.res.in> पर जाकर **हॉट लिंक सेक्शन “ड्राइवर विज्ञापन 2025”** के अंतर्गत ऑनलाइन आवेदन करना होगा। Eligible candidates are required to apply **ONLINE** by accessing the website <https://www.igib.res.in> under the **HOT LINK SECTION “DRIVER ADVT. 2025.”**

- B. ऑनलाइन आवेदन प्रक्रिया के लिए कृपया संस्थान की वेबसाइट <https://www.igib.res.in> पर उपलब्ध "ऑनलाइन आवेदन कैसे करें" निर्देश देखें।

For online application process please refer "How-to-apply online" instructions, available on the Institute website i.e. <https://www.igib.res.in>

- C. आवेदन निम्नलिखित चरणों में प्रस्तुत किया जाना है:-

The application is to be submitted in following steps, as under:-

- i. रजिस्ट्रेशन (ऑनलाइन)
Registration (online)
- ii. शुल्क जमा करना [ऑनलाइन], यदि लागू हो
Fee submission [online], if applicable
 - a. पंजीकरण स्वीकार करें और शुल्क का भुगतान करें
Accept Registration and Pay Fee
 - b. भुगतान शुल्क की पुष्टि करें
Confirm any Pay Fee
- iii. आवेदन पत्र तैयार करें
Generate Application Form

- D. यदि अभ्यर्थी के पास वैध ईमेल आईडी नहीं है, तो उसे ऑनलाइन आवेदन करने से पहले एक नई वैध ईमेल आईडी बनानी चाहिए तथा पूरी भर्ती प्रक्रिया के दौरान उसे सक्रिय रखना चाहिए।

If the candidate does not have a valid email id, he/she should create a new valid email ID before applying online and should be kept active during the entire recruitment process.

- E. आवेदन के उपर्युक्त चरणों की समय सीमाएं निम्नानुसार हैं:-

The deadlines for the above mentioned stages of application are as follows:-

- i. **ऑनलाइन आवेदन हेतु पंजीकरण/शुल्क जमा करने की आरंभ तिथि: 17-03-2025 प्रातः 08:00 बजे से**
Start Date for Registration/fee submission for Online Application: 17-03-2025 at 08:00AM onwards
- ii. **ऑनलाइन आवेदन जमा करने की अंतिम तिथि: 07-04-2025 शाम 08:00 बजे**
Last Date for submission of Online application: 07-04-2025 at 08:00PM

- F. उम्मीदवारों को वेबसाइट पर उपलब्ध 'शुल्क भुगतान प्रक्रिया' के अनुसार 500/- रुपये का आवेदन शुल्क देना होगा। अनुसूचित जाति/अनुसूचित जनजाति/महिला और भूतपूर्व सैनिक उम्मीदवारों के लिए कोई शुल्क देय नहीं है। निर्धारित शुल्क के बिना आवेदन पर विचार नहीं किया जाएगा और उसे तुरंत खारिज कर दिया जाएगा। ऐसी अस्वीकृति के खिलाफ किसी भी तरह के अभ्यावेदन पर विचार नहीं किया जाएगा।

Candidates are required to pay application fee of **Rs. 500/-** as per 'Fee Payment Procedure' available on the website. No fee is payable, for SC/ST/Women & Ex-Servicemen candidates. Application without the prescribed fee will not be considered and summarily rejected. No representation against such rejection would be entertained.

- G. अभ्यर्थी को ऑनलाइन आवेदन में निर्दिष्ट स्थान पर अपना हाल ही का पासपोर्ट आकार का स्कैन किया हुआ रंगीन फोटोग्राफ, हस्ताक्षर (अधिकतम आकार 1 एमबी) तथा संबंधित प्रमाण पत्र, दस्तावेज अपलोड करने होंगे। कृपया सुनिश्चित करें कि अपलोड किए गए स्कैन किए गए दस्तावेज सुपाठ्य और पठनीय हों। अस्पष्ट दस्तावेजों के साथ प्रस्तुत किए गए आवेदन अस्वीकार किए जा सकते हैं। ऐसी अस्वीकृति के विरुद्ध कोई अभ्यावेदन स्वीकार नहीं किया जाएगा।

Candidate is required to upload his/her recent passport size scanned colour photograph, signature each [max size 1 MB] and also relevant certificates, documents at the specified place in the online applications. Please ensure that uploaded scanned documents are legible and readable. Applications submitted with illegible documents are liable to be rejected. No representation against such rejection would be entertained.

