



**PROFORMA FOR FACULTY POSTS**

Post applied for ..... Adv. No. /Faculty/IGIMS/Estt./2025

Department: .....

Affix your recent  
passport size  
photograph with  
self attested

1.	Name in block letter	
2	Father's Name	
3	(a) Permanent Address in block letter	
	(b) Postal Address in block letter	
	(c) Tele./Mob. No.	
	(d) E-mail Id.	
4	Date of Birth with documentary evidence and age as on cut-off date (Matriculation Certificate)	<b>Date of Birth</b> Day.....Month.....Year.....: Age:.....
5	Name of the state to which you belong?	
6	Category Applied: UR/EWS/BC/EBC/SC/ST/WBC/ Handicapped Candidate/ Ex-Serviceman? (Attach documentary evidence)	

**7-Particulars regarding your University or Higher Education.**

Name of University	College, if any	Date of entry	Date of leaving

**8-Examination passed including postgraduate examination.**

Name of the Examination	Months & Year of Passing the examination	No. of attempted	Distinction or prize if any in any or more subjects.
H.S.C. / 10 <sup>th</sup>			
10+2 / Intermediate			
M.B.B.S. / Bachelor Degree			
1 <sup>st</sup> Year			
2 <sup>nd</sup> Year			
3 <sup>rd</sup> Year			
4 <sup>th</sup> & Final Year			
Postgraduate Medical Education			
(i) MD/MS/DNB/ Master Degree			
(ii) D.M. / M.CH/ Ph.D			
Any other examination(s) / Certification from National / International Regularity Body			

**09. Details of teaching and professional experience. (Including SR Ship) / after obtaining the essential qualifications .**

Details should be given in separate sheet if the space is insufficient. Attach Certificate.	
If selected what notice would you require before joining?	
List of enclosures. Number, date and the amount of the Demand Draft enclosed.	

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10. Research experience if any together with details of published works, reprints of such works should also be submitted, during the period of SR ship.

Indexed/Non-indexed ( <b>Mention Separately</b> ) (Reference should be given, if research papers were abstracted in any Indexed/well known medical or science journals or reference made to works in monographs or test on the subject)	
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**CANDIDATE ALREADY EMPLOYED SHOULD GET THE FOLLOWING ENDORSEMENT SIGNED BY HIS/HER PRESENT EMPLOYER**

- **Dated**.....
- **Signature** .....
- **Designation** .....**Organization Name**.....  
Have you been outside India? If so, give the following particulars:-

	Date of Departure	Period of Stay abroad	Purpose of stay abroad

11. State foreign language or languages you know  
 (a) To read and write?  
 (b) To speak also?

12. Where have you been employed? Give particulars below:-

Name of the employer	Date of joining	Date of leaving	Name of the post held(also state whether temporarily or substantively)	Pay Scale and present rate of pay and allowances

13. Are you a Govt. servant and entitled to pension?  
 If so, will you give up you status before joining the Institute (Answer 'Yes' or 'No')

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# INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES: PATNA-14

(Please fill this pro-forma neatly typed)

**Publication-To be presented in Power-point-(Please bring your pen-drive)**

Post applied for \_\_\_\_\_  
 Name \_\_\_\_\_ Date of birth \_\_\_\_\_  
 Whether belong to SC/ST/BC/EBC/EWS/UR \_\_\_\_\_ Minimum Basic Pay \_\_\_\_\_  
 Present Employer (Institution) \_\_\_\_\_ Minimum joining time required \_\_\_\_\_  
 Whether "No Objection Certificate" furnished: Yes/No/Not applicable \_\_\_\_\_  
 Total teaching experience after M.D./M.S./Ph.D \_\_\_\_\_ Years \_\_\_\_\_ Month \_\_\_\_\_  
 Present Position \_\_\_\_\_ Present Basic Pay with Pay Scale Rs. \_\_\_\_\_

Academic Qualification			Publication and Research Work after the essential qualification (Give details in attached format)			
Degree(Examinations) of (M.D./M.S./Ph.D/ M.D.S./ D.M./M.Ch. Course)	Months & Year	No. of attempts		Published	Accepted	1 <sup>st</sup> Author / Corresponding Author
DEGREE (Honorary)			1. Research Papers (a) Pub Med Index ..... (b) Other Indexed Journals ..... 2. Books (a) Text books ..... (b) Edited Books ..... (c) Educational Books ..... (d) Chapter in Books ..... 3. Patent / Specialized Training ..... 4. Extra Mural / Intra Mural Project .....			

