

Terms & Conditions for engagement of retired Government Official as Consultant

1. The engagement of retired Government servant as Assistant (Consultant) should be against a vacant sanctioned post. The consultant would be on full-time basis and they would not be permitted to take up any other assignment during the period of consultancy.
2. The engagement of Assistant (Consultant) should initially be for a period of one year or till post is filled up by deputation whichever is earlier. However, it can be extended further subject to satisfactory performance of the consultant and depending upon the specific job and time frame for its completion. The maximum age limit of engagement as consultant shall be 65 years.
3. The amount of monthly consolidated remuneration in the case of retired Government officials appointed as Assistant (Consultant) shall be Last Pay minus Basic Pension plus DA at the applicable rate. However, a retired Government official appointed as Assistant (Consultant) shall continue to draw pension and the dearness relief thereon during the period of his engagement as Assistant (Consultant). His/Her engagement as Assistant (Consultant) shall not be considered as a case of re-employment.
4. The Assistant (Consultant) shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone/Mobile, Transport facility, Residential Accommodation, Personal Staff etc.
5. No Government vehicle shall be provided to the Consultants.
6. No TA/DA shall be admissible for joining the assignment or on its completion. Assistant (Consultant) will not be allowed foreign travel at government expenses. However, Assistant (Consultant) shall be allowed TA/DA for their travel inside the country in connection with the official work, if any, as per their entitlement as on the date of retirement.
7. Assistant (Consultant) shall be eligible for 08 days leave in a calendar year on pro-rata basis. Therefore, a Assistant (Consultant) shall not draw any remuneration in case of his/her absence beyond 08 days in a year (calculated on (pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
8. The engagement of Assistant (Consultant) is of a temporary nature and the engagement can be cancelled at any time by the department without assigning any reason.
9. Before engaging any retired Government servant as Assistant (Consultant), the Administrative Department should ensure that the retired official is clear from Vigilance angle.
10. He/She will not be permitted take any other assignment during the period of contract appointment with IHBAS. He/She can be required to work on holidays also, if need be, for which not additional remuneration will be paid.
11. He/She will not be entitled for any other facilities i.e. reimbursement of medical expenses, Leave Travel Concessions (LTC) etc.
12. He/She may be asked to perform any duties as and when assigned by higher authorities and that he/she shall discharge duties assigned to him with full responsibility and to the full satisfaction of higher authorities.
13. His/Her appointment will be purely on contract basis and he/she will have no right to claim for regular appointment as no such post exists in the department.
14. **Prescribed application forms complete in all respect must be reach to The Joint Director (Admn), IHBAS, Dilshad Garden, Delhi – 110095 on or before 05.10.2020.**


Offg. Joint Director (Admn)