- H. जमा किए गए आवेदन वापस नहीं लिए जा सकते, और भुगतान की गई फीस किसी भी परिस्थिति में वापस नहीं की जाएगी। इसके अतिरिक्त, भविष्य की परीक्षाओं या चयनों के लिए फीस को आरक्षित नहीं रखा जा सकता।

Applications submitted cannot be withdrawn, and fees paid are non-refundable under any circumstances. Additionally, fees cannot be held in reserve for future examinations or selections.

- I. यदि बोर्ड, विश्वविद्यालय या संस्थान CGPA/SGPA/OGPA/DGPA/CPI ग्रेड आदि प्रदान करता है, तो उम्मीदवार को संबंधित बोर्ड/विश्वविद्यालय/संस्था द्वारा दिए गए फॉर्मूले का उपयोग करके इन्हें प्रतिशत में बदलना होगा। इसके अतिरिक्त, संबंधित बोर्ड/विश्वविद्यालय/संस्था द्वारा जारी रूपांतरण फॉर्मूले की प्रति ऑनलाइन आवेदन के साथ अपलोड करनी होगी। यदि ऑनलाइन आवेदन फॉर्म के साथ रूपांतरण फॉर्मूला एक ही पीडीएफ में जमा नहीं किया जाता है, तो आवेदन को अधूरा माना जाएगा।

If the Board, University, or Institute awards CGPA/SGPA/OGPA/DGPA/CPI grades etc., the candidate must convert these into a percentage using the formula provided by the concerned Board /University/Institution. Additionally, copy of the conversion formula issued by concerned Board/University/Institution must be uploaded along with online application. Failure to submit the conversion formula along with the online application form in a single PDF, if applicable, will result in the application being treated as incomplete.

- J. प्रत्येक उम्मीदवार से केवल एक ही आवेदन स्वीकार किया जाएगा। यदि कोई उम्मीदवार अलग-अलग ईमेल पत्तों का उपयोग करके एक ही पोस्टकोड के लिए कई ऑनलाइन आवेदन जमा करता है, तो केवल सबसे हाल ही में पूरा किया गया आवेदन ही माना जाएगा। उम्मीदवारों को अपने रिकॉर्ड के लिए आवेदन प्रिंट-आउट और किसी भी भुगतान विवरण की एक प्रति रखनी चाहिए, क्योंकि ये आवेदन की अंतिम तिथि के बाद उपलब्ध नहीं होंगे।

Only one application per candidate will be accepted. If a candidate submits multiple online applications for the same postcode using different email addresses, only the most recent completed application will be considered. Candidates should retain a copy of the application print-out and any payment details for their records, as these will not be available after the application deadline.

- K. उम्मीदवार को अपना वैध नाम, ईमेल पता और मोबाइल नंबर के साथ फॉर्म भरना होगा। सफल पंजीकरण के बाद, उम्मीदवार को ईमेल के माध्यम से पंजीकरण पावती और भरा हुआ फॉर्म प्राप्त होगा। एक बार आवेदन पत्र जमा हो जाने के बाद, कोई और संशोधन या संशोधन की अनुमति नहीं दी जाएगी। कृपया इस संबंध में भविष्य के संचार के लिए इस पंजीकरण संख्या को संभाल कर रखें। उम्मीदवारों को जमा करने के बाद आवेदन की हार्ड कॉपी नहीं भेजनी चाहिए।

The candidate must fill the form with their valid name, email address, and mobile number. After successful registration, the candidate will receive registration acknowledgement and form filled via email. Once the application form is submitted, no further modifications or amendments will be permitted. Please keep this registration number for future communication in this regard. Candidates should NOT send a hard copy of the application after submission.

- L. किसी भी फर्जी या मनगढ़ंत आवेदन या पंजीकरण के मामले में, जिसमें किसी अन्य व्यक्ति के नाम या फोटो का दुरुपयोग किया गया हो, अभ्यर्थी और/या साइबर कैफे को उचित कानूनी कार्रवाई के लिए उत्तरदायी ठहराया जाएगा।

In the event of a fake or fabricated application or registration, that misuses the name or photo of any other person, the candidate and/or cyber café will be held accountable for appropriate legal action.