**Best Papers:**

(i) For Assistant Professor -----

**TEACHING/RESEARCH EXPERIENCE**

During the period of senior residency / research experience should be evidence by project, index publication in subject, patent, book chapter & guiding the MD/MS/DM/M.Ch students in the capacity of guide/ co- guide.

Institution	Post Held	From	To	Total Experience

1) Research Projects as Chief Investigator / Co-Investigator

2) Awards, fellowships and membership of professional bodies (Enclose Evidence)

SI.No.	Title of Award	Award Category	Year	Description

3) Membership of Editorial Board of Indexed International Journals/Review Committees of National bodies and Institutions (Enclose Evidence).

4) Services: (Contributions made towards the development of new unit/specialty/laboratory/facility/programs/therapeutic or diagnostic procedures developed or patent taken (enclose evidence)

5) Contributions in community & national programs (Enclose Evidence)

6) Describe your most notable contribution in Teaching and Research in 200 words. (Copy Enclose)

**IMPORTANT**

I, hereby declare that the information and documents given by me in the proforma is correct to the best of my knowledge.

Date:

Signature  
Name .....

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**BRIEF OF THE CANDIDATE**

<b>Name</b>							
<b>Post Applied For</b>							
<b>Department/Discipline</b>							
<b>Date of Birth</b>	<b>Year</b>	<b>Month</b>	<b>Day</b>	<b>Age as on Last date of Application</b>	<b>Year</b>	<b>Month</b>	<b>Day</b>
<b>Educational Qualification:</b>							
<b>Qualification</b>	<b>Year of Passing</b>	<b>No. of Attempts</b>	<b>Institution</b>				
H.S.C							
+2 Science							
MBBS							
M.D./M.S.							
D.M./M.Ch/PhD							
D.N.B							
Any Examinations							
Certification of National / International regulatory body.							
<b>Experience (Teaching/Research) after obtaining essential qualification:</b>							
<b>Level/Designation</b>	<b>From</b>	<b>To</b>	<b>Duration (Year/ Month/Day)</b>	<b>Organization/ Institution</b>			
<b>Paper Publications :</b>							
<b>Published in</b>	<b>Pub Med</b>	<b>Other Index</b>	<b>Accepted for Publication</b>	<b>Presented at</b>			
<b>Total</b>							
<b>Chapter in Books</b>							
<b>Patent / Specialized Training</b>							
<b>Extra Mural / Intra Mural Project</b>							
<b>Notice period required for</b>							
<b>Present Place of Work</b>							
<b>Best Five Publications:</b>							
	1						
	2						
	3						
	4						
	5						

Date:

Place:

Name

Signature of Candidate

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## Publication & Research Work

Sl. No. (Newer First)	Citation of Publication in Vancouver Style & Mention the type of the article	Year of Publicati on	Complete Journal Name	Applicant's Authorship sequence (1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> ) or Corresponding Author	Pub Med / Other Index Journal	ISSN (P) ISSN (E) Impact Factor	Citatio ns

Date:

Place:

Name

Signature of Candidate

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## LIST OF ENCLOSURES

SI. No.	Particulars of enclosures	Marked Page (s) / Tick <input checked="" type="checkbox"/>
1.	Application duly signed in each page.	
2.	Matriculation/Intermediate Certificate for age proof	
3.	Matriculation Certificate	
4.	Intermediate / + 2 Science	
5.	MBBS/B.Sc. & M.Sc. Certificate	
6.	M.D./M.S./ D.N.B./Ph.D. Certificate	
7.	D.M./M. Ch. Certificate	
8.	Experience Certificate(s)	
9.	Publication and Research Work	
10.	Community Certificate [SC / ST / BC/ EBC(Non-Creamy Layer)/EWS] along with Residential certificate	
11.	Registration & Additional Registration with Medical Council Certificate or any other regulatory body	
12.	Disability Certificate (If Applicable)	
13.	BRIEF OF THE CANDIDATE	
14.	NO OBJECTION CERTIFICATE	
15.	Bond Certificate/Bond Affidavit/Bond Relieving Certificate (If any)	
16.	Any others Relevant Documents	

Date:

Place:

Name

Signature of Candidate