- M. वर्तमान में CSIR/सरकारी संगठनों/स्वायत्त निकायों/सांविधिक निकायों/विश्वविद्यालयों/पीएसयू आदि में नियमित कर्मचारी के रूप में कार्यरत उम्मीदवारों को अपने ऑनलाइन आवेदन के साथ अपने नियोक्ता से प्राप्त 'अनापत्ति प्रमाण पत्र' (NOC) अपलोड करना होगा। ऐसा न करने पर आवेदन अधूरा माना जाएगा।

Candidates currently working in CSIR/Government Organisations/Autonomous Bodies/Statutory Bodies/Universities/PSU etc., as regular employee, must upload a 'No Objection Certificate' (NOC) from their employer, along with their online application. Failure to do so will rendered the application as incomplete.

- N. उम्मीदवारों को सलाह दी जाती है कि वे नियमित रूप से वेबसाइट देखते रहें। इस विज्ञापन से संबंधित परिशिष्ट/शुद्धिपत्र और अद्यतन जानकारी के लिए कृपया हमारी वेबसाइट देखें: <https://www.igib.res.in>

Candidates are advised to check the website regularly. For addendum/corrigendum and updated information regarding this advertisement, please visit our website: <https://www.igib.res.in>

- O. अभ्यर्थियों को कोई अलग से व्यक्तिगत सूचना/सूचना नहीं भेजी जाएगी। इसलिए अभ्यर्थियों को सलाह दी जाती है कि वे इस वेबसाइट को नियमित रूप से देखते रहें।

No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to keep visiting this website regularly.

- P. उम्मीदवारों को अलग से कोई कॉल लेटर नहीं भेजा जाएगा। सभी सूचनाएं और संचार उम्मीदवारों द्वारा आवेदन पत्र में दिए गए ईमेल के माध्यम से भेजे जाएंगे।

No separate call letters will be mailed to candidates. All notifications and communications will be sent via email provided by the candidates in the application form.

- Q. आवेदक द्वारा ऑनलाइन आवेदन पत्र में दी गई कोई भी जानकारी उम्मीदवार के लिए बाध्यकारी होगी। यदि बाद में किसी भी चरण में प्रस्तुत की गई जानकारी या विवरण गलत पाया जाता है, तो वे अभियोजन और नागरिक परिणामों के लिए उत्तरदायी होंगे।

Any information provided by an applicant in their online application form will be binding on the candidate. They will be liable for prosecution and civil consequences if the information or details submitted are found to be false at any later stage.

नोट: आवेदकों को निर्देशों का सख्ती से पालन करने की सलाह दी जाती है। ऑनलाइन आवेदन में प्रस्तुत की गई जानकारी को आगे की प्रक्रिया के लिए अंतिम माना जाएगा। ऑनलाइन आवेदन के सत्यापन नियम और डिजाइन विज्ञापन में उल्लिखित आवश्यकताओं पर आधारित हैं और इस संबंध में किसी भी प्रतिनिधित्व पर विचार नहीं किया जाएगा। उम्मीदवारों को विज्ञापन को ध्यान से पढ़ना चाहिए और आवेदन पोर्टल पर "निर्देश" अनुभाग का संदर्भ लेना चाहिए। ऑनलाइन आवेदन जमा करना इस बात की गारंटी नहीं देता है कि उम्मीदवार विज्ञापन में बताई गई सभी पात्रता मानदंडों को पूरा करता है। आवेदन बाद की जांच के अधीन हैं और बाद के चरणों में अयोग्यता पाए जाने पर उन्हें अस्वीकार किया जा सकता है। आरक्षित पदों के लिए नियुक्तियाँ अनंतिम होंगी, उचित चैनलों के माध्यम से जाति प्रमाण पत्र के सत्यापन के लिए लंबित होंगी। यदि सत्यापन से पता चलता है कि उम्मीदवार का एससी / एसटी / ओबीसी स्थिति का दावा गलत या गलत है, तो बिना किसी कारण बताए और आगे की कानूनी कार्रवाई के पूर्वाग्रह के बिना उनका रोजगार तुरंत समाप्त कर दिया जाएगा।

Note: Applicants are advised to strictly adhere to the instructions. The information submitted in the online application will be considered as final for further processing. The validation rules and design of the online application are based on the requirements outlined in the advertisement and no representation in this regard will be entertained. Candidates should carefully read the advertisement and refer to the "Instructions" section on the application portal. Submission of an online application does not guarantee that the candidate meets all eligibility criteria stated in the advertisement. Applications are subject to subsequent scrutiny and may be rejected if ineligibility is discovered at later stages. Appointments for reserved positions will be provisional, pending verification of caste certificates through appropriate channels. If verification reveals that a candidate's claim to SC/ST/OBC status is false or incorrect, their employment will be terminated immediately without assigning any reasons and without prejudice to further legal action as deemed fit.

6. ऑनलाइन आवेदन पत्र के साथ निम्नलिखित दस्तावेज अपलोड किए जाने चाहिए:

Following Documents must be uploaded along with online application form:

- A. नवीनतम पासपोर्ट आकार का रंगीन फोटोग्राफ उचित स्थान पर अपलोड किया गया।
Recent passport size colour photograph uploaded at appropriate place.
- B. अभ्यर्थी का हस्ताक्षर उचित स्थान पर अपलोड किया गया।
Signature of the candidate uploaded at appropriate place.
- C. नाम और जन्म तिथि के समर्थन में मैट्रिकुलेशन/10वीं कक्षा या समकक्ष अंकतालिका/जन्म तिथि दर्शाने वाला 10वीं प्रमाण पत्र या जन्म तिथि दर्शाने वाला 10वीं स्कूल छोड़ने का प्रमाण पत्र।
Copy of Matriculation/10th Standard or equivalent mark sheet/10th certificate indicating Date of Birth or 10th School leaving certificate indicating Date of Birth in support of Name and Date of Birth.
- D. यदि लागू हो तो निर्दिष्ट प्राधिकारी द्वारा जारी भारत सरकार (जीओआई) प्रारूप में अनुसूचित जाति / अनुसूचित जनजाति / अन्य पिछड़ा वर्ग की प्रमाण पत्र की प्रतिलिपि। (संलग्न अनुलग्नक- III / IV के अनुसार)
Copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class in the prescribed Government of India (GoI) format issued by the specified authority, if applicable. (as per attached Annexure-III/IV)
- E. ओबीसी (गैर-क्रीमी लेयर) उम्मीदवारों से 'घोषणा पत्र' की प्रतिलिपि (अनुलग्नक-V के अनुसार), जिसमें आवेदन में उनके इस दावे का समर्थन किया गया हो कि वे पिछले तीन वित्तीय वर्षों की आय के आधार पर ओबीसी (क्रीमी लेयर) श्रेणी से संबंधित नहीं हैं।
Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates (as per Annexure -V), supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.
- F. आवश्यक योग्यता की प्रतिलिपि।
Copy of Essential Educational Qualification.
- G. अन्य शैक्षिक योग्यता प्रमाण पत्रों की प्रतिलिपि।
Copy of other educational qualifications certificates.
- H. एलएमवी और एचएमवी के लिए ड्राइविंग लाइसेंस की प्रति।
Copy of Driving License for LMV & HMV.
- I. पंजीकृत संस्थान/जनशक्ति एजेंसियों/गैरेज के लेटर हेड के साथ अनुभव प्रमाण पत्र की प्रतिलिपि।
Copy of experience certificate(s) with letter head of registered Institution/ manpower agencies/ garages.
- J. भूतपूर्व सैनिक का प्रमाण (अर्थात् सेवामुक्ति प्रमाण पत्र)।

Proof of ex-servicemen (i.e. discharge certificate).

K. किसी अन्य सहायक दस्तावेज़ के अंतर्गत निम्नलिखित को एकल पीडीएफ में अपलोड करें:

Upload the following under any other supporting documents in single PDF:

- i. उम्मीदवार / माता-पिता (यदि लागू हो) के नाम में परिवर्तन / नाम में बेमेल / नाम में भिन्नता के समर्थन में उपयुक्त प्राधिकारी से राजपत्र अधिसूचना / शपथ पत्र की प्रति।
Copy of Gazette Notification / Affidavit from appropriate authority in support of change of name / mismatch in name / variation in name of candidate / parents (if applicable).
- ii. विधवा, तलाकशुदा या न्यायिक रूप से अलग रह रही महिलाओं के लिए उचित न्यायालय के निर्णय/डिक्री की प्रति, तलाक या न्यायिक अलगाव की स्थिति को सत्यापित करने के लिए, यदि लागू हो। इसके अतिरिक्त, एक हलफनामा जिसमें पुष्टि की गई हो कि ऐसे उम्मीदवार ने दोबारा शादी नहीं की है।
Copy of the judgement / decree from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirming that such candidate has not remarried.
- iii. आयु में छूट का दावा करने वाले विभागीय उम्मीदवारों के लिए निर्धारित प्रारूप में सक्षम प्राधिकारी द्वारा जारी प्रमाण पत्र की प्रति। (अनुलग्नक-II के अनुसार)
Copy of the certificate issued by the competent authority in the prescribed format for Departmental candidates claiming age concession. (As per Annexure-II)
- iv. सीएसआईआर / सरकारी संगठनों / स्वायत्त निकायों / सांविधिक निकायों / विश्वविद्यालयों / सार्वजनिक उपक्रमों आदि में नियमित कर्मचारी के रूप में कार्यरत उम्मीदवारों के लिए नियोक्ता से अनुलग्नक- I के अनुसार 'अनापत्ति प्रमाण पत्र' (एनओसी) की प्रति, यदि लागू हो।
Copy of the 'No Objection Certificate' (NOC), if applicable, as per Annexure-I from the employer for candidates currently working as regular employee in CSIR / Government Organisations / Autonomous Bodies / Statutory Bodies / Universities / PSUs etc.
- v. आवेदन में किए गए दावे(ओं) के समर्थन में कोई अन्य प्रासंगिक प्रमाण पत्र, जैसा लागू हो।
Any other relevant certificates in support of the claim(s) made in the application, as applicable.

Note 1: अपलोड किए गए दस्तावेज/प्रमाणपत्र सुपाठ्य होने चाहिए।

The documents/ certificates uploaded must be legible.

Note 2: आवश्यक दस्तावेजों के बिना प्राप्त आवेदनों को अपूर्ण मानकर तुरंत अस्वीकार कर दिया जाएगा।

Applications without the required document(s) will be considered as incomplete will be summarily rejected.

Note 3: अभ्यर्थियों को उचित समय पर मूल दस्तावेज तथा उनकी स्व-सत्यापित फोटोप्रतियां साथ लाने को कहा जाएगा।

Candidates will be asked to bring the documents in original along with the self- attested photocopies at an appropriate time.

Note 4: पात्रता, आवेदनों की स्वीकृति या अस्वीकृति, चयन का तरीका और कौशल परीक्षण / लिखित परीक्षा के संचालन से संबंधित सभी मामलों में नियुक्ति प्राधिकारी का निर्णय अंतिम होगा और उम्मीदवारों पर बाध्यकारी होगा।

The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of skill test / written examination will be final and binding on the candidates.

सीएसआईआर-आईजीआईबी ऑनलाइन माध्यम से विवरण प्रस्तुत करने में किसी भी विसंगति के लिए जिम्मेदार नहीं है। इसलिए, आवेदकों को निर्देशों का सख्ती से पालन करने की सलाह दी जाती है। आवेदक द्वारा प्रस्तुत विवरण को अंतिम माना जाएगा और आवेदन की आगे की प्रक्रिया केवल इन विवरणों के आधार पर होगी। विज्ञापन में दिए गए निर्देशों को अच्छी तरह से पढ़े बिना किसी भी पत्राचार के माध्यम से किए गए तुच्छ प्रतिनिधित्व / स्पष्टीकरण पर विचार नहीं किया जाएगा।

CSIR-IGIB is not responsible for any discrepancy in submitting details through online. The applicants are therefore, advised to strictly follow the instructions. The particulars furnished by the applicant will be taken as final and further processing of the application will be based on these particulars only. Frivolous representation/ clarification made through any correspondence without reading the instructions given in the advertisement thoroughly will not be entertained.

ऑनलाइन आवेदन सत्यापन नियम और डिजाइन विज्ञापन आवश्यकताओं पर आधारित हैं। उम्मीदवारों को सलाह दी जाती है कि वे विज्ञापन को ध्यान से पढ़ें और आवेदन पोर्टल पर "निर्देश" पृष्ठ देखें। ऑनलाइन फॉर्म के माध्यम से प्रस्तुत आवेदन का अर्थ यह नहीं है कि उम्मीदवार ने विज्ञापन में दिए गए सभी मानदंडों को पूरा किया है। आवेदन बाद में जांच के अधीन है और किसी भी समय अयोग्य पाए जाने पर इसे अस्वीकार किया जा सकता है।

Online Application validation rules and design are based on the Advertisement requirements. Candidates are advised to read the advertisement carefully and refer "Instructions" page on application portal. Application submitted through online form does not imply that candidate has fulfilled all the criteria given in the advertisement. Application is subject to subsequent scrutiny and can be rejected if found to be ineligible at any point of time.

आरक्षित पदों पर नियुक्तियाँ अनंतिम होंगी और उचित माध्यमों से जाति प्रमाण-पत्रों के सत्यापन के अधीन होंगी। यदि सत्यापन से पता चलता है कि उम्मीदवार का एससी/एसटी/ओबीसी (एनसीएल) से संबंधित होने का दावा झूठा है या यह पता चलता है कि उम्मीदवार का क्रीमी लेयर से संबंधित होने का दावा झूठा है, तो बिना कोई और कारण बताए और गलत प्रमाण-पत्र प्रस्तुत करने के लिए भारतीय दंड संहिता के प्रावधानों के तहत की जा सकने वाली आगे की कार्रवाई के पूर्वाग्रह के बिना उसकी सेवाएँ तुरंत समाप्त कर दी जाएँगी।

The appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate belong to the SC/ST/OBC (NCL) is false OR it reveals that the claim of the candidate belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.

उम्मीदवारों को सलाह दी जाती है कि वे नियमित रूप से वेबसाइट देखते रहें। इस विज्ञापन के संबंध में परिशिष्ट/शुद्धिपत्र और अद्यतन जानकारी/संशोधन के लिए कृपया हमारी वेबसाइट <http://www.igib.res.in> पर जाएँ। उम्मीदवारों को कोई अलग से व्यक्तिगत जानकारी/सूचना नहीं भेजी जाएगी। इसलिए, उम्मीदवारों को सलाह दी जाती है कि वे नियमित रूप से CSIR-IGIB की वेबसाइट देखते रहें।

Candidates are advised to check the website regularly. For addendum/corrigendum and updated information/modification regarding this advertisement, please visit our website: <http://www.igib.res.in> No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to keep visiting regularly the website of CSIR-IGIB.

किसी भी अंतरिम जांच या पत्राचार पर विचार नहीं किया जाएगा
No interim Enquiry or Correspondence will be entertained

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FORMATS FOR CERTIFICATES:

- Annexure: I** Format of 'NO OBJECTION CERTIFICATE' from the employer of candidate currently working as regular employee in CSIR/ Government Organisations /Autonomous Bodies /Statutory Bodies/ Universities/ Public Sector Undertakings etc.
- Annexure: II** The Form of Certificate to be produced by Departmental candidates for claiming age concession.
- Annexure: III** The Form of Certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India.
- Annexure: IV** The Form of Certificate to be produced by OTHER BACKWARD CLASSES (OBC) applying for appointment to posts under the Government of India.
- Annexure: V** Form of declaration to be submitted by the OTHER BACKWARD CLASSES (OBC) candidate (in addition to the community certificate).



**FORMAT OF 'NO OBJECTION CERTIFICATE' FROM THE EMPLOYER OF CANDIDATE
CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS
/AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR
UNDERTAKINGS etc.**

(Letter Head of the Institution/Issuing Authority)

No.

Date: [DD/MM/YYYY]

No Objection Certificate for Applying to Advertisement No. [Advertisement Number]

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

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For [Name of Department/Organization],

[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]
[Contact Information]
[Department/Organization Address]

**THE FORM OF CERTIFICATE TO BE PRODUCED BY DEPARTMENTAL CANDIDATES
EMPLOYEES FOR CLAIMING AGE CONCESSION**

(Letter Head of the Institution/Issuing Authority)

No.

Date: [DD/MM/YYYY]

**CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST
ADVERTISEMENT NUMBER**

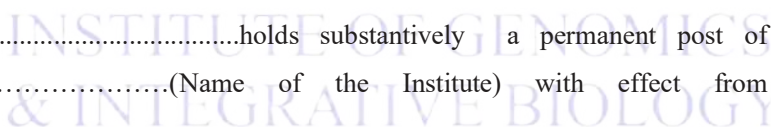
This is to certify that Dr./Mr./Ms S/o/D/o/W/o
Shri..... is a regularly appointed employee of
..... (Name of the Institute) and duties performed by him/her during the period(s)

are as under:

- (i)
- (ii)
- (iii)

Certified that:

* (a) Dr./Mr./Ms. holds substantively a permanent post of
..... in the (Name of the Institute) with effect from
..... to



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* (b) Dr./Mr./Ms. has been continuously in temporary service on a regular
basis in the post of at (Name of the Institute) with
effect from to

* Strike out which is not applicable.

Place:

For [Name of the Institute],
[Signature of Issuing Authority]
[Name of Issuing Authority]
[Designation of Issuing Authority]
[Official Seal/Stamp]

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari* Son/daughter* of of village/town* in District/Division* of the State/Union Territory* belongs to the caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under:-

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, i 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act. 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976 @ The Constitution (Dadar and Nagar Haveli) Schedule Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @ The Constitution (Goa, Daman and Dill) Scheduled Tribes Order, 1968 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act. 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Scheduled Caste) Order (Amendment) Act 2007

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another,

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribe certificate issued to Shri/Shrimati* Father/ Mother of Shri/ Shrimati/ Kumari* of village/town*/Territory** in District/ Division* of the State/ Union Territory* who belong to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the dated.....

% 3. Shri/Shrimati/Kumari*.....and/or* his/her* family
ordinarily resides in village/town* of
District/Division* of the State/Union Territory*

Signature.....
**Designation.....

(With Seal of Office) State/Union Territory*

Place:.....

Date:.....

* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy commissioner/Additional Deputy Commissioner/Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides _____
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

Note: सौरसआईआर

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ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE
REVENUE DIVISIONAL OFFICER.

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**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____ son/daughter
of _____ village/town _____ in
District/Division _____ belongs to the _____ community which is
recognised as a backward class under the Government of India, Ministry of Social Justice and
Empowerment's Resolution No. _____ dated
_____ * and/or his family ordinarily reside(s) in the
_____ District/Division _____ of
the _____ State/Union Territory. This is also to certify that he/she does not
belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India,
Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-
Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No.
36033/1/2013-Estt. (Res) dated 27th May, 2013**

Signature _____

Designation _____^s

Dated:
Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

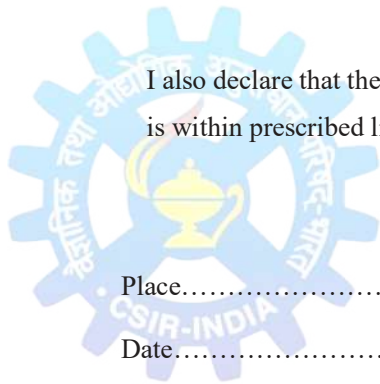
^s List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note: - The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORM OF DECLARATION TO BE SUBMITTED BY THE 'OTHER BACKWARD CLASS'
CANDIDATE (IN ADDITION TO THE COMMUNITY
CERTIFICATE)

I.....Son/daughter of Shri..... resident of
village/town/city.....district.....state.....
.hereby declare that I belong to the community which is recognized as a backward class by the
Government of India for the purpose of reservation in services as per orders contained in
Department of Personnel and Training Office Memorandum No. 36102/22/93-Estt.(SCT) dated
8- 9-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned
in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No.
36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.(Res.) dated
14th October, 2008 and as amended time to time.

I also declare that the condition of status/annual income for creamy layer of my Parents/guardian
is within prescribed limits as on last date of application.



Place.....

Date.....

Signature.....

Full Name:

Address:.....

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